

School Based Planning Team Meeting

2012-2013

Agenda

February 7, 2013

Time	Topic		Discussion Notes/Action Item
3 minutes	Good News & Celebrations	All	<ul style="list-style-type: none"> Glee Club performed for RCSD Music Fest- they did a great job! Officially authorized as an IB World School!! Yay! D&C wants to come and report on MYP authorization Photo Club is being featured at City Hall and High Falls (2nd week in March)
5 min	Results of recruitment	Jamie/Dee	<ul style="list-style-type: none"> We received 6 signed compacts where we are not sure of the grade level, 5-4th grade; 17-6th grade and 37- 7th grade compacts We have until March 1 to recruit/take in compacts for 4th and 6th grade Student Placement- some compacts were sent there and they will let school know who and how many Possible publicity with D&C coverage for IB/MYP authorization- hope that this will get added interest for families to choose our school Suggest changes to compact to add more information to it for next year Perhaps contact those who came to recruitment and did not return compact and ask for feedback as to the reason they decided not to come to WFA If we get enough for one section of 4th grade, it will still exist for 2013-14
15 min	Review of floor plan	Dee	<ul style="list-style-type: none"> Think about the instructional impact that each floor plan model may have One suggested plan has K and grade 1 stay in wing where K currently is and have music move to other side of building Facilities would like to keep music rooms and computer labs where they are and have one 1st grade classroom move to the other side of the building (opposite the two other 1st grade classrooms) <ul style="list-style-type: none"> Concerns raised with having one 1st grade on the other side of the school- drop off, pick up to and from school Concerns also raised with bathroom situation for 1st grade- will there be new bathrooms built in the classrooms for elementary grades? If not, there should be new bathrooms built in the elementary wing for the students to use. <ul style="list-style-type: none"> There is space between the computer lab and speech room that could be made into a bathroom for 1st grade students to use
5 min	Review PD calendar/approve changes	Dee/All	<ul style="list-style-type: none"> Dr. Matthew met with Amy M. and Julie R. to discuss PD for the rest of the year Several proposed changes to make PD more meaningful to school and MYP Meetings are scheduled with coaches to figure out specifics for PD time There may be a need to look at the new sample tests issued by the state to see the new formatting

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			<p>and how the questions/test has changed</p> <ul style="list-style-type: none"> ○ Start with whole group and then break out to department/grade level time • School calendar will be updated and sent out again to faculty/website/parents
5 min	PD Subcommittee report/update	Lesley/Nancy	<ul style="list-style-type: none"> • Lesley and Nancy met on Friday (2/1) to review PD forms to approve and sign off on them • Jamila will add PD to AVATAR • Teachers have to decide if hours will go to TIF hours • TIF button was just recently added to AVATAR • You get PD credit if you are in graduate school for teaching certification but not if you are working towards your administrative or doctoral degree
20 min	WFA – SIG grant w/ update	Parents/Dee	<ul style="list-style-type: none"> • WFA is not a part of the SIG grant with Commencement • Will the IB program be sustained if there is only a small percentage coming from WFA? • There was a proposal written to make this building a K-12 IB building
5 min	Set agenda for next meeting Thursday, March 14th	Facilitator/All	<ul style="list-style-type: none"> • Good News/Celebration • Budget/Staffing Updates • WFA K-12 Proposal Update/Presentation • Student Performance Data/NWEA scores per grade level/SCEP Plan • Green School Proposal • PD Update

Next Meeting -		
Time	Topics	Person Responsible

Month	Facilitator	Minutes/Scribe	Time Keeper	Refreshments
March	Nancy Gossin	Amanda Purver	Michael Brundage	Dianna Green
April				
May				
June				

**School Based Planning Team
2012-2013
Sign-in Sheet**

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Meeting Date: _____

SBPT Members			Signature
1	Michael Brundage	Teacher	Present
2	Jamie Collins	Teacher	
3	Nancy Gossin	Teacher	Present
4	Lesley Johnson	Teacher	Present
5	Amanda Purver	Teacher	Present
6	Sherrolletta Scissum	Teacher	
7	Rebecca Tibbitts	Teacher	Present
8	Jim Chapman	Parent	Present
9	Dianna Green	Parent	Present
10	Betsy Serapillio-Frank	Parent	Present
11	Trista Wilson	Parent	
11	Deasure Matthew	Admin	Present
12	Julie Roselli	Admin	
Visitors			