

Rochester Joint Schools Construction Board

Minutes

August 7, 2017

4:30 PM

Present

Chairman Allen Williams, Charles Benincasa, Bob Brown, Norman Jones (arrived at 4:54pm), and ICO Brian Sanvidge. Vice Chair Michael Schmidt, I. Geena Cruz and Thomas Richards were away. Also present: General Counsel Edward Hourihan; Savin Program Directors P  pin Accilien and Roland Coleman.

Chairman Williams convened the meeting at 4:36 pm.

Presentations

Clara Barton School 2

Kory Hunsinger, Clark Patterson Lee, presented Program Verification Options 1 and 2. Building scope includes an 8 classroom addition, stage addition and a building receiving dock addition along with existing building renovations to remove asbestos containing materials, replace the roof and exterior curtainwall and complete various upgrades to mechanical, plumbing and electrical systems. Two options were presented, Option 1 proposes a 2-story classroom addition that will connect the existing east and west academic wings, creating a central courtyard, a stage addition that replaces underutilized locker room facilities and a receiving dock west of the gymnasium that maintains existing building utility entrances. Option 2 proposes a 2-story classroom addition extension off the existing east academic wing, a stage addition to the north of the gymnasium that will not allow the stage to be used during PE classes, and the same receiving dock addition as proposed in Option 1. The preferred option, Option 1, is currently 6% over budget and includes contingencies to accommodate the unknowns due to the design's infancy. Throughout the upcoming design phases value engineering items and alternate will be identified and vetted through the BAC, building users, the District and the Board to achieve a project that meets facility and programmatic needs while meeting the budgetary constraints.

Dag Hammarskjold School 6

Jennifer Takatch, Architectura, gave an overview of the project. Dag Hammarskjold School 6 is located at the corner of Upper Falls Blvd and Hudson Avenue. The renovations are to provide for a three stand school for Pre-K thru 6th grade, with a total of 600 students. The existing build was built in 1962 with additions in 1969 and 1994, and is made up of one story and two story wings. The Program Verification Phase recommends a scheme that is within the fixed Limit of construction budget of \$22 million. The following is to be added to the school: A new classroom wing at the NE corner that will house classrooms and respond to the new development occurring on Hudson Ave.; Additions at the south of the building to increase the size of the cafeteria and kitchen spaces along with a new receiving area; A second story classroom addition above the mechanical space at the NW corner. The site will have increased parking and bus queuing areas.

RCSD Design Standards

Rick Stoffel, Savin Engineers, gave an overview of the document, process, and next steps. The updated RCSD Design Standards, completed by Foit-Albert and Associates, were reviewed, with emphasis on differences between current RCSD specification templates that were used as a basis, and the new Standards, which identify criteria for finishes, features, and systems to be used in school spaces. Technical chapters offer guidance on selection of preferred equipment and materials, along with vendor information. The updated Standards are a living document and have been posted to the RSMP News website for use by the Phase 2b architects. A feedback form can be used for submitting questions or comments directly to RSMP. In the future, the Standards will be maintained by RCSD Facilities.

Approval of Minutes

Organizational Meeting held on July 17, 2017

Motion by Brown

Second by Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Monthly Meeting held on June 17, 2017

Motion by Brown

Second by Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Consent Agenda Items

Resolution 2017-18: 15

Amendment #5 to Millennium Strategies Agreement

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB selected Millennium Strategies ("Technology Consultant") to provide technology consulting and design services for the Phase 1 projects in March of 2011 as a part of the Rochester Schools Modernization Program (the "RSMP") (Resolution 2010-11: 40), and the parties thereafter entered into an Agreement between the Board and the Technology Consultant dated March 28, 2011 (the "Agreement"); and

WHEREAS, the Technology Consultant has completed its technology consulting and design services for Phase 1 District Wide Technology projects of the RSMP and the Program Manager has completed its reconciliation of all invoices for these services resulting in an unused balance remaining in the amount of \$17,591.67; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that the Technology Consultant's Agreement should be amended to reduce the total amount of the Agreement by the sum of \$17,591.67; and

WHEREAS, the Committee, at its August 3, 2017 meeting, considered and discussed the Program Manager's recommendation to reduce the Technology Consultant's Agreement amount by \$17,591.67, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement Between the RJSCB and the Technology Consultant dated March 28, 2011 as set forth above is hereby approved, reducing the total amount of the Agreement by \$17,591.67; and
2. The RJSCB's Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 16

Amendment #4 to Campus CMG (CM – Monroe High School 1c)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB selected Campus Construction Management Group, Inc. (“Construction Manager”) to provide construction management services for the Monroe High School project in September of 2012 as a part of Phase 1 of the Rochester Schools Modernization Program (the “RSMP”) (Resolution 2012-13: 36), and the parties thereafter entered into the Agreement between the RJSCB and the Construction Manager dated September 10, 2012 (the “Agreement”); and

WHEREAS, the Construction Manager has completed its construction management services for Monroe High School in Phase 1c of the RSMP and the Program Manager has completed its reconciliation of all invoices for such services resulting in an unused balance remaining under the Agreement in the amount of \$3,501.11; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that the Construction Manager’s Agreement should be amended to reduce the total amount of the Agreement by the sum of \$3,501.11; and

WHEREAS, the Committee, at its August 3, 2017 meeting, considered and discussed the Program Manager’s recommendation to reduce the Construction Manager’s Agreement amount by \$3,501.11, and after due deliberation, it approved the request to amend the Agreement.

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Agreement Between the RJSCB and the Construction Manager dated September 10, 2012 as set forth above is hereby approved, reducing the total amount of the Agreement by \$3,501.11; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 17

Amendment #1 to Chaintreuil Jensen Stark Architects, LLP – Monroe High School (Phase 2b)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, Chaintreuil Jensen Stark LLP (“CJS”) was selected by the Board as the Architect for the Monroe High School Project in Phase I (Resolution 2011-12: 39) and for the Monroe High School 2a project in Phase 2 (Resolution 2014-15: 216); and

WHEREAS, as permitted by the Phase 2 legislation, the RJSCB extended the services of CJS as the Architect for the Monroe High School 2b project in Phase 2 of the RSMP (Resolution 2016-17:34), and the parties thereafter entered into an Agreement between the Board and Architect dated August 9, 2016 (the “Agreement”); and

WHEREAS, following the execution of the Agreement, CJS, along with the Program Manager, identified the need for an additional scope of design work, and a cost proposal was then obtained for this additional scope item and provided to the Program Manager for review; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that CJS’s Agreement should be amended to add this additional scope item in the total amount of \$44,500.00 to Exhibit I of the Agreement and that this amount shall be treated as a not-to-exceed allowance under Section 11.1.1 of the Agreement; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its August 3, 2017 meeting and, after due deliberation, it approved the request to amend the Agreement;

THEREFORE, BE IT RESOLVED:

1. The proposed amendment to the Chaintreuil Jensen Stark Architects Agreement between Board and Architect dated August 9, 2016 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 18

FF&E Purchase Order Reconciliation – Hertz Furniture School 12

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”) including a District Wide Technology program which involves technology upgrades and infrastructure work at each of the 12 school projects identified in Phase 1; and

WHEREAS, the RJSCB’s Program Manager, with the advice of Vargas Associates (the “Move Manager”), the RJSCB’s general counsel, the Construction Managers, the Architects, and the RJSCB’s Independent Compliance Officer, prepared request for bids packages for Furniture, Fixtures, and Equipment (“FF&E”) for the projects in Phase 1; and

WHEREAS, the RJSCB’s Executive Director received bids on October 1, 2015, per the deadline stipulated in the request for bids, and those bids were subsequently publicly opened and read aloud at the location stated in the request for bids; and

WHEREAS, the RJSCB approved the selection of Hertz Furniture (“Hertz”) as one of the FF&E suppliers for the Phase 1c School 12 project (Resolution 2105-16: 68); and

WHEREAS, Hertz was awarded the portion of the FF&E work for the supply of activity tables, music furniture, and student furniture for the School 12 project; and

WHEREAS, the RJSCB issued a purchase order to Hertz for the above groups of FF&E for the School 12 project in the total amount of \$162,333.06; and

WHEREAS, Hertz has completed its provision of FF&E for the School 12 project, and the Program Manager has completed its reconciliation of all invoices for such FF&E resulting in an unused purchase order balance remaining in the amount of \$2.40 (which has been agreed to by Hertz); and

WHEREAS, the Move Manager and the Program Manager recommended to the M/WBE and Services Procurement Committee (the "Committee") that Hertz's purchase order should be amended to credit the amount of \$2.40 back to the RSMP; and

WHEREAS, the Committee, at its August 3, 2017 meeting, considered and discussed the Program Manager's recommendation to reduce Hertz's purchase order amount by \$2.40, and after due deliberation, it approved the request by the Program Manager to reduce the purchase order amount;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Move Manager and the Program Manager to reduce the purchase order to Hertz in the amount specified, related to the furniture, fixtures, and equipment purchases for School 12 in Phase 1 of the RSMP; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute a revised purchase order that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away**

**Resolution 2017-18: 19
Insurance Requirements Waiver for Armor Security and Protection, Inc. (Edison Phase 2b)**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the District's Board of Education ("BOE") has approved the comprehensive Master Plan for Phase 2 (BOE Resolution 2015-16: 630); and

WHEREAS, the Superintendent has identified and confirmed the projects for Phase 2 of the RSMP for which the RSJCB has started design and planning work in advance of the New York State Education Department and New York State Comptroller's approval of the comprehensive Master Plan for Phase 2; and

WHEREAS, these identified projects (the “Phase 2b Schools”) include: Monroe High School (Part B); Dr. Freddie Thomas Learning Center; School Without Walls; Martin B. Anderson School 15; and Edison Technical Campus; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB established certain insurance coverage limit coverages required to be obtained and maintained by consultants and subconsultants working on Phase 2 of the RSMP; and

WHEREAS, the RJSCB issued a request for proposals (the “RFP”) for site security services for the Phase 2b projects (Resolution 2016-17: 152); and

WHEREAS, the RJSCB approved the selection of Armor Security and Protection, Inc. (“Armor Security”) to provide site security services for the Edison Technical Campus project (Resolution 2016-17: 197); and

WHEREAS, the RJSCB entered into an agreement with Armor Security dated May 8, 2017, entitled Consulting Services Agreement (the “Agreement”); and

WHEREAS, Armor Security has requested a waiver of the \$5,000,000 umbrella liability coverage on the grounds that such coverage is excessive in relation to their limited scope of providing site security services after hours and weekends, and has further requested that the Board accept a \$1,000,000 umbrella liability policy in lieu thereof; and

WHEREAS, Armor Security has provided proof that it maintains commercial general liability coverage of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, as well as professional liability coverage with those same limits; and

WHEREAS, the RJSCB’s insurance consultant has recommended that the RJSCB approve the waiver based upon the limited scope of work performed by Armor Security and the adequacy of the level of primary general liability insurance coverage maintained by Armor Security; and

WHEREAS, the M/WBE and Services Procurement Committee reviewed and discussed the waiver request at its meeting on August 3, 2017, and, after due deliberation, it approved the forwarding of the waiver request to the full Board for its consideration.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby waives the requirement that Armor Security provide umbrella liability aggregate coverage of \$5,000,000 and accepts Armor Security’s umbrella liability aggregate coverage of \$1,000,000 for the Edison Technical Campus project.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 20

Request for Bids – DWT Mini-Bids (Security Cameras) – School 7, School 16, SWW and CSR

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager has been working with the Technology Consultant, Millennium Strategies (“Millennium”), and the Board’s General Counsel to prepare a request for bid package for the DWT project associated with School 7, School 16, School Without Walls, and Children’s School of Rochester 1/15 in Phase 2 of the RSMP to be collectively known as the “DWT-2 Mini-Bid Package #1”; and

WHEREAS, the commodities procured as a part of the DWT-2 Mini-Bid Package #1 will be bid off of a New York State Office of General Services contract (“State Contract”); and

WHEREAS, the DWT-2 Mini-Bid Package #1 is proposed to be released for bid beginning August 8, 2017; and

WHEREAS, the categories of items included in the DWT-2 Mini-Bid Package #1 are security cameras/video surveillance components including hardware, software and installation services for School 7, School 16, School Without Walls and Children’s School of Rochester; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT 2 projects on July 12, 2016; and

WHEREAS, on July 19, 2017, the Program Manager Millennium requested authorization from the RJSCB to release the DWT-2 Mini-Bid Package #1; and

WHEREAS, the RJSCB M/WBE and Services Procurement Committee considered and discussed the Program Manager’s and Millennium’s request at its August 3, 2017 meeting, and after due deliberation, it approved the request to release the DWT-2 Mini-Bid Package #1.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a DWT-2 Mini-Bid Package #1 in order to maintain the overall project schedule; and
2. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses for this project and recommend to the RJSCB the lowest responsible bidder(s).

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 21

Change Orders #3, #6 and #7 to Manning Squires Hennig Contract (Monroe Phase 2a)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. (“Manning Squires”) for the Monroe High School project in Phase 2a (Resolution 2016-17: 103); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2016-17: 103) dated December 19, 2016 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Manning Squires, along with The Pike Company, Inc. (the "Construction Manager"), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #3 includes the following item:

1. Remove and replace insurance section 007316 – \$0
- The Total amount of Change Order #3 is \$0; and

WHEREAS, Change Order #6 includes the following items:

1. Electrical demo - all floors – \$15,961.11
 2. Patch temporary devices – \$5,943.56
- The Total amount of Change Order #6 is \$21,904.67; and

WHEREAS, Change Order #7 includes the following item:

1. Electrical wall patch and repair – \$11,728.52
- The Total amount of Change Order #7 is \$11,728.52; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Manning Squires' Contract should be amended to add these scope items for a total net increase in the Contract Sum of \$33,633.19; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its August 3, 2017 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Manning Squires Hennig, Inc.'s Contract between the Board and Contractor dated December 19, 2016 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 22

Change Orders #1, #2 and #3 to Eastcoast Electric Contract (Monroe Phase 2a)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the contract for the electrical scope of work to Eastcoast Electric, LLC ("Eastcoast Electric") for the Monroe High School project in Phase 2a (Resolution 2016-17: 61); and

WHEREAS, the RJSCB entered into a contract with Eastcoast Electric (Resolution 2016-17: 61) dated September 29, 2016 (the "Contract"), to perform the scope of services defined in the contract documents as the electrical contractor's scope of work; and

WHEREAS, following the execution of the Contract, Eastcoast Electric, along with The Pike Company, Inc. (the "Construction Manager"), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #1 includes the following items:

- | | |
|--|-----|
| 1. Remove and replace insurance section 007316 – | \$0 |
| The Total amount of Change Order #3 is \$0; and | |

WHEREAS, Change Order #2 includes the following items:

- | | |
|--|------------|
| 1. Duct conflict with conduit – | \$651.86 |
| 2. School 15 and café utility disconnection – | \$1,988.72 |
| 3. Junction box relocation – | \$378.01 |
| 4. Through door 1BC-3B – | \$1,524.03 |
| 5. CMU furring BC-3C and D – | \$2,097.24 |
| 6. Receptacles in wood molding – | \$3,179.11 |
| The Total amount of Change Order #2 is \$9,818.97; and | |

WHEREAS, Change Order #3 includes the following items:

- | | |
|---|-------------|
| 1. Obstructions at locker wall cavities – | \$1,930.18 |
| 2. Phone trunk lines-base – | \$3,606.52 |
| 3. School 15 and café temporary fire alarm – | \$16,555.09 |
| 4. Relocate fire alarm and power 310A – | \$5,349.21 |
| The Total amount of Change Order #3 is \$27,441.00; and | |

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Eastcoast Electric's Contract should be amended to add these scope items for a total net increase in the Contract Sum of \$37,259.97; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its August 3, 2017 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Eastcoast Electric's Contract between the Board and Contractor dated September 29, 2016 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Benincasa
Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away**

**Resolution 2017-18: 23
Pay Requisition Summary Acceptance (July 2017)**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the "Early Start Projects"), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note ("BAN") against the City's debt limit; and

WHEREAS, the District's counsel prepared a Board of Education ("BOE") resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the City will be reimbursed for its BAN from the Phase 2 bond proceeds following approval of the Phase 2 Master Plan by the Board of Education and approval of the first group of projects in Phase 2 by the New York State Education Department; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$572,702.31, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on July 10, 2017; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$5,551,644.25, including all invoices to be paid by the District using funds advanced by the District to the RJSCB and those invoices to be paid out of the City BAN proceeds, to the RJSCB Chair with copy to the full Board on July 10, 2017; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$284,796.82, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on July 10, 2017; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on August 3, 2017; and

WHEREAS, the RJSCB's Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on August 3, 2017.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of July 2017 in the amount stated above and the Phase 2 monthly Pay Requisition Summaries for the month of July 2017 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Action Items

Resolution 2017-18: 10

Program Verification Approval – Clara Barton School 2 (Phase 2c)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal

representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Clara Barton School 2 (“School 2”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, February 6, 2017, the RJSCB issued a request for proposals for architectural services for Phase 2c Schools (Resolution 2016-17: 136); and

WHEREAS, the RJSCB approved the selection of Clark Patterson Lee (“CPL” or “Architect”) as the Architect for the Phase 2c School 2 project (Resolution 2016-17: 151); and

WHEREAS, the RJSCB entered into an agreement with CPL, dated March 6, 2017, entitled Agreement Between Board and Architect (the “Agreement”); and

WHEREAS, the Agreement authorized CPL to begin the program verification and planning associated with the School 2 project; and

WHEREAS, the Agreement requires that upon completion of the Program Verification Phase, CPL will provide an update to the RJSCB and to the District, and the Program Manager will seek authorization from the RJSCB and the District to proceed to the next phase in the design process, the Schematic Design Phase; and

WHEREAS, on July 6, 2017, July 13, 2017 and July 18, 2017, CPL and the Program Manager presented the Phase 2c School 2 program verification plans to the Superintendent and and/or her designated representatives and received authorization to proceed to the next step in the design process; and

WHEREAS, at its regular monthly meetings on July 17, 2017 and August 7, 2017, the Architect presented the Phase 2c School 2 program verification plans to the RJSCB.

THEREFORE, BE IT RESOLVED:

1. The Program Verification Documents for the Phase 2c School 2 project are approved; and
2. The Program Manager is hereby authorized to direct the Architect for Phase 2c School 2 project (CPL) to proceed with the next phase in the design process, the Schematic Design Phase.

Second by Board Member Jones

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 24

EBE Goals Waiver for Mark Cerrone Contract (School 1/15)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the "Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, for the Rochester Schools Modernization Program ("RSMP"), the Board implemented a Diversity Plan to create effective processes to increase the purchase of goods and services from diverse businesses and workforce members; and

WHEREAS, in the RSMP Phase 2 Diversity Plan, the Board established participation goals for Eligible Business Enterprises ("EBEs") as follows: MBE: 17% of each contract; WBE: 10% of each contract; DBE: 3% of each contract; and SBE: 3% of each contract; and

WHEREAS, the RJSCB approved the award of the demolition and abatement contractor contract to Mark Cerrone, Inc. ("Mark Cerrone") for the Children's School of Rochester ("School 1/15") project in Phase 2 of the RSMP (Resolution 2016-17:229); and

WHEREAS, the RJSCB entered into a contract with Mark Cerrone (Resolution 2016-17:229) dated June 16, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the demolition and abatement contractor's scope of work; and

WHEREAS, the Contract requires Mark Cerrone to comply with the requirements for EBE participation set forth in the Phase 2 Diversity Plan; and

WHEREAS, Mark Cerrone has requested a waiver of the EBE participation requirements set forth under the Contract due to its stated inability to meet the EBE goals based upon a WBE subcontract losing its certification mid-project; and

WHEREAS, pursuant to Section 004331 of the Specifications for the School 1/15 project, the Independent Compliance Officer ("ICO") has the discretion to waive the requirement to meet the EBE goals; and

WHEREAS, Mark Cerrone has certified that it has taken every good faith effort to promote EBE participation set forth under the Contract; and

WHEREAS, the ICO has reviewed Mark Cerrone's waiver request and has determined that it has adequately demonstrated its good faith efforts to promote EBE participation and meet the EBE goals; and

WHEREAS, the ICO has exercised its discretion to waive Mark Cerrone's requirement to meet the EBE goals; and

WHEREAS, the ICO has recommended to the M/WBE and Services Procurement Committee (the "Committee") that Mark Cerrone's request for an EBE goal waiver should be granted; and

WHEREAS, the Committee considered and discussed the Independent Compliance Officer's recommendation at its August 3, 2017 meeting and after due deliberation, it approved the request to grant the EBE goal waiver to Mark Cerrone.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby grants Mark Cerrone's waiver of the WBE goal requirement established in the Contract between the RJSCB and Mark Cerrone dated June 16, 2017.

Second by Board Member Jones

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 25
Program Verification Approval – Dag Hammarskjold School 6 (Phase 2c)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Dag Hammarskjold School 6 (“School 6”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, February 6, 2017, the RJSCB issued a request for proposals for architectural services for Phase 2c Schools (Resolution 2016-17: 136); and

WHEREAS, the RJSCB approved the selection of Moody Nolan (“Architect”) as the Architect for the Phase 2c School 6 project (Resolution 2016-17: 151); and

WHEREAS, the RJSCB entered into an agreement with Moody Nolan, dated March 6, 2017, entitled Agreement Between Board and Architect (the “Agreement”); and

WHEREAS, the Agreement authorized Moody Nolan to begin the program verification and planning associated with the School 6 project; and

WHEREAS, the Agreement requires that upon completion of the Program Verification Phase, Moody Nolan will provide an update to the RJSCB and to the District, and the Program Manager will seek authorization from the RJSCB and the District to proceed to the next phase in the design process, the Schematic Design Phase; and

WHEREAS, on August 2, 2017, Moody Nolan and the Program Manager presented the Phase 2c School 6 program verification plans to the Superintendent and and/or her designated representatives and received authorization to proceed to the next step in the design process; and

WHEREAS, at its regular monthly meeting on August 7, 2017, the Architect presented the Phase 2c School 6 program verification plans to the RJSCB.

THEREFORE, BE IT RESOLVED:

1. The Program Verification Documents for the Phase 2c School 6 project are hereby approved; and
2. The Program Manager is hereby authorized to direct the Architect for Phase 2c School 6 project (Moody Nolan) to proceed with the next phase in the design process, the Schematic Design Phase.

Second by Board Member Jones

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Resolution 2017-18: 26

Contract Awards – General Construction, Mechanical, Electrical and Plumbing – Children’s School of Rochester School 1/15 (Phase 2b)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Children’s School of Rochester School 1/15 (“Children’s School of Rochester”) is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, Phase 2b of the RSMP includes general construction, mechanical, plumbing and electrical work at Children’s School of Rochester; and

WHEREAS, the Program Manager worked with the Children’s School of Rochester Architect and Construction Manager to prepare requests for bids for general construction, mechanical, electrical and plumbing bidding documents package; and

WHEREAS, the RJSCB authorized the release of the general construction, mechanical, plumbing and electrical work package at its regular meeting on April 10, 2017 (Resolution 2016-17: 170); and

WHEREAS, the Program Manager received bids on August 2, 2017 per the deadline stipulated in the Request for Bids for the Children’s School of Rochester project, and those bids were subsequently publicly opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the Program Manager, the Construction Manager and the Independent Compliance Officer (“ICO”) reviewed the bids submitted for the Children’s School of Rochester project, conducted de-scoping meetings, and concluded that the apparent low bidders are also qualified and responsible bidders; and

WHEREAS, on August 3, 2017, the Program Manager, ICO and Construction Manager provided their award recommendations regarding the general construction, mechanical, electrical and plumbing work contracts for Children’s School of Rochester project to the RJSCB; and

WHEREAS, at its August 7, 2017 monthly meeting, the Board considered and discussed the recommended awards and, after due deliberation, approved contract awards as follows:

<u>Scope of Work</u>	<u>Name of Contractor</u>	<u>Address</u>	<u>Bid Amount</u>
General	Holdsworth Klimowski Construction	101 Victor Heights Parkway Victor, NY 14564	\$7,733,000.00
Mechanical	Michael A. Ferraiulo Plumbing & Heating	705 Maple Street Rochester, NY 14611	\$2,187,000.00
Electrical	Concord Electric	546 Lyell Avenue Rochester, NY 14606	\$2,135,000.00
Plumbing	Thurston Dudek	291 David Parkway Ontario, NY 14519	\$1,466,000.00

THEREFORE, BE IT RESOLVED:

1. Contingent on final approval of each firm's diversity plan by the Independent Compliance Office, the RJSCB hereby approves the above-stated recommendations that the contract awards shall be made to the above named firms and bid amounts to provide all equipment, labor, materials, and plant necessary to execute the general construction, mechanical, electrical and plumbing scopes of work associated with the Children's School of Rochester project; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute and deliver an Agreement to the firms named above in substantially the form included in the Request for Bids for the Children's School of Rochester project, with such changes as the Chair may approve (his/her signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Benincasa

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away

Communications

The Compliance Report from Baker Tilly is included in the Member's packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 88.89% submissions for the June 2017 reporting period.
- 98% of all data requested has been received and approved (April 2011 through June 2017).
- Overall Workforce (EEO) Participation: Minority @ 22.81% (goal is 20%) and Women @ 7.23% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.72% (goal is 15%), Women @ 7.41% (goal is 5%), Disadvantaged @ 2.33% (goal is 2%) and Small @ 3.74% (goal is 5%).
- Rochester Residents: 5 of the 26 workers for the June 2017 reporting period (or 19.23%). The average Rochester Resident workforce (construction) from inception (April 2011 through June 2017) is 27.4%.

Phase 2:

- 92.5% submissions for the June 2017 reporting period.
- 93.01% of all data requested has been received and approved (January 2016 through June 2017).
- Overall Workforce (EEO) Participation: Minority @ 41.18% (goal is 22%) and Women @ 10.13% (goal is 8%).
- Overall Business Participation: Minority @ 41.54% (goal is 17%), Women @ 15.46% (goal is 10%), Disadvantaged @ 1.41% (goal is 3%) and Small @ 2.59% (goal is 3%).
- Rochester Residents: 68 of the 238 workers for the June 2017 reporting period (or 28.57%).

The Phase 2 Monthly Report is included in the Member's packets and was reviewed by Program Director Pépin Accilien.

– Monroe:

- Phase 2a work in progress, completion scheduled for December 2017.
- Phase 2b abatement/demolition work is nearing completion.
- Phase 2b bid opening for the main project extended to August 17, 2017.
- SED approval for the Phase 2b final design expected any day now (Building Permit from SED is predicated on receipt of the Instructional Space Review "ISR" Form from the Regional Associate).
- LOR to be executed with RCSD, SHPO, and SED.

– Monroe Discussion: A pre bid Phase 2b budget update letter from The Pike Company, dated August 7, 2017, was reviewed including all proposed bid alternates, scope revisions, budget transfers and additional funding necessary to align the cost estimate with the budget. Norman Jones expressed concern about a proposed scope revision that would eliminate A/C from the athletics addition. Roland Coleman indicated that the bid documents would include an alternate to include A/C in the additions.

– East:

- Existing Roof Abatement and Replacement work is underway.
- Dr. Uebbing and Dr. Nelms to update RCSD Board of Ed on U of R preference to remain in the building throughout the construction (no swing space).
- Updated Phasing and Logistics Plan for the main project being finalized for review with U of R Administrators and RCSD.
- Claim received from the Architect of Record for additional compensation due to changes in design and schedule.

– School 7:

- Abatement/Demolition (Part B) has begun, completion scheduled for August 2017.
- Main project started on schedule and the trades have begun coordination.

– School 16:

- Abatement/Demolition complete and punch list by the Architect is underway.
- Structural steel and foundation Contractor mobilized and began work on schedule.
- SED approval expected any day now for the main project's final design.
- Main project bids opening on August 10, 2017 for award at Special Meeting August 21, 2017 at 7:30 am.

– School 1/15:

- Abatement/Demolition work is underway and on schedule.
- Main project opened bids on August 2, 2017 and awarded bids August 7, 2017 contingent upon the ICO's approval of their DP-1 (General Contractor, Electrical Contractor).
- Main project construction Notice to Proceeds issued.
- Main project general requirements paperwork underway.

– SWW:

- Contractors are mobilized and work is in progress.
- General requirements paperwork continues.
- Issue with Bus queuing on Broadway under review.
- Mayor's request for "traffic calming" structure has been brought to City Engineer for consultation.

– DTFLC:

- Contractors are mobilized and work is in progress, substantial completion scheduled for August 25, 2017.
- Construction of space, less fire-rated glass/entry elements (awaiting delivery) is complete.
- Additional items from the BCS to be identified by the Architect - engaging District Facilities.
- General requirements paperwork continues.

– Edison:

- Roofing and sitework Contractors mobilized. Work in progress with site work completed prior to school opening September 2017.
- General requirements paperwork continues.
- Main project is in design development and meeting with SED to review schematics this month. On schedule to bid late fall 2017 and award January 2018.

– School 2:

- Received program verification approval from the RJSCB August 7, 2017.
- Meeting with RCSD Facilities regarding Site issues: Parking, Loading Dock, Bus Loop ongoing.
- Meeting on site with RCSD Food Service regarding possible scope changes, Kitchen & Seryery issues.
- Ongoing discussion with District's Head Librarian regarding modifications to Library.
- Discussion with Principal regarding necessity for Stage in Gym.
- Continue to develop options for more on-site parking.
- SED and Monroe County requirements to relocate the 36" diameter combined sewer, currently under the school to 20' away from the school.

– School 6:

- Design Team met with RCSD Facilities on 3 occasions during Program Verification. Received program verification approval from the RJSCB August 7, 2017. Schematic Design starting.
- Geo-Tech bore uncovered presence of petroleum residue at area of existing transportable classrooms @ -4' to -8'. Architect directed to proceed with Phase 1 & 2 Environmental Assessment. Issue was discussed with Vice Chair Schmidt August 2, 2017 and Committee August 3, 2017. If remediation becomes part of the Phase 2 Program scope, Cost for renovation & addition and schedule will be impacted.

– School 4:

- Program Verification underway, going to the RJSCB for approval September 11, 2017.
- BAC and User group meetings underway.
- Reviewing preliminary estimates prior to going into schematic design.

– School 10:

- Program Verification underway, going to the RJSCB for approval September 11, 2017.
- BAC and User group meetings underway.
- Reviewing preliminary estimates prior to going into schematic design.

– School 30/54:

- Procurement of A/E services for Flower City School 30/54 is underway - the RFP was approved by the RJSCB, revising and releasing August/September 2017.

– BOP: Networking event was held July 31, 2017 at the City Hall Atrium. The graduation ceremony for the Instructional Series Cycle 2 participants was held at our Program office on August 3, 2017. The Instructional Series Cycle 3 begins Monday, August 14, 2017.

The M/WBE and Services Procurement Committee Report for August 3, 2017 is included in the Members Packets.

The Finance Committee Report for August 3, 2017 is included in the Members packets.

Adjournment

Approved at 6:31 pm

Motion by Benincasa

Second by Brown

Approved 4-0 with Vice Chair Schmidt and Members Cruz and Richards away