

**Wilson Foundation Academy
School Based - Planning Team meeting
Date: 9/20/21**

Facilitator: Kevin Morrissey

Time keeper: Chantal Lischer

Note taker: Rhonda Neal

Backup Note taker: Michelle Domina

Snack: Neal

Meeting Started 2:26pm

Meeting Adjourned 3:26pm

Min	Lead	Activity	Action Items
5 min	TBumphis	<p>Title I Funding</p> <p>NOTES: \$5,226 is the allotment for this year. I've already plugged in our events for the year. We need a total of 10 events scheduled. Goal is to submit the paperwork by 9/30th and four additional events are needed.</p>	
10 min	Team	<p>Parent Teacher Conferences</p> <p>NOTES: There are four a year; schedule two of the four and the other four is scheduled by SBPT</p> <ul style="list-style-type: none"> ● October 12th* - 13th - - Elementary PTC October 12th: Middle School PTC 5:30 - 7pm ● Dec 7th: Middle School PTC 5:30 - 7pm ● January 11th: Middle School PTC 5:30 - 7pm ● March 1st *- 2nd - - Elementary PTC ● March 1st: Middle School PTC 5:30 - 7pm. 	Katie and Michele to find a common sign up sheet
10 min	Team	<p>Assessments School-wide</p> <p>NOTES:</p> <ul style="list-style-type: none"> ● Elementary: School agreed to a F&P Reading Test (Sept, January and May). We need to figure out who and when we are conducting the F&P tests. In addition, NWEA and CFAs, 	Lischer and Domina to coordinate

		<ul style="list-style-type: none"> ● Kits: we have two primary kits and intermediate kits. ● Ms. Domina is willing to help train colleagues on F&P. ● NWEA opened today (Chromebook concern in middle school) ● Middle School Students: IXL, NWEA and CFAs. 	
10 min		<p>ELA Curriculum</p> <p>NOTES:</p> <p>7th and 8th Grade: ELA Curriculum and updated resources from SGalbato for ELA Department.</p> <p>K-6: Adapt MyView curriculum, Use Skills Strand</p> <p>Devote time in GL meetings and our next ½ day to work on ELA Centers.</p> <p>Acceleration & Differentiation: Level Readers: Reading A - Z and Skills Packets (Engage NY K -6).</p>	<p>Rhonda to follow up with Sandra,</p> <p>Domina / Chinappi confirm quantity needed for Elementary Grades: Level Readers: Reading A - Z and Skills Packets (Engage NY K -6).</p>
10 min		<p>Continuation Plan</p> <p>NOTES:</p> <ul style="list-style-type: none"> ● Rhonda gave a brief update of our meeting from last week. There was a presentation from the Office of School Innovation confirming the roles and responsibilities of ILTs Cohort 2 Schools. ● Upcoming Meeting: ILT Team participating in an overview presentation of DataWise. 	
		<p>Next Meeting:</p> <p>Facilitator- Domina</p> <p>Notetaker- Morrisey</p>	

		Backup taker- Chinappi Time Keeper- Time Keeper Snack- Neal Agenda for next meeting:	
	Parking Lot		

Attendance (X = present)

Rhonda Neal	x			David Dorsey	X
Chantal Lischer	x	Katie Chinappi	X	Michele Domina	x
Kevin Morrissey	x			Tiffany Bumphis	x