

Family and Community Engagement (FACE)

06/20/2024

Meeting Minutes

Attendees:

	Name	Role
1	Angel Alicea	East Home School Assistant
2	Adrian Jimenez	East Engagement Coordinator VISTA
3	Caterina Leone-Mannino	Assistant Superintendent
4	Luis Zarate	Community School Coordinator
5	Edward Mascadri	Upper School Principal
6	Denise Daly	Upper School Psychologist
7	LaKeya Hall	Connected Communities, New Education Project Manager
8	Nichole Gardea-Butler	School Based Health Center, Director
9	Pamela Rivet	
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**Collective Impact Networks; Health & Wellness, Family Engagement & Support,
College Navigation, Career & Workforce Development**

Family and Community Engagement (FACE)

Welcome and Introduction (Agenda Review) (A. Alicea)

- Mr. Alicea opened the meeting and provided an overview of the agenda.
- All attendees introduced themselves and answered the icebreaker “Would you rather swim in a pool or in the ocean/lake?”

Upcoming NYS Report (C. Leone-Mannino)

- Congratulations to all who have helped with the lift at East Upper School. As of June 30th, 2024 East Upper School is no longer designated as a school under receivership. This is a huge accomplishment, no other RCSD high school has exited receivership successfully, so congratulations to all those who have been working for the long haul of 9 years on the improvement and turn around.
- East Lower School will continue in receivership for 2 more years. That is the earliest time that it can be reviewed for exit as with all schools that remain. The state has reset the metrics and therefore will need 2 years worth of data before any other school will exit.
- I wanted to inform you that we have a requirement to submit part of our reports to NYS on June 28th, and the other piece will be due on July 22nd, 2024
 - The pieces that are moving forward are 3 rubrics that are part of the demonstrable indicator designations. One is the community schools rubric, one is about providing 200 hours of expanded learning. We have met the requirements on both of those. There is a requirement to meet 90% if the indicators in phase one, we’ve met 93% and at least 40% on phase two, so we will meet the points on all three of those self-assessments.
 - Those are going to different NYS offices, the office of accountability that will process the artifacts and make sure we have appropriate documentation of community participation as well as our work on curriculum and instruction.
 - We’re in the process of finalizing our numbers for academic data that will be required for the receivership final report for Upper School and the continuation plan from Lower School, those will be due to NYSED on July 22nd. We will incorporate into those, all of the regents results, graduation rate, all of those calculations that are forthcoming. We hope to connect mid July around the 18th just to do a quick review of those reports with you.

Family and Community Engagement (FACE)

23-24 Community Schools Survey (L. Zarate)

- What's important is that we ask every stakeholder in the community school strategy to give their feedback and we analyze it. So far we have received 25 responses from teachers, 8 from community partners (internal and external), and 7 from parents/guardians for a total of 46 responses so far. In a perfect world, every single staff member from custodial to SSOs to cafeteria staff, everyone, would submit a response to this survey that;s just about 5 questions. We analyze that data and submit it to the state as well as use it for suggestions for our school wide improvement plan for next year.
- The survey will remain open until the submission of the report in mid July, but data will have to go into the June 28 report.

Title 1 Updates & Summary (including Community Cafe) (A. Alicea)

- Some changes will be happening this coming school year. Workshops we've had in the past such as NCAA Requirements, Graduation Requirements, Financial Aid, etc, will be posted to rcsdk12.org/EastFACE as public videos / ppts so that information can be viewed at any time during the school year.
- We had great numbers on our first Open House of the year, it was combined with the Hispanic Heritage Celebration with 377 guests.
- We also did really well with our first Parent Teacher Conference that we did in September in combination with the Community Career Fair with 293 attending.
- Our Parent/Community Cafe events did well, our first one we did with ROC the Future had about 40 participants.
 - The last 4 Community Cafes we had in collaboration with Connected Communities and participation was great. The opportunity to have parents and students together in the cafe having conversations was really excellent and we're looking forward to having those again.
 - We have a [survey](#) we will be sending out to families to help us in planning cafes for next year. We have about 9 topics, and they will choose their top 5.
 - We will continue working with Connected Communities on these cafes. They have provided a lot of support. We'll continue to have food and hopefully be able to provide gift card.
- For the ENL culture night we have 29 guests, so we will have to work on that for next school year so we can get more families involved.

Family and Community Engagement (FACE)

- As the year progressed we did have a decrease in participation for Parent Teacher Conferences. One reason for this is that we also allow families to have those meetings over the phone or on a different day if it works better for them.
 - We will have to find a way to capture this data, a way that teachers can document these meetings or conversations that take place outside of the usual visit to the school on designated PTC days. Some parents asked to meet on different days because they couldn't make it, teachers offered to meet online via Teams or Google Meets but we don't have the information to say exactly how many teachers met using those platforms.
- Upcoming we are looking forward to the Back to School BBQ in August. We had a great one last year and we are already starting with the planning process. We plan on having even more families attend and reaching out to all the new parents of scholars who will be new to East next year. There is a flyer ready that will be posted to social media and emailed out to parents.

Upper School Updates (E. Mascadri)

- We are knee deep in Regents exams, we are almost finished, we have a couple of days left of exams. We have gotten results from one exam so far and they are looking better than the one we did in January. It's hard to compare to past years because most of the scholars didn't have to take regents exams or were available to receive special appeals or exemptions but it does look like we are making improvements from January to now.
- Graduation will be Wednesday evening, we will start at 6 pm. It will be at the East football field. There is a rain date for Thursday at 6 pm, we do have inclement weather on Wednesday. But we're just looking to close out the school year and close out with staff, and just getting ready to start next year already.
- Because we are still waiting on some exam results, we do not yet have an approximate number of graduates but it's looking at somewhere between 165 and 180. 180 being the best case scenario with the results from exams and stuff.

Community School & Agency Updates (L. Zarate)

- URM School Based Health Center (N. Gardea-Butler)
 - We are finishing off the year with about 77% of students enrolled. I'd like to shout out Adrian and I believe Angel who was also involved in reaching out to families, sending emails and making warm calls to our 6th, 7th, 8th and 9th graders who were not enrolled in our school-based health center

Family and Community Engagement (FACE)

and from that we got about 18-20 new enrollments, I don't have the numbers in front of me but we did make our goal of over 75% enrollment.

- I'll have more of an updated percentage at the end of June when we do our final reports.
- We will be available during the summer. We are available by scheduled appointments for any other days and on Wednesdays we'll be on-site for walk-ins if they need to be seen. Other days, they can call our afterhours line to schedule appointments and we will come in as needed to see students.
- I also sent out our updated informational page because I was working with our School of Nursing to update our enrollment website. Everything is still on that School of Nursing website where parents can click on the links. We have a new enrollment update for English and Spanish online.
- We have 2 new social workers that will be providing mental health services. They start in August, 1 will be at East fulltime and the other one will be partially at East and once we open up our Monroe School Based Health center in early fall, they will then transfer over.
- We still have our psychiatrists as needed to come in for consulting, med management or evaluations. We'll also have a new Ambulatory Tech staff starting in August.
- Rochester Youth Year AmeriCorps VISTA (A. Jimenez)
 - I don't have any updates aside from our VISTA year closing ceremony is coming up at the end of July, I've got to double check the date.
 - I also plan on re-enrolling for another service year so I will continue here at East.
 - Caterina: We are excited to have Adrian continue in a VISTA fellow second year assignment, I was able to meet with other VISTA supervisors today and the central staff from U of R and they are very excited about the continuation of this work and the progress that's been made in year one. He has helped to kind of formalize and operationalize a lot of the community school communication as well as social media, you know flyers, directories, etc and helped us strengthen the model here at East.
 - And we did get 21 new enrollments for the health center
- Connected Communities (L. Hall)
 - Caterina: We are going to continue our work with Connected Communities and strengthen our Cafes. We will also be beginning to

Family and Community Engagement (FACE)

synergize with the Community Asset Mapping and needs assessment work.

- All of our partnerships will be continuing except for Pathways to Peace
- Thank you Mr. Zarate (C. Leone-Mannino)
 - As for Center for Youth, we want to say thank you to Mr. Z. Mr. Z is getting a promotion within the Center for Youth, he will be coordinating volunteers Citywide, agencywide, working with multiple partners. We hope to see him in that new capacity and continuing to help us with volunteers and stewardship, definitely the Walk of Remembrance and different graffiti work that he's been doing here.
 - We are waiting a little bit to fill that position because the district has converted the position to a Monroe County Civil service position and because East will be transitioning back to the district, with this unanticipated change, it may make sense to align that role. The Civil Service listing just had a test on June 1st so we're waiting for the exam listing to be able to canvas and review candidates before being able to consider candidates that are not on the list, so it's a little difficult but I will be carrying the communication and coordination with Adrian and Angel through the summer and we hope to have a job posted as soon as we are able to canvas the Monroe County list.
 - (Zarate) Thank you for the shout out. I am excited to work in a different lens, in a different capacity, still continuing on with the Center for Youth, I've been with the center going on 13 years, working with the youth since 2005 so it has been a journey. I will be 5 minutes up the road so I will definitely keep a strong connection with East.
- The food pantry will still be open during the summer, in case any families have any needs, you can reach out to me or Adrian (Alicea).

2024-2025 School Year Calendars (C. Leone-Mannino)

- We have next year's calendars so you can view that. We also have planned out next year's FACE events so you can kind of Save the Date. We will be utilizing our new website www.rcsdk12.org/EastFACE to provide updated information regularly about different events and any changes that might be happening.
- That will also be the location for the archive videos for parental resources like "how to complete a FAFSA" or "what to know about high school graduation", so those presentations that were done once a year will not be archived as a parent library and resource center. We can work together with counselors to create that

Family and Community Engagement (FACE)

and those will be available as links that can be shared with families and students throughout the school year.