

# CIT Teacher Data Form

This form should be completed by the CIT Lead Teacher-Mentor

\* Required

1. Email \*

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2. MENTOR FIRST NAME \*

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3. MENTOR LAST NAME \*

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Teacher  
Data (Intern  
or  
Professional  
Support)

CIT Mentors: Enter information here about the teacher you are supporting as an Intern or with Professional Support. Fill out a new on-line form for each teacher you are supporting.

4. TEACHER FIRST NAME \*

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5. TEACHER LAST NAME \*

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6. Preferred Prounouns

*Mark only one oval.*

- She/Her/Hers
- He/Him/His
- They/Them/Theirs
- No Prounoun
- No Preference
- Not Listed

7. TEACHER DISTRICT ID NUMBER \*

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8. TYPE OF SUPPORT/CAREER LADDER STATUS \*

Select "Intern" if teacher is certified, or if teacher anticipates completion of certification by the end of the school year (or shortly afterward).

*Mark only one oval.*

- Intern
- Intern (PS) - experienced teacher, new to district, receiving Prof Supp-Level mentoring
- Resident Professional Support (not tenured)
- Tenured Professional Support
- Uncertified Professional Support (with Probationary contract)
- Long-term Per Diem Substitute Professional Support
- ROC Urban Fellow
- Intervention
- Other

9. TEACHER'S WORK LOCATION \*

If teacher has multiple locations, select the "home" school and include additional locations below.

*Mark only one oval.*

- # 02 - Clara Barton
- # 04 - George M Forbes
- # 05 - John Williams
- # 07 - Virgil I Grissom
- # 08 - Roberto Clemente
- # 09 - Dr Martin L King Jr
- # 10 - Dr Walter Cooper Aca
- # 12 - James P B Duffy
- # 15 - Children's School
- # 16 - John W Spencer
- # 17 - Enrico Fermi
- # 19 - Dr Charles T Lunsford
- # 22 - Abraham Lincoln
- # 23 - Francis Parker
- # 25 - Nathaniel Hawthorne
- # 28 - Henry Hudson
- # 29 - Adlai Stevenson
- # 33 - John James Audubon
- # 34 - Dr Louis A Cerulli
- # 35 - Pinnacle School
- # 39 - Andrew J Townson
- # 42 - Abelard Reynolds
- # 45 - Mary McLeod Bethune
- # 46 - Charles Carroll
- # 50 - Helen B Montgomery
- # 52 - Frank Fowler Dow
- # 53 - Montessori Academy
- # 54 - Flower City School

- # 58 - World of Inquiry
- RISE School (formerly # 41 - Kodak Park)
- Dr. Alice Holloway Young School of Excellence (School #03)
- All City High
- Central Office or External Education (Central CSE)
- Rochester Early Childhood Education Center
- East High School
- East Lower School
- Edison Career & Technology
- Franklin Lower School
- Franklin Upper School
- James Monroe Lower School
- James Monroe Upper School
- Joseph Wilson Found Acdmy
- Joseph Wilson Magnet HS (Comm Acdmy)
- Leadership Acad for Young Men
- LyncX Academy
- North STAR Educational Program
- Northeast College High School (Charlotte Campus)
- Northwest Junior High School (Douglass Campus)
- OACES-WFP
- PTECH
- Rochester Early College International HS
- Rochester Educational Opportunity Center (REOC)
- Rochester International Acad
- School of the Arts
- School Without Walls
- Young Mothers & Interim Hlth
- Youth & Justice

10. If teacher has multiple work locations, please list them here:

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11. SPECIFIC GRADE LEVELS/SUBJECTS/WORK ASSIGNMENTS

If Special Education or Bilingual, please include job profile details (12:1:1; consultant teacher, resource, ICOT, bilingual, etc.)

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12. YEARS OF TEACHING EXPERIENCE

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13. IMMEDIATE SUPERVISOR

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14. BUILDING PRINCIPAL (if different from Immediate Supervisor)

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15. RTA REPRESENTATIVE

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16. CERTIFICATION STATUS

*Mark only one oval.*

- Initial
- Professional
- Permanent
- Emergency Covid-19 Certificate
- Internship Certificate
- Transitional Certificate (A, B, C, or G)
- Uncertified in New York State      *Skip to question 21*

**Teacher Certification Details and Office of Human Capital Status**

17. CERTIFICATION AREA

\_\_\_\_\_

18. Certification for current teaching assignment?

*Mark only one oval.*

- This teacher is certified for this teaching assignment.
- Certified, but not for this teaching assignment. Teaching outside of certification area.

19. Name of College of Teacher Preparation Program

Enter "Transitional" if certificate issued was based on occupational experience.

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20. EMPLOYEE HIRING/STATUS (Office of Human Capital)

*Mark only one oval.*

- Tenured
- Probationary
- Full-time teacher hire, but Uncertified
- Contract Substitute
- Non-tenured Part Time
- Per Diem (could be Long Term)
- Hourly

*Skip to question 29*

**Uncertified Teachers**

21. Which of the following best describes the status of the teacher's certification process?

*Mark only one oval.*

- The teacher will likely be certified before the end of the current school year.
- The teacher has started the certification process, but will need more than one year to complete it.
- The teacher is starting the certification process this semester.
- The teacher has not begun the certification process, but has definite plans to pursue teacher certification.
- The teacher is unlikely to pursue teacher certification.

22. Is the teacher registered on the NYS Education Department TEACH website?

If unsure, the teacher can visit the TEACH website

here: <https://www.highered.nysed.gov/tcert/teach/home.html> .

*Mark only one oval.*

Yes

No

Unsure

23. Is the teacher currently enrolled in a teacher preparation program with a college or university?

*Mark only one oval.*

Yes

No

24. If yes, what is the name of the College of Teacher Preparation Program

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25. If yes, what is the expected completion date of the teacher preparation program?  
(Month, Year)

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26. Which of the following (if any) are true of the teacher's current situation?

*Mark only one oval.*

- Has teacher certification from a country other than the United States.
- Has teacher certification from a U.S. State or Territory that is not New York State.
- NYS teacher certification has expired.
- Has a Bachelor's Degree in a field that is unrelated to K-12 Education.
- None of the Above

27. SEEKING CERTIFICATION IN WHAT AREA

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28. EMPLOYEE HIRING/STATUS (Office of Human Capital)

*Mark only one oval.*

- Tenured
- Probationary
- Full-time teacher hire, but Uncertified
- Contract Substitute
- Non-tenured Part Time
- Per Diem (could be Long Term)
- Hourly

Teacher Contact  
Information

CIT Mentors: Please complete the following about the teacher you are supporting.

29. PREFERRED NON-SCHOOL PHONE NUMBER

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30. WORK PHONE

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31. WORK PHONE EXTENSION

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32. HOME ADDRESS

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33. ZIP CODE

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34. NON-DISTRICT (not [rcsdk12.org](https://www.rcsdk12.org)) EMAIL ADDRESS:

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