

MWBE and Services Procurement Committee Report
2.4.2016 Meeting
Prepared by T. Renauto

Meeting attended by Committee Members; Board Chair Tom Richards, Wayne Williams (arrived at 7:45am), Bob Brown, and Charlie Benincasa. Members Allen Williams, Mike Schmidt, and ICO Brian Sanvidge were also in attendance. Staff included: Executive Director Tom Renauto, Program Manager Pepin Accilien (Savin), and General Counsel Peter Abdella (HSE)

The meeting was convened by Chair Richards at 7:34am

1. Phase 2 SEQRA EAF Part 1 and RJSCB Intent to Act as Lead Agency

A summary of the SEQRA EAF Part 1 is in the members packets and we reviewed.

Tom Renauto stated that 25 potential projects were included in the review in the event that we do not get MCA relief from SED. If SED does provide relief the next portion of the SEQRA process will be limited to just those projects included in the Master Plan.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on February 8, 2016. Approved 4-0.

2. Change Orders to School 12 Contractors

Change Order #25 through #29 to LeChase Construction

Change Order #11 to Landry Mechanical

Tom Renauto described the change orders.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on February 8, 2016. Approved 4-0.

3. Change Order to Monroe Contractors

Change Order #3 to MA Ferreuillo

Change Order #3 to Eastcoast Electric

Change Order #2 to Hurston Dudek

Tom Renauto described the change orders.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on February 8, 2016. Approved 4-0.

Non Action / Discussion Items:

1. Tom Renauto stated that the Phase 2 Independent Compliance Officer RFP is in process and will be submitted to the Board for review and approval at the March meeting.

2. Terry Loconte described the door issue at Charlotte High School. The existing doors that were refinished in the Phase 1 project are not holding up to abuse. The architect has estimated that it will cost about \$160k to replace the approximate 112 locations. Tom Richards stated that before we do any work at Charlotte, he would like the District to provide the long term future of the building. Mike Schmidt stated that this work could be done in the District's CIP.
3. Mike Rogers from Pike described two items at School 12.
 - The first item is replacement of piping. The pipes are existing and were not called out to be removed. The project was going to flush/clean the pipes. After further review it is the opinion of the engineer of record and the District facilities department that it would be prudent to replace the pipes which will be feeding all the new equipment. The Committee agreed.
 - The second item is the replacement of the brick façade that was found to be loose and was removed during the demo phase of the project. The replacement materials could be brick or high impact drywall. The cost of brick is very high but will be the most durable. (these two locations are now interior walls due to the stairwell infills at these locations) It was the intent of the architect that the exterior brick walls would remain once the new stairwells are built. Mike Schmidt asked about durability and maintenance concerns. Tom Renauto stated that we could ask for a price to include tile on the drywall. Tom Richards would like to see pricing for all options before the Committee decides.

For both items it was agreed that Pike would create a CCD for review and approval prior to proceeding.

4. Tom Renauto stated that the Phase 2a architect interviews were conducted on 2/3/16 by the Recommendation Committee. The review team included Tom Renauto, Savin, Gilbane, RJSCB/City, and RCSD facilities representation. A recommendation will be provided to the RJSCB for review and approval at the monthly meeting on 2/8/16.
5. Tom Renauto updated the Committee on the status of the Phase 2 Master Plan public meetings. There have been three meetings held (1/19, 1/26, and 2/2) Tom Renauto and Savin will be attending an RCSD outreach event on Saturday 2/6 to continue to promote the program and to solicit comments.
6. Tom Renauto stated that the Board of Education has requested a presentation of the Master Plan. This will take place on 2/9/16. Tom Richards requested that the RJSCB receive a presentation at the monthly meeting on 2/8/16.
 - Mike Schmidt provided an update on the discussions with SED regarding MCA relief. Mike stated that we know the majority of the projects selected for Phase 2 will require MCA relief in order to do full projects. A presentation to the Office of budget will be scheduled sometime in the next two weeks. Mike stated that we will need to demonstrate why it is important to do full projects, the swing space issues, and the cost of phasing. Mike stated that we will also need to explain the impact in cost and time if we do not get the variance. For the BOE presentation on 2/9/16 we should identify to the BOE the key decisions that they will need to make.

At 8:50am the Committee decided to go into the Finance Committee meeting.

At 9:15am the Finance Committee meeting ended and the group went back to the regular Committee meeting.

Peter Abdella was excused from the meeting to allow for discussion on the Phase 2 Legal Services RFP

Tom Renauto described the RFP.

One new item being suggested is for the legal services provider to participate in the mentoring/training program and to provide general legal advice to M/WBE firms that need help.

The Committee liked the new idea but did not see it as a replacement for the firm having to meet the Business Diversity goals for the program. Charlie Benincasa suggested that the goal be treated similar to the way it was handled in the Bond Underwriter RFP. Make the goal a total of 30%, how the firm chooses to meet the goal is up to them.

Tom Richards stated that he would like to request a Blended hourly rate be provided in the RFP responses.

Tom Richards stated that a Selection Committee will be appointed in the coming weeks.

Tom Renauto asked how the RFP should be distributed. In addition to the typical posting outlets who should it be sent to directly? Tom Richards and Charlie Benincasa stated that it should be advertised or posted in the Monroe County Bar Association publication. That way everyone in the area will see it and no one will be left out unintentionally.

The entire Committee agreed to move this item to the full Board for consideration at the monthly Board meeting on February 8, 2016. Approved 6-0.

Adjournment

Approved at 9:37am