

Name _____

Teacher _____

Student Project Organizer

What is my task? _____

Do I work alone or in a group?

Due Dates:

Date	What's due
_____	_____
_____	_____
_____	_____
_____	_____

What will my final report be? oral written visual

Oral How long will my presentation be? _____ minutes

Will I word process/write my note cards?

Could I use posters/interesting items/people to enhance my presentation?

yes no

Written What format will I use?

Handwritten Word-processed

How long will it be? _____

Visual What format will I use?

Video Dramatic presentation Photos
 Poster Model/construction Multimedia
 Other _____

Self Assessment

Category	4	3	2	1
Formats	I have used at least three different formats of resources	I have used fewer than 3 different formats of resources, but do have at least 3 sources.	I have only 2 sources or formats.	I only have one source.
Citations	All information is complete on Citation Organizer for all sources.	All sources are cited on Citation Organizer , but 1 or 2 blanks are not filled in.	All sources are cited on Citation Organizer , but more than 2 blanks are not filled in.	Not all sources are cited on Citation Organizer and blanks are incomplete.
Notes	All note cards show <ul style="list-style-type: none"> • subtopic • keyword(s) or phrases only (no complete sentences) • source 	Note cards completed with keywords but only subtopic or source.	Note cards completed with sentences instead of keywords but include source and subtopic.	Note cards written with complete sentences and do not include subtopic or source.
Report Organizer	My Report Organizer is complete with 3 or more subtopics and keywords for each subtopic.	My Report Organizer has 2 subtopics and some keywords.	My Report Organizer has 1 or 2 subtopics and no keywords.	My Report Organizer is not complete.
Research Process	I have completed the following four steps <ul style="list-style-type: none"> • defined my task and developed subtopics • located appropriate resources • completed an appropriate research plan • used adequate and relevant information 	I have completed only three of the steps <ul style="list-style-type: none"> • defined my task and developed subtopics • located appropriate resources • completed an appropriate research plan • used adequate and relevant information 	I have completed only two of the steps <ul style="list-style-type: none"> • defined my task and developed subtopics • located appropriate resources • completed an appropriate research plan • used adequate and relevant information 	I have completed only one of the steps <ul style="list-style-type: none"> • defined my task and developed subtopics • located appropriate resources • completed an appropriate research plan • used adequate and relevant information

Format examples: book, encyclopedia, website, CD Rom, magazine, interview, database

Citation: information about your source including author, title, date, etc. See Citation Organizer

**Research Organizer
A: Questions Sheet**

What information do I need to know about my topic?

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

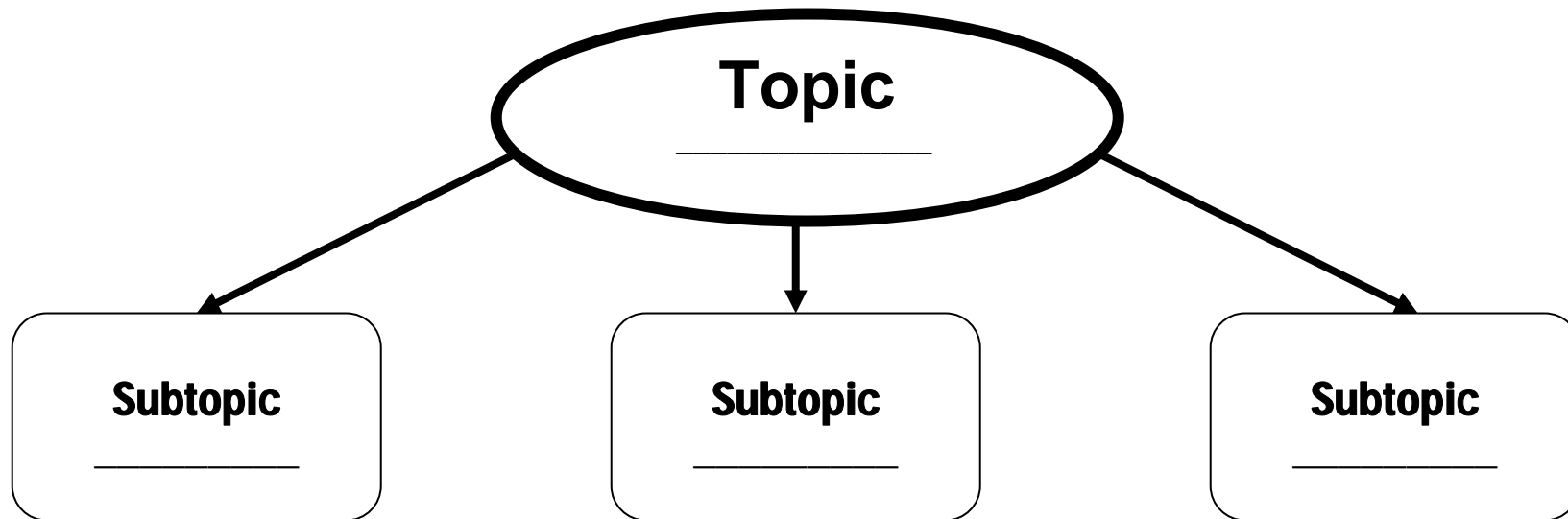
9. _____

10. _____

Name _____

Teacher _____

Research Organizer
B: Subtopics - Keywords



1. _____

2. _____

3. _____

4. _____

5. _____

1. _____

2. _____

3. _____

4. _____

5. _____

1. _____

2. _____

3. _____

4. _____

5. _____