

Rochester Joint Schools Construction Board
Minutes
March 6, 2018
4:30 PM

Present

Chairman Allen Williams, Vice Chair Michael Schmidt, Charles Benincasa, Bob Brown, I. Geena Cruz, Norman Jones, Thomas Richards and ICO Brian Sanvidge. Also present: General Counsel Edward Hourihan; Savin Program Directors P  pin Accilien and Roland Coleman.

Chairman Williams convened the meeting at 4:32 pm.

Approval of Minutes

Monthly Meeting held on February 6, 2018

Motion by Member Brown
Second by Member Richards
Approved 7-0

Executive Session

Approved at 4:37 pm.

Chairman Williams called for an Executive Session pursuant to New York Public Officer's Law Section 108(3), to consult with the Board's General Counsel on matters subject to attorney client privilege.

Motion by Member Brown
Second by Member Cruz
Approved 7-0

The Board came out of Executive Session at 4:55 pm.

Motion by Vice Chair Schmidt
Second by Member Brown
Approved 7-0

Presentation: East Campus (Schematic Design) – CannonDesign

William K. Zografos of Cannon Design, gave the presentation stating that several meetings and reviews with the EPO, RSMP, RCSD and Pike representatives were held during the SD effort to refine / confirm program organization and anticipated building scope. The current Schematic Design reflects the final program verification prepared and further developed to meet the anticipated needs of student population being taught. Program revision highlights include: CTE Space and Collaboratorium as part of design basis, Renovation to Locker-room, all student educational spaces located in the D-wing and F-wing. The Design Team, with the RSMP, RCSD and Pike have met with the EPO representative Dr. Nelms and Dr. Uebbing to discuss school priorities and operations for the upper and lower school as well as access to the Community Schools Grant the East EPO has applied for. The overall project current scope of design has been estimated by Cannon Design at \$47M, which is currently over the Fixed Limit of Construction. The Design Team has developed a list of potential scope reduction items that may be deferred to a future Phase 3 if the overage is not eliminated on bid day, to help bring the project back on budget. The Design Team reviewed the Phasing Plan and Logistics Plan which highlights the SED requirements of maintaining students away from construction areas. The RJSCB asked about Air Conditioning in the Locker Rooms and Gym which is not and has not been in the scope of work at East. The Design Team explained that Air conditioning in Gymnasiums and Locker

Rooms are not aided by SED with new construction. The Team will look at the rough order of magnitude and cost of adding Air Conditioning in these spaces. Infrastructure that supports air conditioning in the future will be included in the project. The Schematic Design report was approved by the RJSCB with the stipulation of potentially adding Air Conditioning to the Gym and Locker Room spaces. Target date for submission of Construction Documents to SED is May 25, 2018. Schematic Design estimate indicates the current scope is over the FLC budget. Project estimate is carrying design & construction contingencies, market contingencies, phasing contingencies. As Project design is refined during DD and CD phases, design contingency percentages will be reduced to align with the Construction Manager's DD and CD estimates.

Presentation: 2016-2017 Financial Audit – Freed Maxick

Kathryn Barrett of Freed Maxick summarized the Audit report for the Board, stating that it was a clean audit without any deficiencies, and that the Board is currently in good financial health. It was also stated that the Revolving Loan Program between the BOP and REDCO has been successful with all loans accounted for and repaid. There were no questions from the Board.

Consent Agenda Items

**Resolution 2017-18: 146
Master Planning Support Services RFP (Phase 3)**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the School Modernization Act calls for the calls for the development of comprehensive school facilities modernization plans for Phase and Phase 2; and

WHEREAS, the RJSCB approved a comprehensive Facilities Modernization Plan (“FMP” or “Master Plan”) in January 2011, which was subsequently approved by the State Education Department (“SED”) and the State Comptroller in May 2011; and

WHEREAS, the RJSCB authorized the Master Plan update in January/February 2012, and the Board of Education approved the Master Plan update in March 2013; and

WHEREAS, the RJSCB authorized the Master Plan update for Phase 2 of the RSMP in August 2014, and the Board of Education approved Phase 2 Master Plan in March 2016; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for Master Planning Support Services to assist the RJSCB and District in the further development of the long range District Strategic Plan for Phase 3 of the RSMP including a District-Wide strategic plan, buildings infrastructure review, long range program evaluations and a District-Wide capacity study; and

WHEREAS, the RJSCB’s Program Manager has prepared a request for proposals (an “RFP”) for Master Planning Support Services that requires the responding firms to set forth their fee proposals for a specific scope of work related to Master Planning Support Services; and

WHEREAS, the M/WBE and Services Procurement Committee (the “Committee”) reviewed and discussed the RFP for Master Planning Support Services at its meeting on March 1, 2018, and after due deliberation, it approved the RFP for issuance.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the RFP for Phase 3 for Master Planning Support Services and authorizes the Program Manager to issue the RFP on March 15, 2018; and
2. The M/WBE and Services Procurement Committee is authorized on behalf of the RJSCB to select finalists, conduct interviews as necessary, and recommend to the RJSCB the most qualified candidate.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 147
Site Security Services RFP (Phase 2c/d)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for a Site Security Services firm to provide services for the Phase 2 projects that are part of the RSMP; and

WHEREAS, the RFP is limited to the following Phase 2c/d projects: Clara Barton School No. 2; George Mather Forbes School No. 4; Dag Hammarskjold School No. 6; Dr. Walter Cooper Academy School No. 10; and Flower City School 54/30 (together the “2c/d projects”); and

WHEREAS, the RJSCB’s Program Manager has prepared a request for proposals (an “RFP”) for a Site Security Services firm that requires the responding firms to set forth their fee proposals for a specific scope of work related to the 2c/d projects; and

WHEREAS, the M/WBE and Services Procurement Committee (the “Committee”) reviewed and discussed the RFP for a Site Security Services firm at its meeting on March 1, 2018, and after due deliberation, it approved the RFP for issuance by the RJSCB.

THEREFORE, BE IT RESOLVED:

1. The Request for Proposal for Phase 2c/d projects (Clara Barton School No. 2; George Mather Forbes School No. 4; Dag Hammarskjold School No. 6; Dr. Walter Cooper Academy School No. 10; and Flower City School 54/30) for Site Security Services is approved for issuance on March 7, 2018; and
2. The M/WBE and Services Procurement Committee is authorized on behalf of the RJSCB to select finalists, conduct interviews as necessary, and recommend to the RJSCB the most qualified candidate(s); and

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 148
Materials Testing & Special Inspection Services RFP - (Phase 2c/d)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for a Mechanical Testing & Special Inspection Services firm to provide services for the Phase 2 projects that are part of the RSMP; and

WHEREAS, the RFP is limited to the following Phase 2c/d projects: Clara Barton School No. 2; George Mather Forbes School No. 4; Dag Hammarskjold School No. 6; Dr. Walter Cooper Academy School No. 10; and Flower City School 54/30 (together the “2c/d projects”); and

WHEREAS, the RJSCB’s Program Manager has prepared a request for proposals (an “RFP”) for a Materials Testing & Special Inspection Services firm that requires the responding firms to set forth their fee proposals for hourly rates and laboratory testing for a specific scope of work related to the 2c/d projects; and

WHEREAS, the M/WBE and Services Procurement Committee (the “Committee”) reviewed and discussed the RFP for a Materials Testing & Special Inspection Services firm at its meeting on March 1, 2018, and after due deliberation, it approved the RFP for issuance.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the RFP for Phase 2c/d (Clara Barton School No. 2; George Mather Forbes School No. 4; Dag Hammarskjold School No. 6; Dr. Walter Cooper Academy School No. 10; and Flower City School 54/30) Materials Testing & Special Inspection Services firm and authorizes the Program Manager to issue the RFP on March 9, 2018; and
2. The MWBE and Services Procurement Committee is authorized, on behalf of the RJSCB, with the advice and recommendations of the Program Manager, to review the RFP responses, select finalists, conduct interviews of the finalists along with other RJSCB board members, and recommend to the RJSCB the most qualified candidates.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 149
Authorization to Bid – George Mather Forbes School 4 (Phase 2c)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, George Mather Forbes School 4 (“School 4”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the Program Manager is working with the School 4 Architect and Construction Manager to prepare requests for bids for the general construction, HVAC, electrical and plumbing bidding documents package; and

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that the RJSCB authorize the release of the general construction, HVAC, electrical and plumbing bidding documents for the Phase 2c School 4 project; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its March 1, 2018 meeting, and after due deliberation, the Committee approved the request to release the general construction, HVAC, electrical and plumbing bidding documents for the Phase 2c School 4 project.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a Request for Bids for the School 4 general construction, HVAC, electrical and plumbing prime contracts in order to maintain the overall project schedule contingent upon approval by the New York State Education Department; and
2. Prior to issuance of the Request for Bids, the Program Manager shall work with the RJSCB’s general counsel to further develop and finalize the Request for Bid packages, including the General Conditions of the Contract and the form of Contract; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 150
Authorization to Bid – Dag Hammarskjold School 6 (Phase 2c)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, Dag Hammarskjold School 6 (“School 6”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the Program Manager is working with the School 6 Architect and Construction Manager to prepare requests for bids for the general construction, HVAC, electrical and plumbing bidding documents package; and

WHEREAS, the Program Manager recommended to the M/WBE and Services Procurement Committee (the “Committee”) that the RJSCB authorize the release of the general construction, HVAC, electrical and plumbing bidding documents for the Phase 2c School 6 project; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its March 1, 2018 meeting, and after due deliberation, the Committee approved the request to release the general construction, HVAC, electrical and plumbing bidding documents for the Phase 2c School 6 project.

THEREFORE, BE IT RESOLVED:

1. The RJSCB, through its Program Manager, shall proceed with the issuance of a Request for Bids for the School 6 general construction, HVAC, electrical and plumbing prime contracts in order to maintain the overall project schedule contingent upon approval by the New York State Education Department; and
2. Prior to issuance of the Request for Bids, the Program Manager shall work with the RJSCB’s general counsel to further develop and finalize the Request for Bid packages, including the General Conditions of the Contract and the form of Contract; and
3. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the bid responses and recommend to the RJSCB the lowest responsible bidders.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 151
Bid Award – District Wide Technology Mini-Bids (Phase 2a/b)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB’s Program Manager worked with the Technology Consultant, Millennium Strategies (“Millennium”), to prepare a request for bid package for the DWT-2 project associated with the Phase 2a/2b schools scheduled to complete construction in July 2018 to be known as the “DWT-2 Mini-Bid Package #3”; and

WHEREAS, on January 8, 2018 at its regular meeting, the RJSCB approved Request for Bids for the DWT 2 Mini-Bid Package #3 (Resolution 2017-18: 123) and directed the M/WBE and Services Procurement Committee (the “Committee”), with the advice and recommendations of the Program Manager, to review the bid responses and recommend to the RJSCB the lowest responsible bidders; and

WHEREAS, Millennium and the Program Manager have reviewed the bids and concluded that the apparent low bidders for interactive white boards, classroom amplification systems and network electronics are also the qualified and responsible suppliers of the required commodities; and

WHEREAS, at the Committee meeting held on March 1, 2018, following the review and consideration of recommendations provided by Millennium and the Program Manager and, after due deliberation by the Committee, the Committee approved the recommendation of Millennium and the Program Manager to award the commodity DWT-2 Mini-Bid Package #3 as follows:

Vendor	Commodity	State Contract	Not to Exceed Amount
Troxell	Classroom Amplification Systems	PC67439	\$122,279
Dyntek	Network Electronics Equipment	GS-35F-0511T	\$641,915
Ronco	Interactive White Boards/ Flat Panels	PC67435	\$423,500

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of Millennium and the Program Manager to utilize State Contract PT64059 to procure the equipment and materials as indicated above and associated with the DWT-2 Mini-Bid Package #3 in Phases 2a and 2b of the RSMP; and
2. The RJSCB hereby awards the DWT-2 Mini-Bid Package #3 to Troxell for Classroom Amplification Systems, to Dyntek for Network Electronics Equipment and to Ronco for Interactive White Boards/Flat Panels, and the Chair, with the advice of the Program Manager and the RJSCB’s general counsel, will develop and issue a purchase order to procure the commodities through the State Contract from these firms.

**Second by Board Member Jones
Approved 7-0**

**Resolution 2017-18: 152
Bid Award – Summer 2018 Move Services**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Act authorized up to 13 projects in Phase I of the Rochester Schools Modernization Program (“RSMP”), which involves the relocations of several schools into temporary “swing” space in order for the schools to continue to operate and to be fully functional during construction; and

WHEREAS, the authorizing legislation for Phase 2 of the RSMP was signed into law by the Governor of the State of New York on December 17, 2014 (the “Amended Act”); and

WHEREAS, the Amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager and Move Management Consultant (Vargas Associates), has determined a need for a moving services firm to provide the labor and equipment to perform the physical moves in the summer of 2018 for all furniture and contents of Schools 1,2, 4, 7, 10, 16, East High School, Monroe High School, Edison Technology High School, School Without Walls and the RSMP Warehouse that are included in and part of the RSMP; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from the move services firms using an open public bid process at its regular meeting on February 6, 2018 (Resolution 2017-18: 134); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents for the 2018 summer moving services in February 2018; and

WHEREAS, the Program Manager and Move Management Consultant received bids on February 26, 2018 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the RJSCB’s Program Manager and the Move Management Consultant have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency of staffing for the moves, and concluded that the apparent low bidders are capable to perform the scope of work package and are also qualified and a responsible bidder; and

WHEREAS, at its March 1, 2018 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Move Management Consultant and following due deliberation, approved the firms as follows:

School	Name of Firm	Not to Exceed Amount
School 4	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$112,483
School 16	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$84,423
School 2	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$91,614
School 10	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$87,599.25
School 1	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$80.911
School 7	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$38,341.75
Monroe High School	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$175,737
RSMP Warehouse	FM Office Express 106 Despatch Drive East Rochester, NY 14445	\$23,296
School Without Walls	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$5,736

WHEREAS, no bids were received to provide moving services for schools identified in Group 5 (East High School and Edison Career & Technology High School) and the Move Management Consultant and the Program Manager

recommended to the Committee that the RJSCB re-bid the East High School and Edison Career & Technology High School scopes of work; and

WHEREAS, the Committee at its meeting held on March 1, 2018, reviewed the recommendation of the Move Management Consultant and the Program Manager and, after due deliberation by the Committee, the Committee approved the recommendation to re-bid moving services for East High School and Edison Career & Technology High School scopes of work.

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant that the contract awards shall be made to the above-named firms, in the amount specified to provide the necessary moving services; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firms named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.
3. The RJSCB hereby authorizes the Program Manager and Move Management Consultant to prepare documents and to conduct a re-bid for the moving services for East High School and Edison Career & Technology High School scopes of work as quickly as possible
4. The M/WBE Procurement and Services Committee, with the advice and recommendations of the Move Management Consultant and the Program Manager, is authorized on behalf of the RJSCB to review the bids from the move services firms for Group 5 and recommend one or more firms to the RJSCB for award.

**Second by Board Member Jones
Approved 7-0**

**Resolution 2017-18: 153
Change Orders #26 through #31 to Manning Squires Hennig (Monroe 2a)**

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the James Monroe High School ("Monroe 2a") is one of the projects included in Phase 2b of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. ("Manning Squires") for the Monroe High School project in Phase 2a (Resolution 2016-17: 103); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2016-17: 103) dated December 19, 2016 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with The Pike Company (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #26 includes the following item:

- 1. Plaster Patching \$10,463.12

The total amount of Change Order #26 is \$10,463.12; and

WHEREAS, Change Order #27 includes the following item:

- 1. 2nd Floor Ceiling Patch \$11,678.49

The total amount of Change Order #27 is \$11,678.49; and

WHEREAS, Change Order #28 includes the following items:

- 1. Stair #4 Ceiling \$8,051.07

The total amount of Change Order #28 is \$8,051.07; and

WHEREAS, Change Order #29 includes the following items:

- 1. Frame at 1st Floor Landing Stair 2-5ir \$6,653.81
- 2. Cabinet Knee Walls \$7,937.49

The total amount of Change Order #29 is \$14,591.30; and

WHEREAS, Change Order #30 includes the following items:

- 1. Basement Classroom Improvements \$6,429.52
- 2. Add Fire Rated Ceiling at 24 \$12,996.38

The total amount of Change Order #30 is \$19,425.90; and

WHEREAS, Change Order #31 includes the following items:

- 1. Backer Board - Room 215 & 315 \$5,896.61
- 2. Backer Board - Room 215 & 315 \$3,050.13

The total amount of Change Order #31 is \$8,946.74; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that MSH's Contract should be amended to add this scope item for an increase in the Contract Sum of \$73,156.62; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its March 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

- 1. The proposed Change Order to MSH's Contract between the Board and Contractor dated December 19, 2016 as set forth above is hereby approved; and

2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 154
Change Order #14 to DiPasquale Construction, Inc. Contract (School 7)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Virgil I. Grissom School No. 7 ("School 7") is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to DiPasquale Construction, Inc. ("DCI") for the School 7 project in Phase 2a (Resolution 2016-17: 212); and

WHEREAS, the RJSCB entered into a contract with DCI (Resolution 2016-17: 212) dated May 25, 2017 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, following the execution of the Contract, DCI, along with LeChase Construction (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #14 includes the following item:

1.	Asb. Abatement MEP Penetrations Fl.1	\$149,800.00
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The total amount of Change Order #14 is \$149,800.00; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that DCI's Contract should be amended to add these scope items for an increase in the Contract Sum of \$149,800.00; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its March 1, 2018 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to DCI's Contract between the Board and Contractor dated January 11, 2018 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 156
Pay Requisition Summary Acceptance (February 2018)

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York ("DASNY"); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the "Early Start Projects"), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note ("BAN") against the City's debt limit; and

WHEREAS, the District's counsel prepared a Board of Education ("BOE") resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee's account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the Program Manager, Independent Compliance Officer and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the regular monthly Pay Requisition Summary (attached to this Resolution) totaling \$253,345.04, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on February 23, 2018; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$9,958,411.16, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on February 23, 2018; and

WHEREAS, the RJSCB Chair approved the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary on or about February 10, 2018; and

WHEREAS, the RJSCB's Phase 1 and Phase 2 Program Managers reviewed the regular monthly Pay Requisition Summary and the Phase 2 monthly Pay Requisition Summary with the RJSCB's Finance Committee at its meeting on March 1, 2018.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts the regular monthly Pay Requisition Summary for the month of February 2018 in the amount stated above and the Phase 2 monthly Pay Requisition Summary for the month of February 2018 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 157
2016-2017 Financial Audit

By Board Member Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB’s General Counsel recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that a Financial Audit of the RJSCB’s financial commitments, obligations, and internal controls be performed on an annual basis; and

WHEREAS, the RJSCB’s Treasurer recommended that the RJSCB participate with the City and the District in a Request for Proposals (“RFP”) by the City for financial auditing services, beginning 2012-2013 (Resolution 2012-2013: 123); and

WHEREAS, the RJSCB is considered a blended component of the District’s budget which is a part of the overall City’s budget, and there are efficiencies in having the same firm perform the RJSCB’s, the District’s, and the City’s annual financial audits; and

WHEREAS, the RJSCB’s Executive Director worked with the RJSCB’s general counsel, the City, and the District to coordinate appropriate language to be included in the City’s RFP document; and

WHEREAS, the RJSCB’s portion of the RFP was bid as a separate line item so that the RJSCB could review the cost and determine if its audit should be included in the final award of the financial auditing services; and

WHEREAS, the City received three proposal responses to the RFP on the date specified in the RFP, and promptly provided copies to the RJSCB’s Executive Director for review; and

WHEREAS, the City, the District, and the RJSCB participated in a proposal review meeting on March 22, 2013, where details of each proposal were discussed along with the qualifications of each firm; and

WHEREAS, the RJSCB’s Executive Director recommended to the Committee on March 28, 2013, that the RJSCB support the City and District’s decision to award based on the merits and qualifications of the best firm, although it may mean that the specific pricing included for the RJSCB’s work may not be the lowest price; and

WHEREAS, the City and District identified the firm Freed Maxick & Battaglia as the most qualified firm to provide the requested financial auditing services, and the RJSCB accepted the City’s recommendation to award the contract to Freed Maxick & Battaglia (Resolution 2012-2013: 164); and

WHEREAS, Freed Maxick & Battaglia has now completed the financial audit report (the “Report”) for the time period ending June 30, 2017 (attached to this resolution), and the RJSCB’s Executive Director and its General Counsel have reviewed and considered the Report; and

WHEREAS, the RJSCB’s Finance Director has recommended to the RJSCB that it accept the Report, and the RJSCB discussed the recommendation and considered the Report at its Finance Committee meeting on March 1, 2018 and its regular Board meeting on March 6, 2018;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby accepts the 2016-2017 Financial Audit Report in the form attached to this Resolution.

**Second by Board Member Jones
Approved 7-0**

Action Items

Resolution 2017-18: 155

Schematic Design Documents Approval – East High School (Phase 2a)

By Board Member Cruz

WHEREAS, the Rochester School Facilities Modernization Program Act (the “Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, East High School (“East”) is one of the projects included in Phase 2a of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the selection of CannonDesign (“Cannon” or “Architect”) as the Architect for the East project in Phase 2a (Resolution 2014-15: 216);

WHEREAS, the RJSCB entered into an agreement with Cannon (Resolution 2014-15: 216) dated December 22, 2015, entitled Agreement Between Board and Architect (the “Agreement”) for the East project in Phase 2a and authorized Cannon to begin the program verification and planning associated with the East project; and

WHEREAS, at its regular monthly meeting on January 17, 2017, the RJSCB approved the Program Verification Documents for the East 2a project (Resolution 2016-17: 121) and authorized Cannon to proceed with the next phase in the design process, the Schematic Design Phase.

WHEREAS, pursuant to the Agreement Between Board and Architect, Cannon has now submitted Schematic Design Documents for the East 2a project to the Program Manager and the Building Advisory Committee members for review; and

WHEREAS, Building Advisory Committee meetings have been held throughout the Schematic Design Phase for the East 2a project, which includes participants from the Program Manager, Architect, representatives from the District’s facilities department, the City, the building principal, teachers, staff, parents, and community members; and

WHEREAS, the Program Manager, the East EPO Representatives, and the Building Advisory Committee have reviewed the Schematic Design Documents for the East project; and

WHEREAS, at the RJSCB’s March 6, 2018 regular meeting, Cannon presented the East 2a project Schematic Design Documents for review and approval; and

WHEREAS, the RJSCB considered and discussed the East 2a project Schematic Design Documents at its March 6, 2018 regular meeting, and after due deliberation, the RJSCB approved the Schematic Design Documents with the modification that Cannon provide alternative Schematic Design Documents that incorporate air conditioning in the gym and locker room areas (the “Alternative Design Option”) and authorized Cannon to proceed with the next phase of design.

THEREFORE, BE IT RESOLVED:

1. The Schematic Design Documents with the Alternative Design Option for the East 2a project are hereby approved; and
2. The Program Manager is hereby authorized to direct the Architect for the East 2a project (Cannon) to proceed with the next phase in the design process, the Design Development Phase.

Second by Board Member Jones
Approved 7-0

Resolution 2017-18: 158
Authorization to Engage in Settlement Discussions - Phase 1

By Board Member Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig Co., Inc. ("Manning Squires") for the School 17 project in Phase I (Resolution 2012-13: 14); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2012-13: 14) dated July 2, 2012 (the "Contract"), to perform the scope of services defined in the contract documents as the general contractor's scope of work; and

WHEREAS, Manning Squires entered into a subcontract with Homeguard Environmental Services, Inc. ("Homeguard") for the School 17 project in Phase 1 (the "Subcontract"); and

WHEREAS, in 2014 Homeguard initiated a lawsuit, arising out of the Subcontract, against Manning Squires, Pike, Landon & Rian Enterprises Inc., Gilbane Building Company, Rochester City School District, City of Rochester and the RJSCB, in the State of New York, Supreme Court, County of Monroe Index No. 14-05394 (the "Action"); and

WHEREAS, during the Executive Session of the RJSCB meeting on March 6, 2018, Harter, Secrest and Emery LLP ("HSE") briefed the board on the status of the Action and the potential next steps in the litigation process; and

WHEREAS, the RJSCB considered the recommendations of HSE and after due deliberation, it determined that it is in the best interest of the RJSCB that it attempt to resolve the Action through settlement discussions.

THEREFORE, BE IT RESOLVED:

1. It is in the best interests of the RJSCB that it attempt to resolve the Action by way of settlement discussions; and
2. HSE is hereby authorized in the name and on behalf of the RJSCB to enter into settlement discussions with Homeguard and the other named parties in the Action and report back the board on the status of those discussions; and
3. The execution and delivery of any such settlement agreements, or other documents, instruments or agreements deemed necessary or advisable in connection therewith, shall require the approval of the RJSCB.

Second by Board Member Jones
Approved 7-0

Communications

The Compliance Report from Baker Tilly is included in the Members packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 100% submissions for the January 2018 reporting period.
- 97.91% of all data requested has been received and approved (April 2011 through January 2018).
- Overall Workforce (EEO) Participation: Minority @ 22.87% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.74% (goal is 15%), Women @ 7.42% (goal is 5%), Small @ 3.77% (goal is 5%) and Disadvantaged @ 2.33% (goal is 2%).
- Rochester Residents: 0 of the 6 workers for the January 2018 reporting period (or 0%). The average Rochester Resident workforce (construction) from inception (April 2011 through January 2018) is 27.11%.

Phase 2:

- 87.43% submissions for the January 2018 reporting period.
- 92.61% of all data requested has been received and approved (January 2016 through January 2018).
- Overall Workforce (EEO) Participation: Minority @ 32.08% (goal is 22%) and Women @ 7.6% (goal is 8%).
- Overall Business Participation: Minority @ 29.85% (goal is 17%), Women @ 12.5% (goal is 10%), Small @ 3.73% (goal is 3%) and Disadvantaged @ 2.32% (goal is 3%).
- Rochester Residents: 136 of the 443 workers for the January 2018 reporting period (or 30.7%).

The Phase 2 Monthly Report is included in the Members packets and was reviewed by Program Director P  pin Accilien.

– Monroe:

- Phase 1c
 - o SED Closeout paperwork being coordinated with Architect of Record (CJS) and RCSD Facilities. SED filings to close out Phase 1c of the project anticipated for this month.
- Phase 2a
 - o Final Cleaning continues in 3rd and 2nd Floor Classrooms. Rooms being locked up as they receive their final coat of wax.
 - o Terrazzo restoration and Finishes continuing on first Floor. This phase of the project will be completed this month.
 - o Preliminary Commissioning work is ongoing and should conclude this month, except for the Chilled Water system which will follow in June / July 2018.
 - o Classroom furniture loading is anticipated in May/June 2018.
 - o Substantial completion (2a only) anticipated this month. Certificate of Occupancy to be issued with 2b in July 2018.
 - o Move management coordination continues with building administration.
- Phase 2b
 - o Major Steel erection delays for new Gym in area “A” being addressed with the GC and the Steel Subcontractor. Meetings being held on site weekly to maintain pressure on the Contractor and bring the project back on schedule.
 - o Trades are now working “out of sequence,” on Saturdays, and accelerating Divisions 5 & 9 activities to maintain schedule.

- Foundation work for the Addition is 99% complete (loading area foundation starting). Structural steel erection completed at Area C and continuing at area “D.” The sequence for remaining steel work is now: Areas “D”, “B”, and then “A.”
- Underground work complete in Areas “C” and “D.” Area “A” Bar Joists severely delayed. The CM may move PC and EC Primes to start underground work at “A” while waiting for the Bar Joists delivery.
- New utility laterals and site drainage delayed by the January severe winter weather; will complete in March/April 2018.
- Site work begun and will continue pending weather. Athletic Field materials order released. Waiting for confirmed delivery date from Supplier, but installation of the synthetic Turf is confirmed for 4JUN18
- Overall Project completion is scheduled for 21 August 2018.
- Town Hall meeting will be held at Marshall on 17APR18 at 5 pm with the Community to provide update on the Monroe.

– East:

- Reviewing 4th Draft of Schematic Report from the Architect (CannonDesign) that was received on 1MAR18. CannonDesign needs to provide updated estimate, Schematic Report and Diversity participation goals.
- The preliminary Schematic Design report was sent to the Construction Manager (Pike) to confirm the preferred scope. The Pike Company expressed concerns with the accelerated Design Schedule.
- Bi-weekly meeting scheduled with EPO, RCSD, and the RSMP team to review the Design Development documents and prioritize the Phase 2 scope of work.
- EPO Leadership is on record that CTE Wing, Collaboratorium, and D-wing must all be included in the design. Mike Schmidt and the PM Team discussed several scope items (i.e. balance of the roof) that can be deferred to Phase 3 or completed at the end of the Phase 2 program if funds are available.
- Construction to start in Summer 2018 and scheduled to run until 2021. Depending on logistics and how internal swing space moves occur, work at East School may continue into 2022.
- Revised design schedule milestones to re-start the project is as follows:
 - Schematic Design Presentation to RJSCB - 6 March 2018
 - Design Development - April 2018
 - Construction Documents - May 2018
 - Bidding - June 2018

– School 16:

- Request from Principal for additional space and furniture for staff being added in the new building in the 2018-19 school year is being addressed with the Architect (SWBR), the FFE Consultant and Move Manager (Savin/Vargas) and Vice-Chair M. Schmidt.
- Project generally on schedule and on budget. Working 10 hour days, Saturdays and second shift work ongoing “as needed” to maintain schedule.
- Gym Addition - Roof is watertight. Temporary enclosure started 23FEB18. Slab on Grade placed 28FEB18.
- Classroom Addition – Mechanical rough-in is completed. Drywall is ongoing. Ceiling grid to start 09MAR18. SMART bond has moved from “Program Review” to “Expenditure Review”. The next step is “Review Board” then “Approved”. Meeting scheduled for April.
- Cafeteria door and window openings are ongoing.
- Existing Building – interior structural improvements to 1st floor ongoing. Mechanical roughing ongoing on 2nd and 1st floors.
- Metal stud work ongoing on 2nd and 1st floors. Drywall ongoing on 2nd floors and 1st floors.
- Ceiling grid started on 3rd floor 13FEB18 and on 2nd floor 18FEB18 (1 week early).
- Ceramic tile started on 3rd floor corridors and in bathrooms 16FEB18.
- Equipment has been placed in the Boiler room and roughing is ongoing.
- Fan room ductwork is complete and equipment has been placed. Connections are ongoing.

– School 7:

- Project is currently on schedule.
- Penetrations through ACM containing CMU walls completed. Abatement contractor fully de-mobilized.
- Millwork, Flooring, and overall finishes ongoing

- Continued Levels 2 & 3 finishes in corridors and classrooms. Continue radiant panels and Chilled Beams in ceilings.
- Continued window and curtain wall installation. Window framing and glazing at all Rotunda levels in progress
- Continued Fire Alarm, low voltage cabling, and ceiling devices. Continue mechanical work in boiler room.
- Gym – Start Fire sprinkler and painting
- Addition: Interior and Exterior masonry continue

– School 1/15:

- Work generally on schedule and on budget
- Above grade Exterior Masonry Walls in the classroom addition is in progress. Expected completion by 10MAR18.
- Structural steel for the addition is scheduled to be complete by March 2018
- Mechanical Penthouses, Concrete Slab-On-Deck complete, Stud framing continues
- Temporary Roofing work in the Classroom addition complete, permanent roofing started.
- Started windows in the addition on 26FEB18
- Site Utility work re-started.
- Painting in progress in the Gym and Classroom, started Ceiling Grid in the Renovation areas.
- Classroom flooring to start on 05MAR18, Ceramic tile in the toilet rooms to start on 06MAR18, Millwork is expected to start on 13MAR1818.
- Mechanical Contractor is maintaining temporary heat in the renovation area.
- Installing ductwork and piping systems in the renovation area, testing and labeling; final duct connections to the AHUs ongoing. Started overhead ductwork and piping in the classroom addition.
- Boiler room piping, pumps etc. in progress; VAV Boxes installed in the renovation area
- BMS subcontractor on site for rough in work.
- Plumbing piping completed in the Crawl space area (Water, Sanitary & Storm)
- All toilet rooms in the renovation area roughed in.
- Sprinkler work started, completed the Auditorium area and started installing mains in the corridors, library, main office & Classrooms.
- Electrical Conduit Rough in continues in the renovation areas.

– SWW:

- Main Office Occupancy in April 2018. Classrooms and Gym completion Summer 2018.
- Main office Area - Most walls taped & primed. Painters to prime and paint as much as possible in those areas.
- Roofing continues weather permitting. Roof nearly complete at gym & classroom addition
- North Drainage installed to tie in roof drains. Sanitary and storm drainage work complete
- Curtain wall framing and glazing 95% complete, some pieces that were damaged still remain to be installed once available.

– Dr. Freddie Thomas Learning Center:

- Phase 2b.1 - Main Office:
 - Occupants reported no change in cooler office environment following VAV units' adjustment by Day Automation and District.
 - Received contractor quote for installation of durable surface over current countertop. Working with Architect (Watts Architecture) on review/approval.
 - Tentatively set up meeting with principal's secretary (Saundra Luke) to measure wall spaces for installation of cork and white boards. District indicates they can provide.
 - Gathering closeout paperwork for this phase of DFTLC.
- Phase 2b.2 - Mechanical Equipment Replacement:
 - Weekly OACM meeting being held at the construction site.
 - Construction begun on 20 February 2018, Refrigeration Recovery for Cooling Tower and Demo of existing Cooling Tower.

– Edison:

- Part A Project
 - CM preparing deduct change order for unused allowance in roof contract.
- Part B project
 - Fully executed contracts issued to successful Prime Contractors. Construction Manager (BCC) scheduling project kick-off meeting.
 - Meeting scheduled with Principal and Construction Manager to review project logistics and placement of summer school students (approximately 400 students). Per Vice-Chair Schmidt, Summer School for P-Tech will be done elsewhere in the District.
 - Vargas is currently coordinating with School, CM and PM potential opportunities of relocating technology area machinery prior to end of School. Second week of June Edison is testing in Area C, so technology areas will no longer be holding classes.
 - Architect is finalizing a bulletin deducting electrical work related to TV Studio that is currently in electrical base bid. TV Studio equipment supply and install bid package is ready to be procured through DWT.
 - Muralist is looking to paint murals on existing retaining walls. Final scope and locations being coordinated with the Architect (LaBella) and the School Principal.

– School 2:

- SED Face-to-Face review conducted on 21FEB18 in Albany. In response to SED's comments: 1. the Stage will be relocated to the east Gym wall. New storage space will be created at north end of Gym. 2. A second remote exit from the Courtyard will be by new corridor carved out of Resource room.
- The CM's Design Development estimate is currently within Budget with Sewer relocation, Maker-space and key Alternates, (Staff Parking, Enlarged Bus Pull off, Replacement of Classroom Ceilings, replacement of UVs in existing classrooms, Boiler Room combustion air and new AHU-1).
- Reconciled 90% CD estimate and Bid Alternates with budget. Decisions on which alternates to bid, unit prices, allowances, etc. being prioritized with input from RCSD Facilities.
- CM working on site logistics, constructability and milestone construction schedule, etc.
- Finalizing bidding documents for advertisement on 5MAR18. Bid opening anticipated for 27MAR18.
- Scheduling Move Management informational sessions with school staff regarding packing and move out process.
- Conducted tour of Marshall swing space for School 2 Staff.

– School 4:

- Smart Bond remains open issue. \$2M value in question until smart bond is approved.
- CJS moving forward with construction documents so design schedule can be maintained. "Face to face" review with SED in Albany tentatively scheduled for 15MAR18.
- Alternate list developed for review and comment. Latest CM estimate has project under budget including alternates.
- List of revised potential alternates (preliminary list) needing in-house review:
 1. Ornamental fencing, light at flagpole, curved benches & walkways at front entrance.
 2. Resurface playground area and equipment upgrades.
 3. Upgrade to terrazzo flooring 1st floor corridors in lieu of VCT.
 4. Adding water vapor reduction throughout School.
 5. Adding exterior areaway modifications to add lighting in cafeteria.
 6. Upgrade roof membrane to three-ply in lieu of 90 mil EPDM.
 7. Adding exterior areaway modifications to add lighting in cafeteria.
 8. Adding 12 Type W3 windows to Storage Room 16.
 9. Adding Toilet Rooms to Special Ed Classrooms 110A, 210A and 226A.
- Clarification to the total number of students that will attend School 4 is required due to adjusting test fit to include 7 additional special education classrooms. This change will require adjustments to the calculation BAU/MCA.
- Coordinating the BAC meeting with Principal Karon Jackson and the RSMP's BOP team.

- In process of starting biweekly meetings to review and coordinate the relocation of School 4 to DFTLC, utilizing the area that School 16 is currently occupying. These meetings are being scheduled by Vargas to start in the next 2 weeks.
- School 6:
- Final SED Face-to-Face meeting occurred on 28FEB18 in Albany. Waiting for comments from SED reviewers.
 - The approved design is for a three-strand school, which the budget seems to support. The current school population (Abraham Lincoln School 22) appears to be a four-strand school. The district will need to align enrollment with the three-strand building at School 6.
 - Architect (Moody Nolan) has retained Ravi Engineering to design remediation project. DEC requested installation of monitoring wells within the School 6 right of way.
 - Construction Manager (BCC) completing front ends [div 00 & 01] documents & logistics plan. BCC has also completed the preliminary project milestone schedule.
- School 10:
- Design work is generally within budget and on schedule. SED comments incorporated into the drawings. SED Face-to-Face final review went well and comments have been incorporated into the drawings.
 - Sub consultant IDC review of 90% drawings completed 23JAN18. CM revised estimate incorporating some design changes and higher-level estimating detail shows the project \$1.3M over budget. Team has developed and reviewed with RCSD a list of alternates for bidding.
 - Swing space at Marshall: SED has determined this work to be repairs, not aided under the program. The project was turned over to RCSD to be bid and completed by RCSD Facilities.
 - SED forms, ISR form and SHPO correspondence will be complete before award.
 - SMART Bond work will be shown as a separate informational price on each primes bid form.
 - Project was advertised with bids due date extended via addendum from 7MAR18 to 14MAR18 to get more contractors involved in the bidding.
 - Subsurface exploration driller (Sub to SEI Design) damaged electrical and fire alarm lines serving the portable classrooms during the February break. RCSD service contractors made repairs and SEI's insurance carrier will pick up the costs.
- School 30/54:
- Architect (LaBella) performed 3D Scanning of 30/54 building.
 - LaBella performed program verification site visits.
 - CM Services RFP walkthrough conducted on 20 February 2018 at 8am.
 - Contract for design services with LaBella Associates fully executed.
 - Issued Addendum #2 for School 30/54 CM RFP.
- DWT:
- Bids for Classroom Amplification, Network Electronics, and Interactive Monitors for 2a/2b projects approved by RJSCB MWBE and Procurement Committee.
 - Continued DWT-2B design coordination with all Phase 2c design teams.
- BOP:
- Instructional Series Cycle 4 started 12 February 2018; 29 firms participating.
 - Within the IS Cycle 4, the SWW gym is being used as live instruction to prepare estimates and bid our projects; numerous follow up meetings held between BOP and potential EBE subcontractors/subconsultants.
 - Instructional Series Cycle 5 will begin August 2018.
- IDC:
- Phase 2a Reports: Received - Monroe, School 7, and School 16 - still need East (not scheduled as the project was on hold - working toward DD level drawings now; need 90% CD level prior to delivering for review).
 - Phase 2b Reports: Received - Monroe, SWW, School 1/15, DFTLC, and Edison.
 - Phase 2c Reports: Received School 10 and School 2; School 6 (delivered for review February 2018) and School 4 (delivered for review March 2018).

The M/WBE and Services Procurement Committee Report for March 1, 2018 is included in the Members Packets.

The M/WBE and Services Procurement Committee Report includes the Board Chair Report for Authorized Change Orders and is articulated below for this month:

Project	Contractor	Number	Amount
School 7	DiPasquale	GC-15	\$34,207.00
School 7	MA Ferrauilo	PC-07	\$19,405.00
Monroe 2a	Manning Squires	GC25	\$13,141.48
Monroe 2a	Manning Squires	GC-32	\$0.00
Monroe 2a	Manning Squires	GC-33	\$16,292.63
Monroe 2a	MA Ferrauilo	MC-17	\$11,480.99
Monroe 2b	Manning Squires	GC-02	\$0.00
Monroe 2b	Lloyd Mech.	PC-01	\$14,477.59
Monroe 2b	Lloyd Mech.	PC-02	\$0.00
Monroe 2b	Lloyd Mech.	PC-03	(\$1,995.25)
Monroe 2b	Concord	EC-02	\$0.00
Monroe 2b	Concord	EC-03	(\$6,264.14)
Monroe 2b	Concord	EC-04	\$10,197.33
SWW	MA Ferrauilo	MC-04	(\$21,126.89)
School 1	Holdsworth	GC-06	\$31,761.00
School 1	MA Ferrauilo	MC-01	\$14,649.00
School 1	Thurston-Dudek	PC-02	\$1,730.00
School 1	Concord	EC-04	\$16,734.23

The Finance Committee Report for March 1, 2018 is included in the Members packets.

Adjournment

Approved at 6:19 pm.

Motion by Vice Chair Schmidt
 Second by Member Benincasa
 Approved 7-0