

FORMULATION, ADOPTION AND AMENDMENT OF POLICIES

The Board of Education recognizes that the adoption of written policies constitutes the basic method by which the Board exercises its leadership in the operation of the district. Policies may be proposed for adoption, change, or repeal at any regular or special Board meeting, by any member of the school community. The Board delegates to the Superintendent of Schools the responsibility and authority to establish any and all rules, regulations, and/or procedures necessary to implement and maintain its policies.

Accordingly, the Superintendent is directed to initiate a program of Board policy revision to include the following items:

1. periodic review and evaluation of all current Board policy, pursuant to policy 2460, Policy Review and Evaluation;
2. preparation of additional policies as needed;
3. consultation with district staff and community members on an advisory basis; and
4. presentation of a proposed policy in draft form to the Board for consideration prior to action.

Since policies often affect the students, employees and/or citizens of the district, the Board shall make a continuing effort to try to involve as many relevant groups as reasonable during policy development. To ensure these groups a reasonable opportunity to advise the Board of their reactions to and feelings about proposed policies, no official Board vote shall take place on a policy adoption, change, or repeal at the meeting during which it is first presented to the Board for consideration, unless a majority of the Board determines that it is necessary to do otherwise.

To adopt, change, or repeal a policy requires a majority vote of the entire Board. Such vote will be taken within four weeks after the initial proposal.

Rules and regulations are subject to modification by Board action at any meeting. The initiative for change normally comes from the Superintendent.

To permit time for study of all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments may be presented as an agenda item to the Board in the following sequence:

1. Information item - distribution with agenda (this may be an announcement that a policy is being developed in a particular area and that interested persons may submit suggestions)
2. Discussion item - first reading of proposed a policy or policies; response from Superintendent; report from any Board or advisory committee assigned responsibility in the area; Board discussion and directions for any redrafting

3. Action item - discussion, adoption, or rejection, four weeks following the initial proposal

The formal adoption of policies shall be recorded in Board minutes. Only those written statements so adopted and so recorded shall be regarded as official Board policy. Every Board and staff member shall have access to the Board Policy Manual.

Cross-ref: 2460, Policy Review and Evaluation

Ref: Education Law §§1604(a); 1709(1); 1804

Note: Prior policy, Policy Manual, BFC; Rules and Regulations of the Board of Education (Article II), revised

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REGULATION**

1. The Board of Education will utilize the N.Y.S.S.B.A. policy numbering system when adopting, identifying, amending, or rescinding policies in any and all policy resolutions.
2. The Superintendent may from time to time amend, modify, or repeal and distribute any administrative regulation implementing these policies without Board resolution or approval unless the associated policy specifically requires Board approval.
3. Exhibits shall be considered informational only, to be updated as needed.

Note: adopted with Policy Manual, August 20, 1998

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