

BYLAWS OF THE BILINGUAL EDUCATION COUNCIL
OF THE ROCHESTER CITY SCHOOL DISTRICT

PREAMBLE

We, bilingual parents, community organizations and educators, interested in the development of bilingual education for students in the Rochester City School District (the "District"), hereby establish the Bilingual Education Council (the "BEC") in accordance with the terms of Final Settlement Agreement Between the Negotiating Teams for the Rochester City School District and the Ad Hoc Committee for Justice (the "Agreement"), dated July 27, 1972.

ARTICLE I. Designation

The official name of this body will be THE BILINGUAL EDUCATION COUNCIL OF THE ROCHESTER CITY SCHOOL DISTRICT.

ARTICLE II. Objectives and Functions

A. In accordance with the Agreement, including Appendix 3, the BEC will have the following objectives and functions:

1. Participate in recommending to the Superintendent of Schools candidates for the following positions at the Rochester City School District (the "District"): Director of Bilingual Education Program, Director of English as a New Language (ENL), Executive Director of Multilingual Education, and the principals of the Bilingual Schools.
2. Consult with the Superintendent on the removal or replacement of the directors or principals described in Article II.A.1.
3. Consult with the District on the design, implementation, and location of Bilingual Education programs and Special Education Bilingual Programs ("Programs"), including, but not limited to, placement for bilingual students.
4. Review and provide input on curriculum and instructional materials for the Programs before their recommendation to the Superintendent and approval by the Board of Education.
5. Advise the Superintendent of the needs of limited English proficient students, including, but not limited to, students of Hispanic or Latino descent.
6. Consult with the Superintendent in connection with any annual District census to ensure a full and complete count of all bilingual students in District schools.
7. Provide input to the Superintendent on the needs assessments of the District's bilingual students.
8. Review and comment in writing to the Superintendent on any and all evaluations of the Programs.

9. Appear and provide input at Board of Education study sessions at which the Programs are to be discussed.
10. Nominate two representatives who will, in accordance with applicable policies and bylaws of the respective organizations, seek membership on the Parent Leadership Advisory Council (PLAC) and the Special Education Parent Advisory Committee (SEPAC).
11. Consult with the Superintendent and offer appropriate representation whenever the Department of Bilingual Education or the NYS Department of Bilingual Education visits the District.
12. Maintain confidentiality on matters discussed as required by applicable law, regulations and District policies.
13. Advocate for parents', students', and the District's adherence to Commissioner's Regulations Part 154 and the Agreement.
14. Draft bylaws to be submitted to the Board of Education for approval.

ARTICLE III. Membership

A. The BEC consists of parents, community organizations, students, and District teachers and administrators who have demonstrated concern for the education and development of limited English proficient students. In order to assure broad-based participation within the Hispanic community, and with other limited-English-speaking communities, voluntary representatives from the organizations and constituency groups below will be invited to form the BEC:

1. The Bilingual Council Executive Board, and at least one representative from each of the following agencies/organizations:
 - Ibero-American Action League
 - Other Faith-Based and Community Organizations or local or state agencies.
2. Two parents of English Language Learners from each school that houses a Bilingual Education Program.
3. One English Language Learner from each high school that houses a Bilingual Education Program.
4. Director of the Bilingual Program, Director of ENL, and the Executive Director of the Multilingual Education Department.
5. Community Liaison Specialist - Bilingual.
6. Three employees from the Bilingual Education Department and Office of Parental Engagement who work with Hispanic parents and students.

B. Selection Methods:

1. The organizations will choose their representatives.

2. The Building Principals of each bilingual school will choose two bilingual parents to be the representatives of their schools. It is recommended, but not required, that those choices be nominated by that particular school's parent community groups.

3. The Student Council of each bilingual middle or high school will select the student representatives of their respective schools. Representatives must be students for whom English is their second language.

C. Other organizations interested in Bilingual Education and desiring representation on the BEC may make a written request to the BEC for consideration for membership. Membership may be granted by majority vote of the BEC members subject to approval by the Board of Education.

ARTICLE IV. Officers

A. The officers of the BEC will be a President, Vice President, Secretary, and Past President. Two of the four officers will be parent members that are members of the Bilingual Education Council.

B. The officers will be elected by majority vote of the total membership of the Council.

C. The term of each officer will be two years. No officer shall be eligible to succeed themselves in the same office.

D. Officers will be nominated in April, elected in May, and take office in July.

E. The duties and responsibilities of the officers will be as follows:

1. The President will preside over meetings of the Council. The President will be a member of all the committees. The President will represent the Council publicly in educational issues.

2. The Vice President will assume duties and responsibilities of the President in the absence of the President, and will have such duties and responsibilities as assigned by the President.

3. The Secretary will record accurate minutes of meetings and distribute copies of minutes to all members, will maintain BEC members in proper order, and will disseminate information to all BEC members in a timely fashion with the support of resources and materials provided by the Office of the Director of Bilingual Education.

4. The past President will provide guidance to the new President and the new BEC official.

ARTICLE V. Meetings

A. Regular meetings of the BEC will be held once a month, the dates of which will appear in the school calendar.

B. Special meetings of the BEC may be called by the President or upon request to the President by five members of the BEC, upon written notice delivered to each member of the BEC at least 48 hours in advance of the meeting.

C. The Secretary will send notice of the regular meetings and minutes of the last meeting will be sent to all members of the BEC at least ten calendar days before the next meeting of the BEC.

D. One-half plus one voting member of the BEC will constitute both a quorum and a simple majority for conducting of business at any regular or special meeting of the BEC.

E. Meetings of the BEC will be governed by the most current version of *Robert's Rules of Order*.

ARTICLE VI. Vacancy and Replacement

A. Any BEC member missing three consecutive meetings without a valid written excuse will lose their seat and be replaced.

B. Any BEC parent representative who withdraws their child from school or the bilingual education program they represent will lose their position and be replaced.

ARTICLE VII. Committees

A. Executive Committee

The Executive Committee will consist of the President, who shall be chairperson, and the officers of the BEC and Committee chairpersons. The Executive Committee will have the power between regular meetings to execute any business within the BEC's accepted policies. It will report any business transactions conducted that will be subject to ratification by the BEC. It will meet on a regular basis with the Director of the Bilingual Education Department.

B. Information and Research Committee

The Information and Research Committee will be responsible for identifying services, and collecting and providing information about Bilingual Education, for the benefit of the BEC and the District.

C. Program and Budget Committee

The Program and Budget Committee will be responsible for reviewing all programs and budgets operated by or proposed for the Bilingual Education Programs, as well as making recommendations to the BEC.

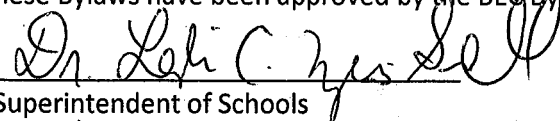
D. Bylaws Committee

The Bylaws Committee will interpret and recommend changes to the Bylaws.

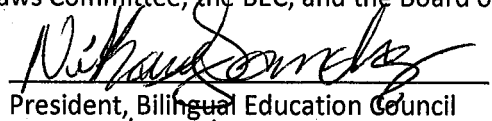
ARTICLE VIII. Amendments

These Bylaws may be amended at an extraordinary meeting of the BEC called for that sole purpose or by majority vote of the total BEC membership, provided that a copy of any proposed amendment shall have been sent to each member ten days before any such meeting. Any amendment is subject to approval by the Board of Education before becoming effective.

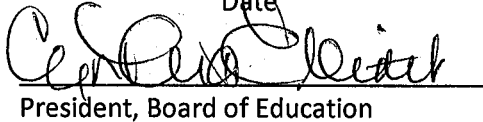
These Bylaws have been approved by the BEC Bylaws Committee, the BEC, and the Board of Education.


Superintendent of Schools

8/2/2022
Date


President, Bilingual Education Council

08/22/2022
Date


President, Board of Education

8/16/22
Date