

**Resolution 2017-18: 146**  
**Master Planning Support Services RFP (Phase 3)**

**By Board Member Brown**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the School Modernization Act calls for the development of comprehensive school facilities modernization plans for Phase 1 and Phase 2; and

WHEREAS, the RJSCB approved a comprehensive Facilities Modernization Plan (“FMP” or “Master Plan”) in January 2011, which was subsequently approved by the State Education Department (“SED”) and the State Comptroller in May 2011; and

WHEREAS, the RJSCB authorized the Master Plan update in January/February 2012, and the Board of Education approved the Master Plan update in March 2013; and

WHEREAS, the RJSCB authorized the Master Plan update for Phase 2 of the RSMP in August 2014, and the Board of Education approved Phase 2 Master Plan in March 2016; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for Master Planning Support Services to assist the RJSCB and District in the further development of the long range District Strategic Plan for Phase 3 of the RSMP including a District-Wide strategic plan, buildings infrastructure review, long range program evaluations and a District-Wide capacity study; and

WHEREAS, the RJSCB’s Program Manager has prepared a request for proposals (an “RFP”) for Master Planning Support Services that requires the responding firms to set forth their fee proposals for a specific scope of work related to Master Planning Support Services; and

WHEREAS, the M/WBE and Services Procurement Committee (the “Committee”) reviewed and discussed the RFP for Master Planning Support Services at its meeting on March 1, 2018, and after due deliberation, it approved the RFP for issuance.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the RFP for Phase 3 for Master Planning Support Services and authorizes the Program Manager to issue the RFP on March 15, 2018; and
2. The M/WBE and Services Procurement Committee is authorized on behalf of the RJSCB to select finalists, conduct interviews as necessary, and recommend to the RJSCB the most qualified candidate.

**Second by Board Member Jones**  
**Approved 7-0**