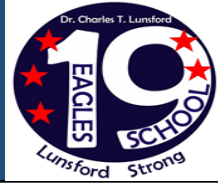


SBPT AGENDA



Date: 4.14.21

Time: 12:30

Location: Home (Zoom)

Topic: SBPT

Attendees: John DeFazio, Carla Romero, Carla Carey, Margaret Donlon, Deanna Calvert, Charles Gates, Moniek Silas-Lee, Cranmer, Jamie Lillis

Facilitator: Margaret

Timekeeper: John

Note taker: Carla

Action items tracker: Moniek

Meeting Objectives:

- Welcome/Check-in
- School Instruction

Pre-work:

- log into Microsoft teams/Zoom a few minutes prior to start of meeting

Materials that will be used at this meeting:

- Laptops

Schedule: 1 hours

| Time | Minutes | Activity/Topic to be Discussed |
|-------------|---------|--|
| 12:30-12:40 | 5 | Welcome, introductions & Check-In - “What are you planning to do for yourself this weekend?” |
| 12:40-1:25 | 45 | <p>Agenda:</p> <ul style="list-style-type: none"> ● NYS assessments – make-ups and staffing <ul style="list-style-type: none"> - Beth, Margaret and Carla R. put together a testing manual with all the info. teachers need for testing. SBPT adjusted proctoring scheduling in manual. - Switched out specials teachers with speech teachers, Shanice, and Hannah in order to allow K-2 students to continue with specials during testing. - Plan in place for personnel available for emergency proctors, bathroom escorts. - Cafeteria will be used as opt out room. Ellen will need to take K-2 classes outside or in their classroom for gym. Will need to add tables to cafeteria. Beth will email Charles with furniture needs. - Adjusted proctor plan so that 3-6 teachers will be able to continue with remote instruction while hybrid students take state tests. - 3-6 teachers will communicate that remote students do have synchronous remote instruction. 7 and 8 will |

communicate through remote family crew and through a post that instruction will be async.

- **Voluntary Transfer process**
 - We decided on individuals we are going to rank and those we are going to find out more about/interview
- **Summer School – focus, targeted group, and application process**

Hiring Process:

PeopleSoft: All staff will be required to use PeopleSoft if they are interested in a summer job at your site.

Summer employment jobs posted on April 16th.

Staff will submit a 2 min. video answering a few questions. Your school will review and then select staff for summer employment. Selection will be made in PeopleSoft. Video submission will take place in a school specific google classroom that OSI will develop for each site. After you review the videos, we will selected candidates in PeopleSoft.

- Reviewed draft plan for summer school structure. This draft will be shared with ILT. The flyer of this will be sent to all teachers via email asap. Application process opens Friday.
- Hold off on deciding how to choose among teacher applicants until we see if we have more applicants than openings.

1:25-1:30

5

Plus and Delta

Action Commitment Chart:

Action item
See tags in document