

**NAMING OF SCHOOL FACILITIES**

It is the policy of the Board of Education to name city schools, wherever practicable, after worthy and well-known persons or to symbolize a cherished value or ideal. The Board of Education desires that the School District solicit input from the community in order to name a new school or other facility. The Board of Education recognizes that it is important that students and the public know the historical significance of their school's name and that this knowledge be conveyed to students through classroom discussions and projects related to the name of their school.

Schools may be named or re-named by the Board of Education for various reasons, including, but not limited to the following:

1. a new school has been constructed or developed;
2. schools previously named have been consolidated;
3. a significant programmatic change, such as the establishment of a magnet school program, has occurred; or
4. a petition has been presented to the Superintendent or Board of Education by school community members to change the existing name of school. The request for a name change shall be supported by at least 100 community members. The submission of a petition shall not serve to automatically change a school name, but will trigger the procedures established herein.

The procedures of the Board of Education to name or re-name a school or other facility are as follows:

1. The Superintendent of Schools, or designee, shall develop a timeline for recommending a name to the Board of Education. The Superintendent shall communicate the timeline to the Board of Education.
2. The Superintendent of Schools, or designee, shall hold one or more community forums to explain the purpose and mission of the new school or facility, consolidation, programmatic change or petition proposing the change in school name. The District shall inform the public and media about the community forum(s) to discuss the proposal to name or rename a school or facility. At the community forum(s), the Superintendent shall solicit names from the public for the new or renamed school or facility.
3. The Superintendent shall recommend to the Board of Education up to three (3) names for the new or renamed school or facility to be considered at a public meeting of the Board.
4. The Board of Education will act to name the school or facility.

Adopted: August 1998; Amended July 22, 2010 pursuant to Resolution No. 2010-11:75

July 22, 2010