

MWBE and Services Procurement Committee Report
6.27.13 Meeting
Prepared by T. Renauto

Meeting attended by Committee Members Brown, Castro and Pifer. Chair Giess was away. RJSCB Members Brian Roulin, Everton Sewell, and Windell Gray (ICO) were also in attendance. Staff included: Tom Renauto (RJSCB Executive Director), Tom Roger (Gilbane), Peter Abdella (HSE), Pepin Accillien (Savin).

The meeting was convened by Vice Chair Brown at 7:36am

Amendment to Extend ICO Services

Tom Renauto stated that he is currently negotiating with the ICO for additional services to provide project monitoring for the Phase 1b projects (starting construction this summer; School 5, School 28, East, and Edison). The proposal will be sent to the full Board for review prior to the Board meeting on July 8th.

Part of the proposal will include an additional staff person to cover the overlap between the Phase 1a and the Phase 1b projects (roughly 4 months for close-out of the 1a projects and start-up of the 1b projects)

Current rates will remain in place through the end of this year. A maximum 3% increase is being discussed with the ICO.

Bob Brown made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting pending review of the final proposal by the Board prior to the meeting. Approved 3-0 with Chair Giess away.

Amendment #6 to CJS (Monroe)

Tom Renauto described the amendment.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Amendment #2 to Young+Wright (School 5)

Tom Renauto described the items included in the amendment.

Many of the items in this amendment were in the original proposal as “possible” services. However at the time of the contract they were not included. They are now being moved over to the “required” column as they are necessary for the scope of the project.

Tom Renauto stated that in Phase 2, better definition of the projects will result in more complete scopes, bids, and contracts with Architects in lieu of determining design needs/requirements as the project develops.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Amendment #14 to JCJ Archtiecture

Tom Renauto described the amendment.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Amendment #1 to SEI Design (School 12)

Tom Renauto described the amendment.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Amendment #5 to LaBella

Tom Renauto described the amendment.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Amendment #7 to Vargas Associates

Tom Renauto described the amendment.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Supplemental FF&E Order

Tom Renauto described the FF&E Order.

As a result of the bid day savings more FF&E can be ordered for the projects. In addition, this order includes additional RCSD requested items and completes the Architect's design intent.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Computer Table Order (School 17)

Tom Renauto described the order.

The District has requested that computer tables be ordered for a prototype classroom where students will take their exams on the computer.

The order is being placed through one of the original awarded firms and includes bid day pricing.

Alex Castro made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Exam Table Order (Charlotte)

Tom Renauto described the order.

The District has requested that an exam table be ordered for the nurse’s suite at Charlotte High School.

The order will be placed through one of the original awarded firms. The firm will honor NYS Contract pricing for this item as it was not included in the original bid.

Alex Castro made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Lafayette Moving – Additional Services

Tom Renauto described the additional services.

At the time of the move bid an alternate price was requested in the bid for moving large pieces of industrial arts equipment at Edison High School. The alternate was not accepted at the time of award because the District had not yet decided what to do with the equipment. The Move Manager was recently informed by the District that the equipment will now need to be relocated. The Moving Company, Lafayette Storage and Moving Corp., has agreed to honor their original bid day pricing for this work.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Fitness Equipment Bid Recommendation

Tom Renauto described the bid.

3 bids were received on July 25th. The Move Manager is working with the District’s athletic director to review and de-scope the proposals.

The apparent low bidder is significantly lower than the other bids (25%) so there are several concerns/questions that need to be asked and answered prior to recommending them for award. If the apparent low bidder is not a “responsible” bidder, then the award would likely go to the second bidder pending final review of their qualifications.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Edison Electrical Bid Recommendation

Tom Renauto described the bid.

4 bids were received on July 25th. The Program Manager, the CM, and the Architect held a de-scope meeting with the apparent low bidder immediately following the bid opening. The meeting resulted in no issues.

The ICO handed out a Diversity Plan to the Committee members showing that the apparent low bidder has met all of the requirements.

Peter Abdella asked the ICO if the firms listed on the DP-1 had been contacted following the bid opening. The ICO responded “yes”.

Tom Renauto reminded the Committee members that the project will need significant reserve funds due to the unforeseen conditions in the structural remediation/repairs and the soils excavation.

Alex Castro made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Kitchen Equipment Bid

Tom Renauto described the bid documents.

This bid includes loose kitchen equipment at 3 of the Phase 1b projects (School 5, School 28, and Edison).

Similar to the kitchen equipment bid from last year, the RJSCB will directly purchase all loose kitchen equipment for these projects. The equipment will be delivered to the various sites as required by their individual schedules. The GC on each project will receive and install the equipment. Utility connections are by the MEP primes.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Change Orders to School 17 Contractors

Change Order #5 to EastCoast (EC), and Change Order #2 to Testa (GC – Clinic Project)

Tom Renauto stated that all of the change orders in this package are typical for these types of construction projects.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Change Orders to School 50 Contractors

Change Order #12 and #13 to EastCoast (EC), and Change Order #7 to B&B (Mech)

Tom Renauto stated that all of the change orders in this package are typical for these types of construction projects.

Alex Castro made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Change Orders to Charlotte Contractors

Change Order #14 to Pike (GC), Change Order #7 to MA Ferraulo, and Change Orders #4 and #5 to Concord (EC)

Tom Renauto called particular attention to the Pike Company's change order #14. Two items included this month are ones that the Board has previously approved to proceed. The first is for the work associated with the foundations necessary to install a wheelchair lift inside the building at the ROTC room. The second is for work associated with the buttress repairs at the rotunda. These two items make up the majority of the change order value.

Tom Renauto also called attention to a significant savings in Concord's change order #4, which came about through the reuse of existing services lines.

Peter Abdella asked about a particular note that was hand written on the Pike change order. Tom Renauto stated that no additional time has been granted to the Pike Company to complete their work. The project is on schedule for school to open on time.

Alex Castro made a motion, second by Richard Pifer. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Change Orders to Franklin Contractors

Change order #8 to Cucciara (GC), and Change Order #3 to Thurston Dudek (Plumb)

Tom Renauto stated that all of the change orders in this package are typical for these types of construction projects.

Tom noted that one of the items included in the change order to Cucciara is a safety condition that was observed in the field regarding the retaining wall height in relation to the ground. A railing is necessary and appropriate.

Richard Pifer made a motion, second by Alex Castro. All in favor to go to the full Board for consideration at the Monday July 8th meeting. Approved 3-0 with Chair Giess away.

Non Action Items

Tom Renauto reminded the Members that the Board meeting is scheduled for July 8th. (Richard noted that he will not be able to attend)

Tom Renauto reminded the Committee that the DP-1 forms included in the bid packages are there for the contractor to provide assurance that they are going to comply with the Business Diversity Goals of the project. Their contracting plan can be changed pending final negotiations with their subs. The ICO will review and approve all final contracting plans and future changes to the DP-1 form.

The meeting was adjourned at 8:31 am