

**Resolution 2022-23:17**

**Pay Requisition Summary Acceptance (January 2023) Cash Capital**

**By Board Member Shawn Farr**

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB’s independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) (“Pay Requisition Approval Procedure”); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the RJSCB, at its regularly monthly meeting on October 12, 2021, revised the Pay Requisition Approval Procedure (Resolution 2021-22: 82) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, proceeds of the COMIDA Series 2012A and 2012B Bonds for the RSMP Phase 1a projects were deposited in the Trustee’s account on June 20, 2012; and

WHEREAS, proceeds of the COMIDA Series 2013 Bonds for the RSMP Phase 1b projects were deposited in the Trustee’s account on June 6, 2013; and

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WHEREAS, proceeds of the COMIDA Series 2015 Bonds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, proceeds of the COMIDA Series 2017 Bonds for the RSMP Phase 2a Projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, proceeds of the COMIDA Series 2018 Bonds for the RSMP Phase 2 Projects were deposited in the Trustee's account on August 1, 2018; and

WHEREAS, proceeds of the COMIDA Series 2020 Bonds for the RSMP Phase 2 Projects were deposited in the Trustee's account on May 28, 2020; and

WHEREAS, the RJSCB Consultants and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the RJSCB Consultants forwarded Phase 2 monthly Pay Requisition Summary 88-A totaling \$86,732.96 including all invoices to be paid using proceeds from the Cash Capital Account (\$12,136.41) and the RCSD Loan (\$74,596.55) to the RJSCB Chair; and

WHEREAS, the RJSCB Chair approved Phase 2 monthly Pay Requisition Summary 88-A, with a copy to the full Board, on or about February 3, 2023; and

WHEREAS, the RJSCB Consultant reviewed Phase 2 monthly Pay Requisition Summary 88-A with the RJSCB at its meeting on February 13, 2023.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby approves the Phase 2 monthly Pay Requisition Summary 88-A for the month of January 2023 in the amounts stated above and as shown in the Summary sheet attached to this Resolution.

**Second by Member Ron Gaither**

**Adopted: 5-0**