

**MWBE and Services Procurement Committee Report**  
**3.31.2016 Meeting**  
**Prepared by T. Renauto**

Meeting attended by Committee Members; Board Chair Tom Richards, Wayne Williams, Bob Brown, and Charlie Benincasa. Members Allen Williams, Mike Schmidt, and ICO Brian Sanvidge were also in attendance. Staff included: Executive Director Tom Renauto, Terry LoConte (Gilbane), Program Manager Pepin Accilien (Savin), and General Counsel Peter Abdella (HSE)

**The meeting was convened by Chair Richards at 7:35am**

**1. DWT Mini-bid Award Recommendations (School 12)**

Tom Renauto described the process. We were able to save significant % off of State Contract Pricing.

Tom Renauto stated that we did not receive any bids for the phone handsets. The DWT consultant will be calling firms to find out why and we will re-issue the bid next week.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**2. Moving Service Bid**

Tom Renauto described the upcoming summer 2016 moves for School 12, School 7 and the Maynards warehouse.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**3. Additional FF&E – School 12 wooden lockers**

Tom Renauto described the District's request to add these items to the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade classrooms (about 16 rooms)

Bob Brown made a motion, second by Wayne Williams to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**4. Additional FF&E – School 12 cabinets**

Tom Renauto described the District's IM&T department's decision to go away from the typical IT podiums that we had been purchasing and move towards a wall mounted cabinet. (about 60 units will be purchased)

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**5. Amendment #6 to Cannon (East)**

Tom Renauto described the amendment.

This amendment is for the design and bid of the East softball field work requested by the District.

Wayne Williams made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**6. Amendment #12 to LeChase (CM 28/58)**

Tom Renauto described the amendment.

This amendment will “zero-out” the remaining allowance funds.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**7. Amendment #5 to Pike (CM 5/12)**

Tom Renauto described the amendment.

This amendment is for additional site supervision for three months.

Bob Brown made a motion, second by Mike Schmidt to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**8. Amendment #25 to Vargas Associates**

Tom Renauto described the amendment.

This amendment is for the planning and redesign for grade configuration changes in the fall and again in the spring as well as the work to obtain approvals and quotes for the School 12 wooden lockers.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**9. Amendment #4 to Millennium Strategies**

Tom Renauto described the amendment.

This amendment is for the extended schedule at school 12 and Monroe from their original contract and for additional work at East.

Bob Brown made a motion, second by Wayne Williams to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**10. Amendment #3 to CJS (Monroe Phase 2)**

Tom Renauto described the amendment.

This amendment is for the evaluation of audio and lighting systems in the auditorium and the music rooms. It also includes the cost of acceleration of the HVAC design for Phase 2 so that work can be coordinated with Phase 1.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**11. Change Orders to School 12 Contractors**

**Change Order #33 through #38 to LeChase Construction**

**Change Order #15 to Landry Mechanical**

**Change Order #25 to MA Ferraulo**

**Change Order #14 to Hewitt Young**

Tom Renauto described the change orders.

Wayne Williams made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**12. Change Order to Monroe Contractors**

**Change Order #6 to Manning Squires Hennig**

**Change Order #3 to Thurston Dudek**

**Change Order #4 to Eastcoast**

Tom Renauto described the change orders.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

**Non Action / Discussion Items:**

1. Tom Renauto stated that the BOE had approved the Phase 2 Master Plan at its meeting on 3/24 pending MCA relief from SED. Tom Richards stated that we should send SED a draft after Monday to start the review/dialog. Charlie asked about the changes to the plan which include 22 to 6 and 25 to Freddie. Tom Renauto stated that this is a much better fit.
2. Tom Renauto discussed the Phase 2 Diversity Plan. Tom Richards has sent his comments. Overall the document has everything in it, but it is too long, repetitive, and cumbersome. Tom Renauto will work with Pepin and Peter to further refine the document and re-issue the draft to the Board. Tom Renauto described the timeline for final completion being the end of April when the Master Plan is scheduled to be sent to Albany.

3. Tom Renauto stated that there will be a short presentation on the Business Opportunities Program at the Monday meeting. Tom Richards stated that we should get going to set the program up and to market it so that we are in alignment with the first project bidding this summer, Monroe Phase 2.
4. Tom Renauto stated that the PLA Study for Phase 2 is nearly completed and will be brought to the Board at the May meeting.
5. Tom Renauto stated that the SEQRA final determination is pending discussions with the City and City Council representatives. We expect this will be completed in April and will be brought to the board at the May meeting.
6. Tom Renauto described the District Standards process and documents. The RSMP team is recommending to the Board that we hire a firm to assist the District to complete this work. It is critical to coordination and planning of the Phase 2 projects. This was lacking in Phase 1. The District guidelines and standards are out of date which leads to double work, inconsistencies, and problems. Tom Richards questioned why the program should pay for this service when it is the District's issue. The concern is that the District does not have the personnel to complete the updates and it will impact the RSMP work. The Board agreed to issue an RFP and get proposals, but to hold award pending a decision on who should pay for the service.
7. The Charlotte door replacement was discussed. There are 160 original doors that were refinished in Phase 1. They are falling apart. It will cost about \$200k to replace them with new doors. At some point the District will occupy the space with another program which will need functional doors. If we bid, award, and order them it will take about 4-5 months total time. The Architect is ready to go, given the direction. Tom Richards asked that an amendment be brought to the Board on Monday for the preparation of bid documents.

**At 9:34am the Committee decided to go into the Finance Committee meeting.**

**At 9:55am the Finance Committee meeting ended and the group went back to the regular Committee meeting.**

Tom Richards called for an Executive Session at 9:55am and everyone except for Tom Renauto was excused.

The Executive Session ended at 10:17am and the group went back into the open meeting.

#### **Phase 2 ICO RFP**

Pending the changes discussed in executive session -

Bob Brown made a motion, second by Allen Williams to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

#### **Phase 2 Legal Services RFP**

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on April 4, 2016. Approved 4-0.

#### **Adjournment**

Approved at 10:20am