

MWBE and Services Procurement Committee Report

31 October 2019

Prepared by: Kimberly Mitchell

Meeting attended by: Board Vice-Chair Michael Schmidt, members Rosiland Brooks-Harris (8:08), Tom Richards, Jesse Dudley, and I. Geena Cruz; ICO Brian Sanvidge; RJSCB Program Coordinator Allen Williams; Savin Program Director Pépin Accilien, Savin Deputy Director Roland Coleman; General Counsel Ed Hourihan, and Attorney Melissa Mahler. Board Chair Norman Jones and member Everton Sewell were absent.

Board Vice-Chair Schmidt convened the meeting at 8:06 a.m.

Action Items

1. Amendment #2 to LaBella Associates for East

Allen Williams stated this amendment to LaBella's contract is for continuing Environmental Project Monitoring and Indoor Air Quality Monitoring services for balance of the Phase 2 reconstruction work at East High School. Five sections of the building are scheduled for abatement and renovation at East High School through 2021 which will require environmental monitoring and testing by LaBella Associates.

Motion to move this item to the full Board for consideration at the monthly Board meeting on November 4, 2019 by Schmidt; Second by Richards. Approved 5 - 0.

2. Change Orders to Barton School No. 2 Contractors

- #43 & 45-48 to DiPasquale Construction (GC)
- #46 to Concord Electric (EC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on November 4, 2019 by Brooks; Second by Dudley. Approved 5 - 0.

3. Change Order to Lincoln School No. 22 Contractor

- #11 to Steve General (GC)

Allen Williams reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on November 4, 2019 by Richard; Second by Brooks. Approved 5 - 0.

4. Change Order to Edison Technical Campus

- #1 to Steve General (GC)

Allen Williams & Terry LoConte reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on November 4, 2019 by Dudley; Second by Brooks. Approved 5 - 0.

5. Change Orders to East Upper and Lower School Contractors

- #53 to Holdsworth Klimowski (GC)
- #17 to Danforth Co. (MC)
- #35-40 to Hewitt Young Electric (EC)

Allen Williams, Roland Coleman & Wayne Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on October 31, 2019 by Brooks; Second by Dudley. Approved 5 - 0.

Non-Action / Discussion Items

6. Report: Change Orders Authorized by Chair

Allen & Pépin Accilien stated that the amount authorized by the Chair this month is for 29 Change Orders totaling **\$176,061.83**, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair for November 2019 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
EDISON	EC - HEWITT YOUNG	2	\$ 12,417.38
	PC - MICHAEL A. FERRAUILO	12	\$ 9,014.00
EAST	GC - HOLDSWORTH KLIMOWSKI	44	\$ 937.00
	GC - HOLDSWORTH KLIMOWSKI	45	\$ 2,511.00
	GC - HOLDSWORTH KLIMOWSKI	46	\$ 1,748.00
	GC - HOLDSWORTH KLIMOWSKI	47	\$ 6,909.00
	GC - HOLDSWORTH KLIMOWSKI	48	\$ 797.00
	GC - HOLDSWORTH KLIMOWSKI	49	\$ 7,490.00
	GC - HOLDSWORTH KLIMOWSKI	50	\$ 2,972.00
	GC - HOLDSWORTH KLIMOWSKI	51	\$ 2,384.00
	GC - HOLDSWORTH KLIMOWSKI	52	\$ 6,637.00
	MC - JOHN W. DANFORTH	14	\$ (-372.00)
	MC - JOHN W. DANFORTH	15	\$ 7,302.76
	MC - JOHN W. DANFORTH	16	\$ 5,045.11
	EC - HEWITT YOUNG	28	\$ (-1,198.81)
	EC - HEWITT YOUNG	29	\$ 5,750.04
	EC - HEWITT YOUNG	30	\$ 5,942.88
	EC - HEWITT YOUNG	31	\$ 3,838.78
	EC - HEWITT YOUNG	32	\$ 3,520.49
	EC - HEWITT YOUNG	33	\$ 6,708.42
EC - HEWITT YOUNG	34	\$ 7,540.54	
BARTON 2	GC - DIPASQUALE CONSTRUCTION	44	\$ 19,542.00
	MC - JOHN W. DANFORTH	12	\$ 4,493.00
	MC - JOHN W. DANFORTH	13	\$ 13,606.00
	EC - CONCORD ELECTRIC	45	\$ 34,997.00
	PC - MICHAEL A. FERRAUILO	15	\$ 2,764.00
LINCOLN 22	MC - NAIRY MECHANICAL	4	\$ 5,492.97
SPENCER 16	PC - D.V. BROWN AND ASSOCIATES, INC	9	\$ (-22,877.00)
FORBES 4	GC - DIPASQUALE CONSTRUCTION	16	\$ 18,578.46
	TOTAL	29	\$ 176,061.83

Committee Meeting: Thursday, October 31, 2019

7. Report: Purchase Orders Authorized by Chair

Purchase Orders Authorized by Chair				
Project	Contractor	PRODUCT/SERVICE	PO #	Amount
East	CDW Government	PC Brackets	DWT-ARM-EAST-08	\$ 16,134.80
School 10	CDW Government	PC Brackets	DWT-ARM-SCH10-06	\$ 2,447.68
Barton 2	Day Automation	Access Monitors	DWT-ACCESS-SCH2-04	\$ 4,569.28
Barton 2	Day Automation	Access Control & Intrusion Detection Equipment	ACCESS-SCH2-05	\$ 4,194.52
Barton 2	Day Automation	Access Control	ACCESS-SCH2-06	\$ 8,195.57
TOTAL:				\$35,541.85

Committee Meeting: Thursday, October 31, 2019

8. Report: Amendments Authorized by Chair

Amendments Authorized by Chair			
Project	Firm	Amendment No.	Amount
SWW	CPL	16-CPL-SWW-01	(\$226,157.53)
School 50	CPL	A17-50-015	\$1,114.67
CSoR	Moody Nolan	19-MN15-002	(\$3,550.84)
TOTAL:		3	(\$228,593.70)

Committee Meeting: Thursday, October 31, 2019

9. School 2 Upcoming Change Order – UPDATE

The Board was made aware that a change order is being prepared to address a ponding water issue developed along the new curb-line and new curb ramp on Reynolds Street, just south of the main entrance to Barton School 2. This condition was created by not replacing an existing catch basin that was located in the former recessed parking area along Reynolds Street as part of the new curb and sidewalk improvements. Proposed correctives measures include design of new drainage system and coordination with the City of Rochester DES and Monroe County Pure Waters (MCPW) to resolve the water ponding issues. Coordination with the City DES and MCPW requires resetting approximately 25-35 feet of curbing that is holding water on top of the curb at the sidewalk, installing of a new catch basin, reconstructing the accessible sidewalk ramp on Reynolds across from Champlain St. to raise grade, partial milling and repaving of the roadway in accordance with the City’s new ordinance for street right-of-way modifications. It was suggested that this be discussed in greater detail at the upcoming Board meeting when Board Chair Norman Jones would be present and could contribute to the conversation.

10. Potential Property Acquisition – UPDATE

Allen Williams and Pépin Accilien updated the Board on the potential property acquisitions around the School 4 and School 54 projects. No new information received from the City’s real estate department on status of the offers to property owners around School 54: Two homeowners have accepted the City’s offer and returned the paperwork associated with the offer, and two others have agreed to the terms without yet returning the paperwork. Only one homeowner has indicated they will not sell. The City has not yet approached property owners around the School 4 project. Revisions to the overall campus site design by the Architect/Engineer will begin after the acquisitions.

11. Schools 2 & 4 Mid-Year Move Cancellation - Building Security and Maintenance - UPDATE

Allen Williams, Pépin Accilien and Roland Coleman provided an update to the Board regarding the District’s decision to cancel the planned move of Clara Barton School 2 students and staff from Swing Space to their permanent home on

Reynolds Street, which was scheduled to occur this November/December 2019. Mid-year move for School 4 was also cancelled by the RCSD a few months earlier. Move coordination meetings and seminars with RCSD staff have been cancelled for both projects until further notice. Discrete RCSD and RSMP responsibilities (i.e. extended site security costs to protect the physical assets and contents while the building remains unoccupied, extended Builders' Risk Insurance Premium to protect the unoccupied building and its contents, extended utility costs for electric, water, gas, fiber service, etc., regular snow plowing and lawn care, contractor sign-in/sign-out for punch list and warranty work, et.) being coordinated with the RCSD. Vice Chair Schmidt stated that the reason the move was cancelled was due to cost savings achieved through foregoing changes in transportation routes. A plan for shared responsibility for security and maintenance will be developed.

12. Phase 3 Draft Strategic Plan/Legislation - UPDATE

Allen Williams, P  pin Accilien and Roland Coleman provided an update to the Board on recent steps taken and planned activities associated with the RMSP Phase III 30/60/90-day Legislative Support Plan. RJSCB members and RSMP staff have conducted various meetings and discussions over the past two months with the local elected delegation and stakeholders. A series of telephone conversations with the support staff at the NYS Legislature led to the removal of the four major items that could endanger passage of the final Bill when it is re-introduced for action early in the next legislative session reconvening in January 2019. The plan seeks passage of the Bill in February 2020.

13. BOP Revolving Loan Program (RLP) Update

RJSCB Revolving Loan Program Activities as of 9/30/2019:

**RJSCB Revolving Loan Program
9/30/2019**

Borrower	Loan Date	Amount Borrowed	Amount Repaid	Balance
Precision Concrete and Masonry	9/13/2017	10,000.00	10,000.00	0.00
Torry Butler	11/2/2017	9,720.00	9,720.00	0.00
Rosecroft	12/15/2017	10,000.00	10,000.00	0.00
Precision Concrete and Masonry #2	1/8/2018	10,000.00	10,000.00	0.00
Coloring on Canvas	5/25/2018	10,000.00	10,000.00	0.00
Cannon Electric	8/1/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group	7/25/2018	10,000.00	10,000.00	0.00
Coloring on Canvas #2	8/8/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group #2	9/25/2018	10,000.00	10,000.00	0.00
		89,720.00	89,720.00	

Balance of Funds	
Initial Deposit	250,000.00
Loans paid out	-89,720.00
Loans collected	89,720.00
Interest earned	696.62
REDCO fee (1.5%)	-1,345.80
City fee (.5%)	-448.60
Balance	248,902.22

The Finance Committee meeting began at 8:46 am and concluded at 9:02 am (see Finance Committee Report).

Motion by Dudley

Second by Cruz

Approved 5-0 at 9:02 a.m.

Meeting adjourned at 9:03 am.