

Rochester Joint Schools Construction Board  
Minutes  
April 27, 2009  
4:30 p.m.

**Present:**

Board members Kenneth Bell, Carolyn Vitale, Bob Brown, Randy Henderson, Richard Pifer, Brian Roulin. Dr. Otero at MCC event. Staff members Linda Dunsmoor, Thomas Keysa, Andrew Wheatcraft, Rashondra Jackson.

Chairman Bell convened the meeting at 4:38 p.m.

Minutes: Motion to approve minutes of 4-13-09 by Mr. Brown. Second by Mr. Pifer. Adopted 6-0.

Written Reports of Committees: Ms. Vitale said that several policies have been identified for the RJSCB. She hopes to have drafts to provide Board in next two weeks.

**Unfinished Business:**

- RFP for Independent Counsel: Following discussion, staff directed to add language requesting that respondents articulate the number and percentage of minorities/females working in the firm, defined by role: attorney, partner, support staff.
- Eighth Board Member: For next meeting, staff to add "Disadvantaged Business Enterprise" language, primary liaison language, and provide advertising costs. Ms. Jackson and Mr. Eichner to review and suggest any changes. Information to be redistributed for additional comments by the Board.

**New Business:**

- Program Manager: Referred to M/WBE and Services Procurement Committee for review/report at May 11 meeting. Staff to add standard contract language for comparison purposes with Buffalo and Syracuse RFPs for Committee.
- Work should begin on rfp for bond counsel; also referred to M/WBE and Services Procurement Committee.

**Adjournment**

Motion by Mr. Henderson. Second by Mr. Brown. Adopted 6-0 at 5:32 p.m.