

### CONSULTANTS TO THE BOARD

The Board of Education may employ consultants in order to provide valuable specialized services which cannot be provided by district personnel because of limitations to time, experience or knowledge. The Board shall authorize the use of consultants when such specialized services are not required on a continuing basis. The salary and other terms and conditions of employment of a consultant shall be established by action of the Board.

Appropriate uses of consultants include:

1. conducting fact-finding studies, surveys and research;
2. providing counsel or services requiring special expertise; and
3. assisting the Board in developing policy and program recommendations and managerial improvements.

The Superintendent may recommend the employment of consultants to the Board.

A written proposal shall be submitted to the Board prior to engaging any consultant. The proposal shall identify:

1. the objectives to be achieved;
2. the services to be provided by the consultant;
3. the consultant's fee for services and all other costs;
4. the procedures to be followed;
5. a target date for completion; and
6. the method to be used to report results to the Board.

Consultants shall act solely in an advisory capacity. They shall not exercise any administrative authority over the work of school district employees. Consultants shall report to the Board and/or the Superintendent on a regular basis. The Superintendent shall establish procedures to effect an efficient working relationship among consultants and Board and staff members.

Note: Prior policy, Policy Manual, BCH, revised

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