

**Rochester Joint Schools Construction Board
Special Meeting Minutes
September 2, 2015
4:30 PM**

Present

Chair Tom Richards, Charles Benincasa, Vice Chair Bob Brown, Joe Brown, José Coronas, Allen Williams, Wayne Williams (arrived at 5:11 pm) and ICO Brian Sanvidge. Also present were: Executive Director Tom Renauto and General Counsel Peter Abdella

Chair Richards convened the meeting at 4:39 pm

Chair Richards requested that the Board go into Executive Session per Section 105 1. (f) of the Open Meetings Law.

Joe Brown made a motion

Second by Charlie Benincasa

Approved 6-0 with Wayne Williams not yet present

The Board came out of executive session at 5:15pm

Action Items

Resolution 2015-16: 26

Phase 2 Program Manager Selection

By Board Member J. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the legislation for Phase 2 of the RSMP states that "the contracts of the Program Manager and the independent Compliance Officer for Phase Two will be rebid, and provided further that the Program Manager and the Independent Compliance Officer and any new or different providers of professional services shall be engaged in compliance with the provisions of Section Eight of this Act"; and

WHEREAS, the legislation for Phase 2 of the RSMP also states “prior to issuance of the contract [by the RJSCB], the program manager selected shall be approved by the Superintendent, the Mayor, City Council and the Rochester City School District”; and

WHEREAS, the RJSCB conducted a national search for a program manager to perform the program management services for Phase 2, using a process that included a request for proposals and interviews; and

WHEREAS, the RJSCB, along with invited representatives from the Superintendent’s office, the Mayor’s office, City Council, and the Rochester City School District (“the Board of Education”), met in executive session to review proposals, participate in interviews, and recommend a program management firm for Phase 2; and

WHEREAS, after due deliberation and consultation with the invited representatives, the RJSCB recommends the firm DeWolff Epic LLC to provide program management services for Phase 2 of the Rochester Schools Modernization Program, subject to entering into an acceptable final agreement with the RJSCB; and

WHEREAS, following the approval by the Superintendent, the Mayor, City Council, and the Board of Education, the RJSCB will begin preliminary negotiations, including negotiation of proposed fees, to secure these services; and

THEREFORE, BE IT RESOLVED:

1. Based upon the recommendation referenced above, the RJSCB hereby selects the firm DeWolff Epic LLC to provide program management services for Phase 2 of the Rochester Schools Modernization Program, subject to entering into an acceptable final agreement with the RJSCB; and
2. Following the approval of the Superintendent, the Mayor, City Council, and the Rochester City School District (“Board of Education”), the RJSCB Chair, with the advice of the RJSCB’s general counsel, is hereby authorized to conduct preliminary negotiations with the firm DeWolff Epic LLC on behalf of the RJSCB for Phase 2 program management services.

Second by Board Member Benincasa
Approved 4-3

Adjournment
Approved at 5:20 pm