

## **ACCESS TO EDUCATION, STUDENT PRIVACY, LAW AND IMMIGRATION ENFORCEMENT**

To protect student privacy and provide an environment conducive to learning, school staff must not allow any third party access to a school site without permission of the site administrator (e.g. building principal, project director, administrator in charge). Third parties consist of anyone who is not a student, staff member, parent or guardian of a student attending the school.

**Any request for access to a school site or for information regarding a student or student's family by law enforcement personnel (e.g. local or state police, immigration law enforcement agents, customs and border patrol officials) should be referred to the Superintendent's Office and Office of the General Counsel immediately.**

All school site administrators must process requests by law enforcement agents to **enter a school site or obtain information about a student or the student's family** in accordance with the procedures outlined in Superintendent's regulation 5600-R, which accompanies this policy. **Under no circumstances are school staff to provide information or grant access to school property without legal counsel present.**

These precautions are essential to protect student and family rights and privacy, and to minimize disruption to the educational process.

Legal References: Family Educational Rights and Privacy Act (FERPA)

Cross References: Access to Education, Student Privacy, Law and Immigration Enforcement Regulation (5600-R)

Adopted August 24, 2017 pursuant to Resolution No. 2017-18: 189