

Rochester Joint Schools Construction Board
Minutes
February 23, 2009
4:30 p.m.

Present:

Kenneth Bell, Bob Brown, Randy Henderson, Richard Pifer, Brian Roulin.
The meeting convened at 4:30 p.m.

1) Approve Minutes of 1/12/09, 1/29/09, 2/9/09

Motion to approve by Mr. Pifer. Second by Mr. Brown. Adopted 5-0.

2) Bylaws Update

Mr. Roulin walked Board through proposed changes and made recommendations that public comment become part of a separate policy and that it be done as soon as possible. Members amended language of draft bylaws, which following final counsel review are to be voted on for adoption at March 9 meeting.

3) Board Staffing

Members discussed roles of an executive director and program manager as well as what resources the Board would need regarding staff. The Board also discussed its role as a body.

4) RFP Process

The Board will review drafts of Request for Proposals for an Independent Compliance Officer, Program Manager and General Counsel at its March 9 meeting.

5) Building Condition Survey

The Board will discuss a summary report of the District's current Building Condition Survey at its March 9 meeting.

6) Timeline

The Board would like to see a timeline or flowchart for its work developed that is similar to the one used by the Syracuse Joint Schools Construction Board.

7) Staff Update

Staff is working on arranging meetings with City Council, the Board of Education, representatives from the New York State Education Department (will require a special meeting because of scheduling), and the Building Condition Survey report.

Motion to adjourn by Mr. Brown. Second by Mr. Henderson. Adopted 5-0 at 6:10 p.m.

Action items:

Staff to provide draft RFPs, Building Condition Survey summary, and draft timeline for next meeting.