

**Resolution 2018-19: 63**  
**Additional FF&E Purchase Order – School 7**

**By Board Member Brooks-Harris**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Move Management Consultant (Vargas Associates) prepared bid documents for the Furniture, Fixtures and Equipment (“FF&E”) bid associated with the following Phase 2a and Phase 2b projects: Monroe, School 7, School 16, Edison Campus, School Without Walls, Dr. Freddie Thomas Learning Center and School 1/15 (the “2a/2b FF&E Projects”); and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the 2a/2b FF&E Projects at its regular meeting on November 13, 2017 (Resolution 2017-18: 92); and

WHEREAS, the RJSCB rejected all of the bids received on December 18, 2017 and authorized the re-bidding of the 2a/2b FF&E Projects on or about January 2, 2018; and

WHEREAS, the Program Manager received bids on January 2, 2018 per the deadline stipulated in the Request for Bids for the 2a/2b FF&E Projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Virgil I. Grissom School No. 7 (“School 7”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB at its regular meeting approved the selection of Facilities Equipment & Services Inc. (“FES”), FM Office Products (“FM Office”), Hertz Furniture (“Hertz”) and Kraftwerks (“Kraftwerks”) as four of the FF&E suppliers for the Phase 2a School 7 project (Resolution 2017-18: 138); and

WHEREAS, the RJSCB issued a purchase order purchase order to FES in the amount of \$60,000.00, a purchase order to FM Office in the amount of \$148,500.00, a purchase order to Hertz in the amount of \$125,000.00, and a purchase order to Kraftwerks in the amount of \$40,000.00 all for FF&E for the Phase 2a School 7 project; and

WHEREAS, the Move Manager and the Program Manager recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that an additional purchase order in the amount of \$1,193.46 be issued to FM Office for the procurement and installation of additional FF&E at School 7; and

WHEREAS, the Committee, at its October 4, 2018 meeting, considered and discussed the Program Manager's recommendation to issue an additional purchase order to FM Office in the amount of \$1,193.46, and after due deliberation, it approved the request by the Program Manager to issue the additional purchase order in the recommended amount.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to issue the additional purchase order to FM Office in the amount specified, related to the furniture, fixtures, and equipment purchases for School 7 in Phase 2a of the RSMP; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

**Second by Vice Chair Schmidt**

**Approved 4-0 with Member Jones not yet arrived and Member Richards away**