



Rochester City School District
Department of Health, Physical Education, & Athletics
Department of Student Health Services

Dear RCSD Parents/Guardians:

We are excited to announce that we are now offering the convenience of online registration through Family ID (www.familyid.com). Family ID is a secure registration platform that provides you with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When you register through Family ID, the system keeps track of your information in your Family ID profile. You enter your information only once for each family member for multiple uses and multiple programs.

BEFORE YOU REGISTER:

Students must have a physical exam that was completed within the last calendar year. The physical must state that the student can participate in sports and it has to be signed by a physician or Nurse practitioner. This document can be uploaded to the Family ID system or a copy can be given to the nurse in your child's school.

A vision exam must have been completed within 1 year. If this has not been completed you will be asked to see the nurse for the screening prior to being recertified.

The student must have an up to date Tetanus shot (within 10 years)

INFORMATION NEEDED TO REGISTER:

It will be helpful to have the following information handy to allow for accurate completion of your online registration.

- If your child has, a medical alert and needs epi-pen, inhaler or any lifesaving medication students must provide a self-carry order signed by the physician, parent and student. This must be provided prior to being recertified.

REGISTRATION PROCESS:

A parent/guardian should register by clicking on this link:

<https://www.familyid.com/rochester-city-school-district-athletics>

Follow these steps:

To find your program, click on the link provided by the Organization above and select the registration form under the word *Programs*.

1. Next click on the blue **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using Family ID, click **Create Account**. Click **Log In**, if you already have a Family ID account.
2. **Create** your secure Family ID account by entering the account owner: First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the Family ID Terms of Service. Click **Create Account**.
3. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
4. Click on the link in your activation E-mail, which will log you in to FamilyID.com
5. Once in the registration form, complete the information requested. All fields with a red asterisk (*) are required to have an answer.
6. Click the **Continue** button when your form is complete.
7. Review your registration summary.
8. Click the green Submit button. After selecting 'Submit', the registration will be complete. You will receive a completion email from Family ID confirming your registration.

At any time, you may login at www.familyid.com to update your information and to check your registration(s).

To view a completed registration, select the 'Registration' tab on the blue bar.

SUPPORT:

- If you need assistance with registration, **contact** Family ID at: **support@familyid.com** or **781-205-2800 x1**.
- Support is available 7 days per week and messages will be returned promptly.



A handwritten signature in black ink that reads 'Carlos M. Cotto Jr.'.

Carlos M. Cotto Jr., Ed.D.
Executive Director of Health, Physical Education, & Athletics

A handwritten signature in black ink that reads 'Erin Graupman'.

Erin Graupman, MBA, BSN, RN
Coordinator of Student Health Services