

MWBE and Services Procurement Committee Report
6.2.2016 Meeting
Prepared by T. Renauto

Meeting attended by Committee Members; Board Chair Tom Richards, Wayne Williams, Bob Brown, and Charlie Benincasa. Members Geena Cruz and ICO Brian Sanvidge were also in attendance. Staff included: Executive Director Tom Renauto, Program Manager Tom Roger (Gilbane), Program Manager Pepin Accilien (Savin), and General Counsel Peter Abdella (HSE)

The meeting was convened by Chair Richards at 7:35am

1. Additional FF&E at School 12

Tom Renauto stated that this should complete 99.9% of the FF&E needs at School 12. Vargas Associates has met with the principal and staff to finalize these items. Anything else will be furnished out of the warehouse.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

2. Amendment to Vargas Associates related to the School 12 Appliance Purchase

Tom Renauto stated that this process is the same as we have done at previous schools. Vargas Associates will obtain 3 quotes from local appliance suppliers and will coordinate the orders and the deliveries. This purchase will be less than \$20k.

Wayne Williams made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

3. Amendment #5 to Young + Wright (School 5)

This item will credit back unused allowance funds to the program.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

4. Amendment #2 to Career Compliance Placement

This item will credit back unused funds to the program.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

5. Request to Bid – School 12 parking lot

Tom Renauto described the District's request to add this scope to the project. It is estimated at \$200k.

The work will be aided because it is considered to be site work and there is MCA available for this work.

Tom Richards stated that it needs it and we should do it, but lets see where the numbers come in.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

6. Request to Bid – Monroe Phase 2a

Tom Renauto described the anticipated schedule. Submission to SED next week. June approval by SED. Out to bid on July 1 with the bids due at the end of the month. Award at the August meeting.

Bob Brown made a motion, second by Wayne Williams to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

7. Recommendation to extend LeBella Associates as the Commissioning Agent for Monroe Phase 2a

Tom Renauto described the desire to keep the consistency of the Commissioning Agent for the mechanical, electrical, and plumbing systems at Monroe. The value has been negotiated down from \$80k to approximately \$50k.

Tom Renauto stated that the other Phase 2 Commissioning work will be bid through an RFP.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

8. RJSCB Annual Report

Tom Renauto described the Report and the timing for submission to the stakeholders.

Tom Richards asks for comments from the Members. Once all comments have been received the final document will be circulated. Tom Richards stated that the document can be approved via email.

9. Change Orders to School 12 Contractors

Change Order #40 and 41 to LeChase Construction

Change Order #16 to Landry Mechanical

Change Order #27 to MA Ferrauilo

Change Order #16 and #17 to Hewitt Young

Tom Renauto described the change orders.

Wayne Hermanson provided a project update. Tom Richards stated to Wayne to make sure that the project will be done by July.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

**10. Change Order to Monroe Contractors
Change Order #8 to Manning Squires Hennig
Change Order #6 and #7 to MA Ferraulo
Change Order #4 to Thurston Dudek**

Tom Renauto described the change orders.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

**11. Change Order to East "Make Ready" Contractor
Change Order #3 and #4 to Steve General**

Tom Renauto described the change orders.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on June 6, 2016. Approved 4-0.

The meeting was temporarily adjourned at 8:05 to go into the finance committee meeting

The meeting was reconvened at 8:26

Non Action / Discussion Items:

1. Tom Renauto stated that the East Lower Field Project bids are due on Monday 6/6. The de-scope meeting will occur immediately following the bid opening and a recommendation is expected at the Board meeting in the afternoon.
2. The Phase 2 ICO and Legal Services discussions will continue at a later date.
3. Tom Renauto and Rollie Coleman provided a SEQRA update. SHPPO has expressed concerns about the Monroe project. For the Phase 2a project they have raised a concern about the replacement of the wood floors. Rollie stated that many of the original wood floors have already been replaced through prior projects. For Phase 2b SHPPO is concerned about the demo of the School 15 building and the demo of the existing cafeteria at Monroe. We have requested that SHPPO agree to perform a detailed review and discussion to resolve the 2b project issues with the team at a later date. Pepin noted that SED will not give final approval of any projects without the SEQRA Neg. Dec. being finalized. We may need to hold a special RJSCB meeting in June after the agreement is worked out with SHPPO.
4. Tom Renauto described the proposed RFP processes for Special Inspections, Environmental Monitoring, Commissioning, and Security. It was agreed by the Committee that:
 - a. The Special Inspections, Environmental Monitoring, and Security RFPs would be issued and awarded by sub-phase in Phase 2. (2a, 2b, 2c, etc.) This is being done to provide the maximum number of opportunities for firms to bid and participate.

- b. The Commissioning RFP will be issued at one time for all of Phase 2 projects but awarded on a project by project basis (or groups of projects) to the best qualified firms. This is being done to make sure that a specific firm has the capacity to perform the required work at the required schedule for each project.
- 5. Tom Renauto described the soils claim issue at Monroe. Several meetings have already taken place. The work was performed last fall. The CM and the GC are disputing the removal and disposal of certain materials. The value is being carried in the project budget at \$200k
- 6. Tom Renauto described the issues for the upcoming 2016-2017 RJSCB meeting schedule. Tom Richards asked that alternate dates be circulated.

Adjournment

Approved at 8:53am