

Family and Community Engagement (FACE)
Participación con la familia y la comunidad
10/19/2023
Meeting Minutes

Attendees:

	Name	Role	Subcommittee
1	Angel Alicea	East Home School Assistant	Family Engagement & Support
2	Adrian Jimenez	East Engagement Coordinator VISTA	
3	Luis Zarate	East Community School Coordinator	All
4	Alberto Acosta Rodriguez	Upper School Parent	
5	Annaliese Wilmarth	Community & Career Coordinator	
6	Eddie Blanding	Lower School Social Worker	
7	Janielle Crocker	Chief Impact Officer, Connected Communities	Family Engagement & Support
8	Caterina Leone- Mannino	Assistant Superintendent	
9	Shaquita Ortiz	IBERO Family Service Assistant	Family Engagement & Support
10	Jennifer Agron- Baker	Upper School Parent, facilitator	
11	Marlene Blocker	Superintendent	
12	Edward Mascadri	East Upper School Principal	
13	Leandrew Wingo	East Lower School Principal	
14	Nicole Gardea- Butler	URMC East Health Center	
15	Christina Christman	Upper School Parent	

Subcommittees; Wellness & SEL, Family Engagement & Support, College Readiness & Access, Career & Workforce Development

Welcome and Introduction (Agenda Review) (A. Alicea)

- Mr. Alicea opened the meeting and introduced Jennifer Agron-Baker who facilitated the meeting and provided an overview of the agenda.
- All attendees introduced themselves and answered the ice breaker “what is your favorite seasonal dish?”

Approve Minutes from 9/26/23.

- Motion for Approval by A. Alicea
- Seconded by C. Leone-Mannino

Community Career Fair (A. Wilmarth)

- Ms. Wilmarth provided information about the 10/26 Community Career Fair from 5:30-7:00pm.
- Over 45 companies will come together in the student Cafeteria.
- Food to be served in the Collaboratorium.
- Various methods of advertising; printed flyers and posted around the community, posted to social media, email-blasts to multiple classes, mentions in town halls, family group, WDKX Radio ad beginning week of (next) *[ad](#) played*

Parent-Teacher Conference & Updates (Admin Team)

- Principal L. Wingo for Lower School
 - Robocalls going out and family group Carents are contacting parents about PTC and the Career Fair.
 - LS Staff have been reaching out to parents to set up specific times to meet, PTC will be a combination of walk-ins and for other scholars who may need a more in-depth update, have a scheduled time.
- Principal E. Mascadri for Upper School
 - Robocalls, messages to staff to contact parents and schedule appointments but also be flexible to walk-ins and ensure they are accommodated.
 - Dinner will be served at the career fair, and the administrative team will be serving so they can greet families and interact face-to-face.

Upper & Lower School Governance Council Updates

- Principal L. Wingo
 - Gave an overview of various Lower School highlights since the last meeting.
 - Overall, it has been very positive last few weeks. The Board Leadership Meeting presentation for LS went very well. The first pep rally went off without a hitch with both students and staff excited.

- Next Friday is the SEL Half Day celebration where students get to choose what sessions they go to and ends with the fall dance. Next meeting will include pictures and updates.
- Principal E. Mascadri
 - Gave an overview of various Upper School highlights since the last meeting.
 - 10/2 National Custodian's Day. 10/4 Freshman Academy visited Stokoe Farms. 10/10 State visit after a long weekend. The State visit went very well and included classroom visits and feedback.
 - 10/12 PSAT/SAT for 10-12th grade with 10th & 11th taking the PSAT virtually.
 - Freshman Academy did their team-building event that takes place every PSAT day and includes watching a video, engaging in restorative group work, team-building games, and lunch as an Academy.
 - 10/12 after school tutoring began. East US, takes place Mondays & Thursdays 3:30 - 4:30, with all core-content subject teachers available to support. Walk-ins welcome.
 - One Agency, Hillside, offers tutoring as well. 10/12 The College fair took place in the library, juniors and seniors were able to visit and speak with representatives from several colleges.
 - 10/16 TLI Compact Commitment Ceremony, where US pass the reigns and induct LS scholars. It was very well attended by families, and we had dinner. 10/17 Top 10% celebration of 2020. 10/26 is PTC & Career Fair, where we'll be serving dinner.
 - 10/27 is our first half day, we will also have an SEL care day with the students in the morning as well as have some choice sessions in the afternoon with the adults.
 - Gave an overview of homecoming and the game went very well. First pep rally went very well, all engaged in school spirit.
 - Hispanic Heritage Cultural Expo last Friday included many different activities that staff were able to sign their classes up for. We had visitors from outside and a very good turnout, it was great to see the scholars engaged in celebrating Hispanic culture and engaging with members of the community. Shout out to Ms. Blocker who won her first game of dominoes and learned to play at the expo.

FACE Subcommittees (C. Leone-Mannino)

- Since East is still under receivership with the EPO model. The school should be working collaboratively with a Community Engagement Team to regularly review the progress of implementation of the improvement plan and next steps. This CET group, which is essentially FACE, which will be expanded into these committees, is charged with developing recommendations for improvement and getting input for those recommendations from public engagement. This will really strengthen FACE, I've talked before about attendance versus engagement, and this will strengthen the FACE work to be one of true engagement and collective impact.
- Highlights the importance of a shared vision for change and a joint approach for how we're going to lift the improvement and continue the lift of the great work that's already been done. Part of this is sharing the accountability for the results that the school is

already intended to produce by engaging diverse stakeholders together and tapping into expertise in this area so it may be coordinated with a larger plan. The other piece is strengthening continuous communication.

- These collective impact groups are not limited to FACE, and some have even been active, but not connected with the members of FACE. Our Community School Team serves as backbone support, helping to manage some of the projects, providing data, and helping to facilitate these discussions.
- We have engaged in 8 full years of the EPO improvement model here at East.
- Family Engagement & Support
 - Angel*, Adrian, Jan Crocker, Shaquita Ortiz
- Health & Wellness
 - Shaquita Ortiz, Nicole Butler
- College Navigation
 - Adrian, Step 2 College, College Prep, Counselors, Mary Gilbert*
- Career & Workforce Development
 - Annaliese Wilmarth, Stephanie Bliss*, CTE Pathways Teacher, Student, Employer

Title 1 Updates (A. Alicea)

- The application for Title 1 was submitted, we are now awaiting the districts' finalization and approval.
- We are looking to collaborate with ROC The Future Alliance & The Children's Agenda to host a Parent Cafe here at East on November 9th, with a goal of having at least 20 parents participate. This will help increase parent engagement in our school. We hope that we can recruit some of those parents to be part of the committees we are discussing.
- We will have our first Family Learning Activity which will be graduation requirements on November 16 after the FACE meeting. We will see if Ms. Blocker is available to facilitate that activity. This is an event we have every year; we want to make sure parents understand how their child is doing concerning credit and regents' requirements and that they are on track to graduate.
- On November 20th, there is a freshman academy event to celebrate what students have accomplished so far this first marking period.
- Once again, we are awaiting approval, we expect it to be approved early next week and will be moving forward with the planned activities concerning Title 1.
- C. Leone-Mannino; just a reminder that the parent cafe model is a new approach that we previously discussed, building protective factors that strengthen our families. This is an informal setting where families, parents and caregivers will have the opportunity to interact and have questions around parenting amongst each other. Luis and I attended these cafes as parents and found them to be incredibly powerful. Our 11/9 cafe will be just building and introducing the model and then we hope to host another on 12/14 with a focus on mental health and some of the challenges with social emotional wellbeing that some maybe going through with their kids.

Agency Updates (L. Zarate)

- Reminder regarding clothing and food drive for the month of October, this is open to all. Donations should be seasonal.
- We are missing quite a few partners, but I did want to pass the mic to IBERO who have been doing some amazing work.
- Before I pass the mic, I'd like to mention that Caterina and I are meeting 1-1 monthly with all the partners, where we cover not only celebrations but challenges or barriers and supporting each partner. We are really trying to support our partners so they can in turn provide the highest quality services to our families.
- We also have been constructing our new food pantry space, it's going to be an amazing unveiling soon. We advocated for a new space on the 1st floor that we've been clearing out and it has been a team effort, so thank you to the custodial crew and administrators for your support. In the meantime, IBERO and other partners have been very supportive of families in need of food with other outside resources.

IBERO FSA (Shaquita Ortiz)

- We have the ESL course still going on every Tuesday. We just started PADRES, every Tuesday/Thursday. We have a Halloween bash, free coat giveaway, and thanksgiving dinner coming up.

Connected Communities (Janielle Crocker)

- We are not a direct service provider but are neighborhood based. We are located at 1337 E Main St, that is our hub #1. We offer basic business office services if parents or staff ever need. We can connect with housing, partners, and resources in the neighborhood as well.

URMC Student Clinic (Nicole Butler)

- Last year we finished with 75% enrollment total, we met our minimum goal. This year starting out with high school we are at 69% and lower school is enrolled at 47%. I have been sending lists of scholars who are not enrolled to the SEL teams. I can also send that out to admins if that is helpful. We are hoping to enroll another 100 scholars by December.
- We can do a short video walking into the clinic.

Luis provides a shout out to Adrian and highlights the Community School Directory. This is important because often we pass each other and we don't even know what we do, but this will help by providing a face to a name, location, schedules, contact and outline of services.

Next FACE meeting November 16, 2023