

MWBE and Services Procurement Committee Report

1 February 2018

Prepared by Alexandra Fleischer

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa (arrived at 7:36 a.m.), Bob Brown, I. Geena Cruz (arrived at 7:38 a.m.), Tom Richards, ICO Brian Sanvidge; Savin Program Director Pépin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Greg McDonald.

Allen Williams convened the meeting at 7:33 a.m.

Action Items

1. Amendment #1 to LaBella (Environmental – Monroe 2b)

Pépin Accilien stated that this Amendment is for additional monitoring services for the Monroe High School (Part 2b) project due to discovered conditions during the abatement and demolition of the School 15 building. The original budget of \$50,000 has been exhausted through November 2017. An additional fee of \$25,000 is being requested to complete the environmental monitoring and air quality portion of the project. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Bob Brown. Second by Mike Schmidt. Approved 4-0.

2. Amendment #1 to LaBella (Environmental – School 7 Part B)

Pépin Accilien stated that this Amendment for additional monitoring services for the School 7 project due to the abatement Contractor's work plan and to meet DOL requirements. The original budget of \$55,992 has been exhausted through January 2018. An additional fee of \$20,008 is being requested to complete the environmental monitoring and air quality portion of the project. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Tom Richards. Second by Mike Schmidt. Approved 4-0.

3. Authorization to Release RFP: Construction Management Services (Phase 2d)

Pépin Accilien stated that the program management team is requesting authorization to issue the last Request for Proposals for Construction Management Services for Flower City School 30/54 (Phase 2d). A preliminary procurement schedule is shown in the cover memo seeking this authorization. We anticipate receiving the proposals in March and award a contract to the successful proposer in April 2018. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Mike Schmidt. Second by Bob Brown. Approved 5-0.

4. Authorization to Release Bid: Summer 2018 Moving Services

Pépin Accilien stated that our Move Management Consultant (Vargas Associates) is requesting authorization to release Summer 2018 Moving Services bid documents for the Phase 2a/b/c projects. The moving services work will include the relocation of furniture and contents of Schools 2, 4, 7, 10, 15, 16, East, Monroe, Edison Campus, and School Without Walls, either back home to their renovated school or to swing spaces. The full project is expected to begin in May 2018 and conclude by end of August 2018. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

5. Authorization to Release Bid: School 10 (Phase 2c)

Pépin Accilien stated that the program management team is requesting authorization to release bid documents for George Mather Forbes School 10. The Design Documents and Bid Specifications are currently at SED waiting final approval (met with SED on January 11, 2018). Motion to move this item to the full Board for

consideration at the monthly Board meeting on February 6, 2018 by Bob Brown. Second by Tom Richards. Approved 6-0.

6. Authorization to Release Bid: School 2 (Phase 2c)

Pépin Accilien stated that the program management team is requesting authorization to release bid documents for Clara Barton School 2. The Design Documents and Bid Specifications will be reviewed with SED this month at a Face-to-Face meeting in Albany on February 21, 2018. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

7. Bid Award: Edison – Main Project (Phase 2b)

Pépin Accilien stated that the program management team is asking the Board to award contracts to the lowest responsible bids received on January 15, 2018 for the Edison Campus project. In response to de-scope sessions, the Contractors have either exceeded, met, or came close to meeting all EBE goals (as reflected in the ICO recommendation letters accompanying this request). Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Bob Brown. Second by I. Geena Cruz. Approved 6-0.

8. Bid Award: Summer 2018 FF&E

Pépin Accilien stated the program management team is, upon the recommendation of our Move Management Consultant (Vargas Associates), asking the Board to award Purchase Orders to 5 firms for the bids received on January 23, 2018 (rebid from December 7, 2017) for the FF&E for the Phase 2a/b schools due to open in Summer 2018. Further discussion and action to be taken at the monthly Board meeting on February 6, 2018.

9. Change Order to Monroe 2a Contractor

- #12 to Eastcoast Electric

Pépin Accilien and Rob Skeele reviewed the Change Order and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Tom Richards. Second by I. Genna Cruz. Approved 6-0.

10. Change Orders to School 7 Contractors

- #12 and #13 to DiPasquale
- #6 to Eastcoast Electric

Pépin Accilien and Bob DiPaola reviewed the Change Orders and overall project status with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on February 6, 2018 by Tom Richards. Second by Bob Brown. Approved 6-0.

Non-Action / Discussion Items

1. Report: Change Orders Authorized by Chair

Alexandra Fleischer stated that the report is included in the Committee Packet and outlined below for this month:

Project	Contractor	Number	Amount
East	Steve General	RC-03	\$ 478.20

East	Steve General	RC-04	\$ 4,800.00
School 7	DiPasquale	GC-11	\$ 32,602.00
School 7	East Coast	EC-05	\$ 32,252.00
School 7	MA Ferrauilo	PC-06	\$ 23,000.00
Monroe 1c	East Coast	EC-12	\$ 11,132.06
Monroe 2a	Manning Squires	GC-23	\$ 10,978.36
Monroe 2a	Manning Squires	GC-24	\$ (2,587.75)
Monroe 2a	Eastcoast Electric	EC-13	\$ (23,261.74)
Monroe 2b	Concord Electric	EC-1	\$ 13,477.31
SWW	MA Ferrauilo	MC-03	\$ 553.00
School 16	Manning Squires	GC-02	\$ 29,691.00

2. Staffing Changes to Construction Managers

Pépin Accilien stated that staffing changes have been made to Project Managers at DiMarco Group (School 4) and Buffalo Construction Consultants (Edison Campus). Both candidates are satisfactory, and the Board has agreed and accepted these changes based on our recommendation.

3. 1800 N. Clinton Property Acquisition

Pépin Accilien discussed a potential acquisition of the property at 1800 N. Clinton to provide adequate play space for School 50. The Board will discuss this item and other potential property acquisitions during executive session at the monthly Board meeting on February 6, 2018.

4. DOL Request to Cross-withhold Funds

Pépin Accilien stated that the program management team received the following from the NYS Department Of Labor (DOL) through the Rochester City School District: Notice to Department of Jurisdiction to Withhold Payment, Notice of Labor Law Inspection Findings, and Notice to Department of Jurisdiction to Release Payment. These are to cross-withhold funds in Phase 2 for work during Phase 1 and other RCSD projects for a Contractor that has been investigated by the DOL w/r/t their Subcontractor. Since a Notice to Release Payment was received from the DOL, this matter is now closed/resolved from the RSMP's perspective.

5. Update: Smart Bond & Pending SED Approval

Pépin Accilien stated that there is still no approval of the RCSD Supplemental SSIP received from the State Review Board. This delay is seriously impacting the School 16 construction schedule. Sponsors of the Phase 2 Legislation will be contacted by Vice-Chair Mike Schmidt. The next State Review Board meeting is tentatively scheduled for April 2018.

6. Update: Phase 3 Master Planning & Legislation

Pépin Accilien and the Board discussed support of the development of a Master Plan update for starting Phase 3 of the Program. Discussion was also held at the monthly FMP meeting with the Superintendent's Cabinet on January 23, 2018 to ensure momentum, so there is no gap between the Phases. A Master Plan Architect will be retained to support this effort. General Counsel will confirm the viability of using Phase 2 proceeds for the Phase 3 Master Plan (as was done in the prior Phase).

Meeting adjourned at 8:29 a.m.