

Rochester Joint Schools Construction Board
Special Meeting Minutes
June 22, 2015
1:00 PM

Present

Chair Tom Richards, Charles Benincasa, Joe Brown, José Coronas, Allen Williams, Wayne Williams and ICO Brian Sanvidge. Member Bob Brown was away. Also present were: Executive Director Tom Renauto, General Counsel Peter Abdella, and Program Managers Tom Rog r from Gilbane and Pepin Accilien from Savin.

Chair Richards convened the meeting at 1:01 pm

Action Items

Resolution 2014-15: 246

Contract Award – East High School “Make Ready Project”

By Board Member J. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB entered into an agreement with Cannon Design (“Cannon”), dated November 15, 2011, (Resolution 2011-12: 39) with respect to the renovations to occur at East High School (Agreement between Board and Architect); and

WHEREAS, in the fall of 2014, the District requested additional work at East High School related to their partnership with University of Rochester and directed and authorized the RJSCB to reallocate funds from the Monroe High School project budget for this purpose; and

WHEREAS, the RJSCB approved an amendment to the Agreement with Cannon in September 2014 (Resolution 2014-15: 65) for planning services related to the University of Rochester’s program at East High School; and

WHEREAS, the RJSCB approved an additional amendment to the Agreement with Cannon in January 2015 (Resolution 2014-15: 153) for design and construction administration services related to the University of Rochester’s program at East High School (the “Make Ready Project”); and

WHEREAS, the RJSCB received approval of the Make Ready Project from the Superintendent and his senior cabinet at a meeting on March 3, 2015; and

WHEREAS, the RJSCB authorized the Program Manager to issue the Make Ready Project for bids upon the approval of the State Education Department (Resolution 2014-15: 227); and

WHEREAS, the Program Manager received approval by the New York State Education Department (“SED”) on May 29, 2015; and

WHEREAS, the Make Ready Project was advertised and bid documents were issued and posted by the Program Manager on June 1, 2015; and

WHEREAS, the RJSCB’s Executive Director received bids on June 16, 2015 per the deadline stipulated in the Request for Bids, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager, Architect, Construction Manager, and Independent Compliance Officer have reviewed the bids, conducted a de-scoping meeting, and concluded that the apparent low bidder is also a qualified and responsible bidder; and

WHEREAS, at a Special RJSCB meeting held on June 22, 2015, following the review and consideration of recommendations provided by the RJSCB’s Program Manager and after due deliberation, the following contract award was approved:

Scope of Work	Name of Contractor	Address	Bid Amount (Incl. accepted alternates)
General Contractor	Steve General Contractor, Inc.	3774 Telephone Road Caledonia, NY 14423	\$1,500,000

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Independent Compliance Officer that a contract award shall be made to the firm listed above and for the bid amount shown above to provide all equipment, labor, materials, and plant necessary to execute the scopes of work associated with the East High School “Make Ready Project” in Phase 1 of the RSMP; and

2. The Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver an Agreement (the “Agreement”) to the firm named above in substantially the form included in the Request for Bids for the East High School “Make Ready Project”, with such changes as the Chair may approve (his/her signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member A. Williams
Approved 6-0 with Member B. Brown away

Resolution 2014-15: 247
Purchase Order – Monroe High School Building Controls

By Board Member J. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program ("RSMP") including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB's procurement policy allows for the issuance of purchase orders from centralized contracts let by the New York State Office of General Services ("OGS"); and

WHEREAS, the RJSCB is an authorized purchaser from OGS centralized contracts and was issued a customer identification number (Customer ID #8174) by OGS in 2012; and

WHEREAS, in 2001, the Board of Education ("BOE") for the Rochester City School District passed Resolution number 2001-2002: 176, which standardized the use of Anderson Controls products for energy management, video and access systems in District facilities; and

WHEREAS, the RJSCB's Program Manager recommends the purchase of building controls equipment off of a New York State Office of General Services contract ("State Contract") in conjunction with the Monroe High School project; and

WHEREAS, the OGS State Contract PT 64059 includes materials meeting the specifications for Monroe High School in accordance with the District's standardization policy and also accords with the RJSCB's procurement policy; and

WHEREAS, the RJSCB has been advised that the firm Schneider Electric acquired Andover Controls in 2014; and

WHEREAS, the RJSCB has been advised that the firm Day Automation is the sole distributor of Schneider/Andover controls in the Rochester, NY area; and

WHEREAS, the Program Manager was able to further negotiate a discount from the prices specified in the OGS contract; and

WHEREAS, the Program Manager recommends that a purchase order be issued to Day Automation as the authorized distributor of Schneider/Andover products pursuant to State Contract PT 64059 in the amount of \$486,169.93; and

WHEREAS, at a Special RJSCB meeting held on June 22, 2015, following the review and consideration of the recommendations provided by the Program Manager and after due deliberation, the Board approved the recommendation to issue a purchase order to the distributor Day Automation, listed on the competitively bid State Contract PT 64059, and identified as being the provider of the District mandated building controls;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager to utilize State Contract PT 64059 to procure the building controls equipment as indicated above and associated with the Monroe project in Phase 1 of the RSMP; and
2. The RJSCB hereby awards the purchase order to Day Automation for building controls, and the Chair, with the advice of the Program Manager and the RJSCB's general counsel, will issue a purchase order to procure the commodities through the State Contract from this firm.

**Second by Board Member Benincasa
Approved 6-0 with Member B. Brown away**

Resolution 2014-15: 248
Purchase Order – Monroe High School Access Controls
By Board Member W. Williams

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s procurement policy allows for the issuance of purchase orders from centralized contracts let by the New York State Office of General Services (“OGS”); and

WHEREAS, the RJSCB is an authorized purchaser from OGS centralized contracts and was issued a customer identification number (Customer ID #8174) by OGS in 2012; and

WHEREAS, in 2001, the Board of Education (“BOE”) for the Rochester City School District passed Resolution number 2001-2002: 176, which standardized the use of Anderson Controls products for energy management, video and access systems in District facilities; and

WHEREAS, the RJSCB’s Program Manager recommends the purchase of access controls equipment off of a New York State Office of General Services contract (“State Contract”) in conjunction with the Monroe High School project; and

WHEREAS, the OGS State Contract PT 64059 includes materials meeting the specifications for Monroe High School in accordance with the District’s standardization policy and also accords with the RJSCB’s procurement policy; and

WHEREAS, the RJSCB has been advised that the firm Schneider Electric acquired Andover Controls in 2014; and

WHEREAS, the RJSCB has been advised that the firm Day Automation is the sole distributor of Schneider/Andover controls in the Rochester, NY area; and

WHEREAS, the Program Manager was able to further negotiate a discount from the prices specified in the OGS contract; and

WHEREAS, the Program Manager recommends that a purchase order be issued to Day Automation as the authorized distributor of Schneider/Andover products pursuant to State Contract PT 64059 in the amount of \$8,253.83; and

WHEREAS, at a Special RJSCB meeting held on June 22, 2015, following the review and consideration of the recommendations provided by the Program Manager and after due deliberation, the Board approved the recommendation to issue a purchase order to the distributor Day Automation, listed on the competitively bid State Contract PT 64059, and identified as being the provider of the District mandated access controls;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager to utilize State Contract PT 64059 to procure the access controls equipment as indicated above and associated with the Monroe High School project in Phase 1 of the RSMP; and
2. The RJSCB hereby awards the purchase order to Day Automation for access controls, and the Chair, with the advice of the Program Manager and the RJSCB's general counsel, will issue a purchase order to procure the commodities through the State Contract from this firm.

**Second by Board Member Benincasa
Approved 6-0 with Member B. Brown away**

**Resolution 2014-15: 249
Additional Moving Services**

By Board Member J. Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program ("RSMP") including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, in the spring of 2014 the RJSCB approved the selection of FM Office Express ("FM"), Corrigan Moving Systems ("Corrigan"), and Clark Moving and Storage ("Clark") as the moving companies associated with the Phase 1 - Summer 2014 moves (Resolution 2013-14: 234); and

WHEREAS, FM Office Express was specifically awarded the portion of work associated with the East High School project; and

WHEREAS, in the fall of 2014, the District requested additional work at East High School (the "Make Ready Project") related to their partnership with University of Rochester and directed and authorized the RJSCB to reallocate funds from the Monroe High School project budget for this purpose; and

WHEREAS, additional move services are also now needed for the East High School "Make Ready Project" work, with moves taking place in multiple rooms throughout the building in the summer of 2015; and

WHEREAS, FM has submitted a proposal to the Move Manager for additional move services work as requested by the Program Manager for the East High School "Make Ready Project"; and

WHEREAS, the Program Manager and Move Manager reviewed the additional costs and determined that they are fair and reasonable for the work being performed; and

WHEREAS, at a Special RJSCB meeting on June 22, 2015, the Board considered the Program Manager's and Move Manager's recommendation to accept the proposal from FM to perform the additional work in the amount of \$28,980 and after due deliberation, it approved the proposals for the additional services;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant to accept the proposal for additional moving services as set forth above; and
2. The Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver a purchase order to the above named firm and in the amount listed above in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 6-0 with Member B. Brown away**

**Adjournment
Approved at 1:21 pm**