

MWBE and Services Procurement Committee Report
1.7.2016 Meeting
Prepared by T. Renauto

Meeting attended by Committee Members; Board Chair Tom Richards, Wayne Williams, Bob Brown, and Charlie Benincasa. Members Allen Williams, Mike Schmidt, and ICO Brian Sanvidge were also in attendance. Staff included: Executive Director Tom Renauto, Program Managers Tom Roger (Gilbane) and Pepin Accilien (Savin), and General Counsel Peter Abdella (HSE)

The meeting was convened by Chair Richards at 7:34am

1. Recommendation for additional Phase 1 work at East

Tom Renauto described the District's desire to revitalize the existing lower field at East.

Tom Renauto stated that the Architects will produce a scope and drawings, followed by a bid, and the work could take place this summer.

Tom Richards recalled that there was some discussion about this work when the football field was replaced.

Allen Williams questioned the amount of money being allocated as a budget, asking where the numbers came from. Tom Roger reported that the Design Team was asked to provide a preliminary estimate. Tom Richards asked that the number be treated as a Not to Exceed amount. The budget is \$250,000. Funds are available from the Make-Ready Project and the costs are aidable because there is room within the MCA.

Mike Schmidt stated that the field revitalization is absolutely necessary and must be done.

Bob Brown made a motion, second by Mike Schmidt to move this item to the full Board for consideration at the monthly Board meeting on January 11, 2016. Approved 4-0.

2. Change Orders to School 12 Contractors

Change Order #16 through #24 to LeChase Construction

Change Order #10 to Hewitt Young Electric

Change Order #22 to MA Ferrauilo

Change Order #10 to Landry Mechanical

Tom Renauto described the change orders.

The largest item, related to the full replacement of roof insulation, was discussed and authorized at the meeting last month.

Wayne Hermanson provided a project update. The project is 65% complete. Except for a recent issue with the masonry subcontractor the project is going well.

Bob Brown made a motion, second by Wayne Williams to move this item to the full Board for consideration at the monthly Board meeting on January 11, 2016. Approved 4-0.

**3. Change Order to Monroe Contractors
Change Order #4 to Manning Squires Hennig**

Tom Renauto described the change order.

Terry Loconte provided a project update. The demo is slightly behind due to many unforeseen conditions related to piping and utilities run within the concrete slabs. Steel is expected to begin this month.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on January 11, 2016. Approved 4-0.

**4. Change Order to East, Summer Project Contractor
Change Order #2 to Steve General Contractor**

Tom Renauto described the change order.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on January 11, 2016. Approved 4-0.

Non Action / Discussion Items:

1. Tom Renauto will provide an update to the Board on Monday regarding School 58 claims.
2. There will be a presentation on Monday regarding the Phase 2 Program Verification Phase at East.
3. There will be a presentation on Monday regarding the Master Plan update.
4. There will be a presentation on Monday regarding the upcoming Phase 2 SEQRA process.
5. Tom Renauto stated that the RFP for Bond Underwriter has been posted, published, and sent to over 55 firms. Tom Renauto stated that the RFP for Architects (2a projects) should be ready to send to Peter Abdella later today and that the plan is to issue it on Monday 1/11
6. Pepin Accilien and Rollie Coleman provided an update on the activities and schedule for Phase 2
 - The PM contract is fully executed
 - Savin is working on finalizing contracts with their major sub-consultants
 - Savin is assisting and providing guidance and information to SWBR related to the Master Plan and the upcoming public meetings
 - Savin has created a critical schedule which was handed out and discussed
 - i. The updated Diversity Plan is critical for the Master Plan. An RFP and the selection of the Phase 2 ICO is also critical. The ICO must approve the final plan.
 - ii. Legal Counsel is critical.

Tom Richards asked Savin and Tom Renauto to begin work on the RFP for ICO and for the RFP for Legal Services. Tom Richards also asked the current team to begin work on the draft update to the Diversity Plan with the understanding that there will be an RFP for the ICO Services and whomever is selected will need to give final approval to the plan.
7. Tom Richards asked about the PLA study. Tom Renauto and Pepin Accilien reported that the kick-off meeting has been held with Seeler and that the PLA Study will take 3-4 weeks to complete. The draft will be presented to the RJSCB for review, comments, and approval.
8. Tom Richards asked that Tom Renauto send out the Master Plan public meeting dates/times/locations to the Board.

Adjournment

Approved at 8:25am