

MWBE and Services Procurement Committee Report

3 May 2018

Prepared by Alexandra Fleischer

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa, Bob Brown, I. Geena Cruz (arrived at 8:14 a.m.), Tom Richards; Savin Program Director P  pin Accilien, Savin Deputy Director Rolie Coleman; General Counsel Greg McDonald; and City of Rochester Deputy Finance Director Rosiland Brooks-Harris.

Board Chair Allen Williams convened the meeting at 7:35 a.m.

Action Items

1. Amendment #5 to Baker Tilly (ICO – Phase 1)

Program Accountant Garrett Gruendike stated that this \$33,540.35 item is for additional services not included in the most recent Baker Tilly Amendment with regards to Rochester Careers in Construction and the Rochester Building and Construction Trades Council. This Amendment will allow for payment of 5 outstanding invoices as well as a \$5,000 allowance for unforeseen Phase 1 ICO related work. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Tom Richards. Second by Mike Schmidt. Approved 5-0.

2. Change Order to CSR 1/15 Contractor (#12 to Holdsworth Klimowski)

Program Manager Wayne Hermanson stated that this Change Order is adding back an item that was removed from the project's scope when bids were opened in order to protect the project's budget and contingency reserve. With the project proceeding successfully within budget, we are able to add this item back for a total of \$82,102. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 5-0.

3. Updated Phase 2 Swing Space Schedule

P  pin Accilien stated that this document was originally approved by the Board as part of the Phase 2 Strategic Plan. It was updated on June 16, 2017 due to revised swing space assignments with East EPO's decision to keep students and faculty on campus during construction, and Schools 2 and 10 going to Marshall. On April 13, 2018, the Gantt Chart and swing space assignments were revised further to reflect decisions to re-design and rebid School 10. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Charlie Benincasa. Second by Mike Schmidt. Approved 5-0.

4. RFP Award: Site Security Services (Phases 2c/d)

P  pin Accilien stated that Proposals were received from 5 firms (AP Safety & Security, Armor Security & Protection, Executive Investigation Security, Jess Security Services and Trace Assets Protection Services) who were all interviewed on April 16 and 18, 2018 by the Board Chair, Member Cruz, the ICO and representatives with the Program Management team. Based on the interviews and responsiveness to the RFP, the Committee is recommending the following firms to the full Board for award, all of whom are incumbents in Phases 2a and/or 2b: AP Safety & Security for Schools 2, 4 and 10, Armor Security and Protection for School 30/54 and Executive Investigations & Security for School 6. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Bob Brown. Second by Tom Richards. Approved 5-0.

5. RFP Award: MT&SI Services (Phases 2c/d)

P  pin Accilien stated that 1 Proposal was received from the incumbent, SJB Services, on March 30, 2018 and interviewed on April 18, 2018 by the Board Chair, Member Cruz, the ICO and representatives with the Program Management team. Based on the interview discussion and their experience with our Program, the Committee is recommending that SJB Services be awarded all Phase 2c and 2d projects (Schools 2, 4, 6 10 and 30/54). It should be noted that the Program Management Team was able to successfully negotiate SJB's unit rates and contacted Terracon, who was awarded 2c

projects to explore why they did not submit a proposal. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Bob Brown. Second by Charlie Benincasa. Approved 5-0.

6. Bid Award: School 6 (Phase 2c)

Pépin Accilien stated that bids were received on April 26, 2018. Subsequently, we received a total of 4 bid proposals for the General Trades work, 3 bid proposals for the Mechanical/HVAC work, 2 bid proposals for the Electric work and 3 bid proposals for the Plumbing work. Due to successful de-scope sessions on May 1, 2018, the Program Management team is asking the Board to award contracts to the lowest responsible bids as they have all exceeded, met, or came close to meeting all EBE goals. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Mike Schmidt. Second by Bob Brown. Approved 5-0.

7. Bid Award: School 2 (Phase 2c)

Pépin Accilien stated that bids were received on April 3, 2018. Subsequently, we received a total of 3 bid proposals for the General Trades work, 2 bid proposals for the Mechanical/HVAC work, 3 bid proposals for the Electric work and 2 bid proposals for the Plumbing work. Due to successful de-scope sessions on April 5, 2018, the Program Management team is asking the Board to award contracts to the lowest responsible bids as they have all exceeded, met, or came close to meeting all EBE goals. Motion to move this item to the full Board for consideration at the monthly Board meeting on May 7, 2018 by Charlie Benincasa. Second by Mike Schmidt. Approved 5-0.

Non-Action / Discussion Items

1. Report: Change Orders Authorized by Chair

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

Project	Contractor	Number	Amount
CSR 1/15	GC Holdworth Klimowski	13	\$12,096.00
	MC Ferraulo	3	\$1,875.00
	EC Concord Electric	8	\$15,003.56
	EC Concord Electric	9	\$2,908.29
DFTLC - Part B	GC Manning Squires	1	\$10,525.00
	GC Manning Squires	2	(\$4,069.00)
	MC Nairy Mechanical	1	\$11,619.48
Monroe 2a	MC Ferraulo	18	\$14,758.64
Monroe 2b	GC Manning Squires	3	\$10,782.28
	PC Lloyd Mechanical	5	\$8,791.59
	EC Concord Electric	6	\$14,416.07
	MC John W. Danforth	3	\$2,677.50
School 7	GC DiPasquale	17	\$29,184.00
	MC John W. Danforth	6	\$8,417.00
	PC Ferraulo	8	\$11,283.00
School 16	GC Manning Squires	4	\$29,010.00
	PC DVBrown	2	\$18,990.00
SWW	GC Javen Construction	4	\$19,090.46
	GC Javen Construction	5	\$4,153.00
	MC Ferraulo	6	\$870.00
	EC Eastcoast Electric	4	\$17,751.00

2. RFP Award: Strategic Planning Services (Phase 3)

Pépin Accilien stated that Proposals were received from 2 firms (Watts A+E and LaBella Associates) and that interviews will take place following the Committee Meetings with the award anticipated for the monthly meeting on May 7, 2018.

3. Update: SED and SmartBond

4. Update: Potential Property Acquisitions

Allen Williams updated the Board with the status of properties and parcels that are being discussed and researched as potential acquisitions to benefit the School 50 and School 30/54 projects. Allen and Pépin will continue to meet with the City's Finance, Legal and Real Estate departments.

5. Update: Preliminary PLA Discussions

Allen Williams updated the Board that preliminary meetings have taken place with the Builder's Exchange and the Rochester Building and Construction Trades Council. Since we have now reengaged Seeler Engineering for the PLA Study, a formal negotiation meeting is being setup with the Rochester Building and Construction Trades Council and Seeler Engineering. All Board members will receive the invite and can choose to participate in any/all discussions, and information will be shared as it becomes available.

6. Update: Initiation of RSMP Phase 3 Legislation

Allen Williams updated the Board with the status and intent of getting this on the Agenda before the session ends this summer. A hard copy of the current Memo and Legislation was provided to all Members asking for their comments, concerns and feedback promptly by the monthly meeting on May 7, 2018. In conjunction with this, we are awarding the Phase 3 Strategic Planning Architect at the monthly meeting on May 7, 2018.

7. New Item: District Standards (Windows)

The EFCO HX45-HD double-hung window is the District's standard as the basis of design for all CIP and RSMP projects. This window has the dual glazing and integral shade the District wants, but is not yet fully certified to meet the current requirements of the New York State Energy Code. The RJSCB Chairman is not allowing the current EFCO HX45-HD Window RCSD Standard and basis of design until manufacturers are able to produce test results proving their windows are meeting current NYS Energy codes. Additionally, the integral shade in combination with security screens, seem to block too much incoming daylight. So, even if the District's preferred window becomes certified, there are still other issues with the HX45-HD that need to be resolved between RCSD and window manufacturers. Until the EFCO HX45-HD window is fully certified, Division 08 window specifications will be for 1" overall laminated Insulated Glass (IG) units.

8. New Item: Additional Warehouse Space (District)

The District is requesting additional storage at the Nassau Street warehouse as he RSMP begins the purge of the warehouse space in preparation for the incoming material from Schools 2, 4 & 10. The District stated they have exhausted all of their available space at Nassau Street necessary to house items they want to retain. The Committee discussed renting additional storage space at Nassau Street for District use due to the volume of material leaving the schools, and to give the Facilities Department and the RSMP Move Manager adequate time (approximately 3 months) to purge existing school furniture and contents from the 2a and 2b schools.

Meeting adjourned at 8:27 a.m.