

**MWBE and Services Procurement Committee Report**  
**10.29.2015 Meeting**  
**Prepared by T. Renauto**

Meeting attended by Committee Members; Board Chair Tom Richards, Wayne Williams, Bob Brown, and Charlie Benincasa. Members Allen Williams and ICO Brian Sanvidge (phone) were also in attendance. Staff included: Executive Director Tom Renauto, Program Manager Tom Roger (Gilbane) and Pepin Accilien (Savin), and General Counsel Peter Abdella (HSE)

**The meeting was convened by Chair Richards at 7:34am**

**1. Additional door access controls (East summer project)**

Tom Renauto described the purchase for additional door access controls.

A discussion took place about the status of the project. Puchlist work is nearly complete. The exterior steps will be poured shortly. Sebastian Ospina is checking on the status of the acoustical panel order.

Charlie Benincasa made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on November 2, 2015. Approved 4-0.

**2. Change Order to School 5 Contractor**  
**Change Order #79 to LeChase Construction**

Tom Renauto described the change order.

A discussion took place regarding the roof truss repair additional scope of work. The Committee members agreed to authorize the work to proceed based on the email received earlier in the week. A formal change order will come to the Board at the December meeting for this item.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on November 2, 2015. Approved 4-0.

**3. Change Orders to School 12 Contractors**  
**Change Order #12, #13, and #14 to LeChase Construction**  
**Change Order #4 through #7 to Hewitt Young Electric**  
**Change Order #19 and #20 to MA Ferraulo**  
**Change Order #4 through #7 to Landry Mechanical**

Tom Renauto described the change orders.

Tom Roger provided a change order spreadsheet for all of Phase 1 which includes information about contingency usage and negotiated savings on change orders.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on November 2, 2015. Approved 4-0.

**4. Change Order to Monroe Contractor**  
**Change Order #2 to MA Ferraulo**

Tom Renauto described the change order.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on November 2, 2015. Approved 4-0.

**Adjournment**

Approved at 8:11am