

### DEVELOPMENT OF REGULATIONS

The Board of Education delegates to the Superintendent of Schools the function of specifying required actions and developing the detailed arrangements under which the schools will be operated. These rules and detailed arrangements shall constitute the administrative regulations governing the schools. They must be, in every respect, consistent with the policies adopted by the Board.

In developing regulations the Superintendent shall, whenever feasible, seek the advice and opinions of any staff who will be affected by the proposed regulation, and establish procedures to ensure that such advice and opinion is received.

The Superintendent shall give due weight to the advice of staff, especially those offered by representatives of any groups or bargaining units. The Superintendent shall report to the Board any advice or opinions given by staff in presenting reports of administrative action or when presenting his/her recommendations for action by the Board.

The Board, itself, shall develop and adopt regulations only when required by law, and when the Superintendent recommends Board adoption in light of strong community attitudes or probable staff reaction.

There are many activities that are common to all departments and school levels but procedures for conducting them may vary from unit to unit. Principals and department heads shall establish procedures for conducting activities within their individual units within the larger framework of administrative regulations and Board policies.

Ref: Education Law §§1709; 1711

Note: Prior policies, Policy Manual, CH, CHA, revised

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