

**Rochester Joint Schools Construction Board
Minutes
November 2, 2015
4:30 PM**

Present

Chair Tom Richards, Charles Benincasa, Vice Chair Bob Brown, Joe Brown (arrived at 4:36 pm), Allen Williams, Wayne Williams (arrived at 4:37 pm), and ICO Brian Sanvidge. Member José Coronas was absent. Also present were: Executive Director Tom Renauto, General Counsel Peter Abdella, and Program Managers Tom Rogér from Gilbane and Pepin Accilien from Savin.

Chair Richards convened the meeting at 4:31 pm

Approval of Minutes

Monthly Meeting held on October 5, 2015

Motion by Member B. Brown

Second by Member Benincasa

Approved 4-0 with Members J. Brown, Coronas and W. Williams away

Action Items

Resolution 2015-16: 56

Additional Purchase Order – East High School “make ready project’ Access Controls

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s procurement policy allows for the issuance of purchase orders from centralized contracts let by the New York State Office of General Services (“OGS”); and

WHEREAS, the RJSCB is an authorized purchaser from OGS centralized contracts and was issued a customer identification number (Customer ID #8174) by OGS in 2012; and

WHEREAS, in 2001, the Board of Education (“BOE”) for the Rochester City School District passed Resolution number 2001-2002: 176, which standardized the use of Andover Controls products for energy management, video and access systems in District facilities; and

WHEREAS, pursuant to the RJSCB's procurement policy, the RJSCB's Program Manager recommends the purchase of additional access controls equipment off of a New York State Office of General Services contract ("State Contract") for the East High School "make ready project"; and

WHEREAS, the OGS State Contract PT 64059 includes materials meeting the specifications for East High School "make ready project" in accordance with the District's standardization policy; and

WHEREAS, the RJSCB has been advised that the firm Schneider Electric acquired Andover Controls in 2014; and

WHEREAS, the RJSCB has been advised that the firm Day Automation is the sole distributor of Schneider/Andover controls in the Rochester, NY area; and

WHEREAS, due to existing building conditions at East High School, additional door access control parts are required in order for the system to operate properly; and

WHEREAS, the Program Manager recommends that an additional purchase order be issued to Day Automation as the authorized distributor of Schneider/Andover products pursuant to State Contract PT 64059 in the amount of \$1,145.93; and

WHEREAS, at the RJSCB's MWBE and Services Procurement Committee (the "Committee") meeting held on October 29, 2015, following the review and consideration of the recommendation provided by the Program Manager and after due deliberation, the Committee approved the recommendation to issue a purchase order to the distributor Day Automation, listed on the competitively bid State Contract PT 64059, and identified as being the provider of the District mandated access controls;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager to utilize State Contract PT 64059 to procure the access controls equipment as indicated above and associated with the East High School "make ready project" in Phase 1 of the RSMP; and
2. The RJSCB hereby awards the purchase order to Day Automation for access controls, and the Chair, with the advice of the Program Manager and the RJSCB's general counsel, will issue a purchase order to procure the commodities through the State Contract from this firm.

Second by Board Member Benincasa

Approved 4-0 with Members J. Brown, Coronas and W. Williams away

Resolution 2015-16: 57

Change Order #79 to LeChase Construction – General Contractor (School 5)

By Board Member Benincasa

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the general contractor contract to LeChase Construction Services LLC ("LeChase") for the School 5 project in Phase I (Resolution 2012-13: 177); and

WHEREAS, the RJSCB entered into a contract with LeChase (Resolution 2012-13: 177) dated June 4, 2013 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, LeChase, along with The Pike Company, the Construction Manager, and the Program Manager, identified the need for additional scopes of work, and cost proposals were then obtained for these additional scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #79 includes the following items:

1. Removal of millwork for \$0
2. Changes to soffits for \$0
3. Additional walls for \$0
4. Additional demo for \$0
5. Exploratory work at the elevator for \$0
6. Plaster patching for \$0
7. Additional abatement at the roof for the amount of \$12,285
8. Credit for swing gate in the amount of -\$2,346

The Total amount of Change Order #79 is \$9,939; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate, and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's MWBE and Services Procurement Committee (the "Committee") that LeChase's Contract should be amended to delete and add these additional scope items in the total amount of \$9,939; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to LeChase Construction Services LLC's Contract between the Board and Contractor dated June 4, 2013 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member B. Brown

Approved 4-0 with Members J. Brown, Coronas and W. Williams away

Resolution 2015-16: 58

Change Order #12, #13, and #14 to LeChase Construction (School 12)

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the general contractor contract to LeChase Construction Services LLC, (“LeChase”) for the School 12 project in Phase I (Resolution 2014-15: 200); and

WHEREAS, the RJSCB entered into a contract with LeChase (Resolution 2014-15: 200) dated March 9, 2015 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, LeChase, along with the Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #12 includes the following item:

1. Remove existing window and infill opening for the amount of \$1,791.90
- The Total amount of Change Order #12 is \$1,791.90; and

WHEREAS, Change Order #13 includes the following item:

1. Additional demo at existing rec center link ceiling for the amount of \$2,536.75
- The Total amount of Change Order #13 is \$2,536.75; and

WHEREAS, Change Order #14 includes the following item:

1. Revisions to steel at elevator shaft for the amount of \$3,391.51
- The Total amount of Change Order #14 is \$3,391.51; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that LeChase Construction Services’ Contract should be amended to add these scope items for a total of \$7,720.16; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to LeChase Construction Services LLC’s Contract between the Board and Contractor dated March 9, 2015 as set forth above are hereby approved; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Benincasa
Approved 6-0 with Member Coronas away**

Resolution 2015-16: 59
Change Order #4 through #7 to Hewitt Young Electric (School 12)

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the electrical contractor contract to Hewitt Young Electric, (“HYE”) for the School 12 project in Phase I (Resolution 2014-15: 202); and

WHEREAS, the RJSCB entered into a contract with HYE (Resolution 2014-15: 202) dated March 17, 2015 (the “Contract”), to perform the scope of services defined in the contract documents as the electrical contractor’s scope of work; and

WHEREAS, following the execution of the Contract, HYE, along with the Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #4 includes the following item:

1. Changes to wiring at several toilet rooms for the amount of \$2,926.72

The Total amount of Change Order #4 is \$2,926.72; and

WHEREAS, Change Order #5 includes the following item:

1. Changes to library lighting for the amount of \$9,111

The Total amount of Change Order #5 is \$9,111; and

WHEREAS, Change Order #6 includes the following item:

1. Changes to light switches for the amount of \$232.50

The Total amount of Change Order #6 is \$232.50; and

WHEREAS, Change Order #7 includes the following item:

1. Remove existing lighting and replace with new for the amount of \$485.62

The Total amount of Change Order #7 is \$485.62; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s MWBE and Services Procurement Committee (the “Committee”) that Hewitt Young Electrical’s Contract should be amended to add these scope items for a total of \$12,755.84; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Hewitt Young Electrical’s Contract between the Board and Contractor dated March 17, 2015 as set forth above are hereby approved; and

2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member W. Williams
Approved 6-0 with Member Coronas away

Resolution 2015-16: 60
Change Order #19 and #20 to MA Ferrauilo (School 12)

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the plumbing contractor contract to Michael A. Ferrauilo Plumbing and Heating Inc., ("MA Ferrauilo") for the School 12 project in Phase I (Resolution 2014-15: 200); and

WHEREAS, the RJSCB entered into a contract with MA Ferrauilo (Resolution 2014-15: 200) dated March 9, 2015 (the "Contract"), to perform the scope of services defined in the contract documents as the plumbing contractor's scope of work; and

WHEREAS, following the execution of the Contract, MA Ferrauilo, along with the Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #19 includes the following item:

1. Changes to kitchen layout and equipment for the amount of \$2,741
- The Total amount of Change Order #19 is \$2,741; and

WHEREAS, Change Order #20 includes the following item:

1. Removal and reroute existing piping for the amount of \$21,978
- The Total amount of Change Order #20 is \$21,978; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's MWBE and Services Procurement Committee (the "Committee") that MA Ferrauilo's Contract should be amended to add these scope items for a total of \$24,719; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Michael A. Ferrauilo Plumbing and Heating Inc.'s Contract between the Board and Contractor dated March 9, 2015 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 6-0 with Member Coronas away**

**Resolution 2015-16: 61
Change Order #4 through #7 to Landry Mechanical Contractors (School 12)**

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the mechanical contractor contract to Landry Mechanical Contractors, ("Landry") for the School 12 project in Phase I (Resolution 2014-15: 200); and

WHEREAS, the RJSCB entered into a contract with Landry (Resolution 2014-15: 200) dated March 9, 2015 (the "Contract"), to perform the scope of services defined in the contract documents as the mechanical contractor's scope of work; and

WHEREAS, following the execution of the Contract, Landry, along with the Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #4 includes the following item:

1. Remove existing roof condensing unit for the amount of \$2,272.24
- The Total amount of Change Order #4 is \$2,272.24; and

WHEREAS, Change Order #5 includes the following item:

1. Provide fire damper for the amount of \$372.39
- The Total amount of Change Order #5 is \$372.39; and

WHEREAS, Change Order #6 includes the following item:

1. Provide duct shaft fire dampers for the amount of \$5,363.64
- The Total amount of Change Order #6 is \$5,363.64; and

WHEREAS, Change Order #7 includes the following item:

1. Demo existing steel for the amount of \$461.69
- The Total amount of Change Order #7 is \$461.69; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's MWBE and Services Procurement Committee (the "Committee") that Landry Mechanical Contractors' Contract should be amended to add these scope items for a total of \$8,469.96; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Landry Mechanical Contractors' Contract between the Board and Contractor dated March 9, 2015 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 6-0 with Member Coronas away**

**Resolution 2015-16: 62
Change Order #2 to MA Ferrauilo (Monroe)**

By Board Member B. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the mechanical contractor contract to Michael A. Ferrauilo Plumbing and Heating Inc., ("MA Ferrauilo") for the Monroe project in Phase I (Resolution 2014-15: 242); and

WHEREAS, the RJSCB entered into a contract with MA Ferrauilo (Resolution 2014-15: 242) dated June 9, 2015 (the "Contract"), to perform the scope of services defined in the contract documents as the mechanical contractor's scope of work; and

WHEREAS, following the execution of the Contract, MA Ferrauilo, along with the Campus Construction (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #2 includes the following items:

1. Clean drains in room 241 for the amount of \$1,378
2. Remove and replace existing drain in room 241 for the amount of \$4,536

The Total amount of Change Order #2 is \$5,914; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work was necessary, the pricing is appropriate and the contract time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's MWBE and Services Procurement Committee (the "Committee") that MA Ferraulo's Contract should be amended to add these scope items for a total of \$5,914; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its October 29, 2015 meeting and after due deliberation, it approved the request to amend the Contract;

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Michael A. Ferraulo Plumbing and Heating Inc.'s Contract between the Board and Contractor dated June 9, 2015 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute a Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 6-0 with Member Coronas away**

**Resolution 2015-16: 63
Pay Requisition Summary Acceptance (October 2015)**

By Board Member J. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the MWBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program (“RSMP”) Phase 1a projects were deposited in the Trustee’s account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program Phase 1b projects were deposited in the Trustee’s account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization program Phase 1c projects were deposited in the Trustee’s account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the Rochester Schools Modernization Program is currently in the final stages of review and certification by the Dormitory Authority of the State of New York (“DASNY”); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in compliance with the Pay Requisition Approval Procedure, the RJSCB’s Executive Director has reviewed the individual pay applications from each of the consultants and suppliers for accuracy and completeness; and

WHEREAS, the Executive Director forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$3,726,334.93 including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using Excel Aid funding, to the RJSCB Board Chair with copy to the full Board on October 23, 2015; and

WHEREAS, the RJSCB Board Chair approved the Pay Requisition Summary on October 23, 2015; and

WHEREAS, the RJSCB’s Executive Director reviewed the regular monthly Pay Requisition Summary with the RJSCB’s Finance Committee at its meeting on October 29, 2015;

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of October 2015 in the amounts stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Board Member W. Williams
Approved 6-0 with Member Coronas away**

Communications

The Monthly Report is included in the Member’s packets and was reviewed by Program Manager Tom Rogér.

- East High School: Bob DiPaola updated the Board that security monitors are being installed this week and punchlist items are wrapping up this week as well – minor items.

- School 12: Wayne Hermanson updated the Board that progress is moving along well with the skylights and building enclosure is underway.

- Monroe High School: Terry LoConte updated the Board that abatement is almost done and that some additional demo is ongoing. The recommended "extra work items" list was also reviewed and discussed.

The Compliance Report from Baker Tilly is included in the Member's packets and was reviewed by ICO Brian Sanvidge.

- 97.86% of all data requested has been received and approved.

- Overall Workforce (EEO) Participation: Minority @ 22.86% (goal is 20%) and Women @ 7.42% (goal is 6.9%).

- Overall Business Participation: Minority @ 15.17% (goal is 15%), Women @ 7% (goal is 5%), Disadvantaged @ 2.16% (goal is 2%) and Small @ 3.62% (goal is 5%).

- Rochester Residents: 109 of the 208 workers for the July reporting period (or 52.40%).

The Budget reports are included in the Member's packets and were reviewed by Tom Rogér.

- Overall Budget Update: Schools are receiving aid (Early Aid SED Forms were submitted). Many Construction Managers and Contractors have been closed out and released. Project contingency remains strong.

The MWBE and Services Procurement Committee Report for October 29, 2015 is included in the Members packets.

The Finance Committee Report for October 29, 2015 is included in the Members packets.

Executive Session

Chair Tom Richards called for an Executive Session per Section 105 1. (d) of the Open Meetings Law.

Motion by Member J. Brown
Second by Member B. Brown
Approved 6-0 with Member Coronas away

Adjournment
Approved at 6:10 pm