

Resolution 2017-18: 167

Additional FF&E Purchase Orders – CSR 1/15 (FM Office Products)

By Board Member Benincasa

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven-voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB’s Move Management Consultant (Vargas Associates) prepared bid documents for the Furniture, Fixtures and Equipment (“FF&E”) bid associated with the following Phase 2a and Phase 2b projects: James Monroe High School, School 7, School 16, Edison Campus, School Without Walls, Dr. Freddie Thomas Learning Center and School 1/15 (the “2a/2b FF&E Projects”); and

WHEREAS, the RJSCB authorized the release of the FF&E bid documents for the 2a/2b FF&E Projects at its regular meeting on November 13, 2017 (Resolution 2017-18: 92); and

WHEREAS, the RJSCB rejected all of the bids received on December 18, 2017 and authorized the re-bidding of the 2a/2b FF&E Projects on or about January 2, 2018; and

WHEREAS, the Program Manager received bids on January 23, 2018 per the deadline stipulated in the Request for Bids for the 2a/2b FF&E Projects, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager, Independent Compliance Officer (“ICO”) and the Move Management Consultant reviewed the bids submitted for the 2a/2b FF&E Projects, conducted de-scoping meetings, inspected physical samples of some items, and identified four qualified and responsible bidders; and

WHEREAS, on February 1, 2018, the Move Management Consultant recommended to the Board that purchase order awards be made for the 2a/2b FF&E Projects; and

WHEREAS, the RJSCB approved the selection of FM Office Products (“FM Office”) as one of the 2a/2b FF&E Projects FF&E suppliers for the Dr. Freddie Thomas Learning Center and School 1/15 (“CS 1/15”) project (Resolution 2017-18: 138); and

WHEREAS, FM Office was awarded the portion of the FF&E work for the non-group furniture items for the CS 1/15 project; and

WHEREAS, the RJSCB issued a purchase order to FM Office for the above group of FF&E for the CS 1/15 project in the total amount of \$177,500.00; and

WHEREAS, the Move Manager and the Program Manager recommended to the M/WBE and Services Procurement Committee (the "Committee") that FM Office purchase order should be amended to increase the purchase order in the amount of \$13,255.60; and

WHEREAS, the Committee, at its April 5, 2018 meeting, considered and discussed the Move Manger and the Program Manager's recommendation to increase the FM Office's purchase order amount by \$13,255.60, and after due deliberation, it approved the request by the Move Manager and the Program Manager to increase the purchase order amount; and

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to increase the purchase order to FM Office in the amount specified, related to the non-group furniture item purchases for CS 1/15. in Phase 2a/2b FF&E of the RSMP; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

Second by Board Member Cruz

Approved 5-0 with Member Richards away and Member Jones not yet arrived